

**COUNTY OF GREENE  
TOWN OF NEW BALTIMORE  
2008 ORGANIZATIONAL MEETING  
JANUARY 1, 2008-Page 1**

Supervisor Louis called the meeting to order at 2:30 p.m., following the taking of oaths of office by Joseph Farrell, Jr. as Town Justice, David Louis as Town Supervisor, Christopher Norris as Town Councilman, and Arthur Byas as Town Councilman. The Pledge of Allegiance was said.

Also attending: Councilwoman McKeon, Councilmen Byas and Norris, Town Clerk Brooks, and 12 members of the public. Absent: Councilman Kuenster, Highway Superintendent Jordan.

Supervisor Louis thanked all for coming, welcomed Councilman Christopher Norris and Councilman Arthur Byas, and stated that a series of resolutions would begin the new year. Supervisor Louis read.

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**RESOLUTION #1  
FIDELITY BONDS**

BE IT RESOLVED, that the Town of New Baltimore approve and file in the Office of the Greene County Clerk and the Town Clerk of the Town of New Baltimore the following official bonds:

Tax Collector	\$350,000
Supervisor, Deputy Supervisor	\$700,000
Other Officials, Including Town Clerk, Deputy Town Clerks, Town Justices, Justice Clerk, Deputy Justice Clerk, Highway Superintendent	\$ 5,000

Councilwoman McKeon moved to adopt, seconded by Councilman Norris. No discussion.

**Adopted**    **Ayes- 4**    **McKeon, Louis, Norris, Byas**  
                 **Nays- 0**  
                 **Absent-1**    **Kuenster**

**RESOLUTION #2  
PLANNING BOARD APPOINTMENTS**

RESOLVED, that Lee Davis is hereby re-appointed to the Town Planning Board for a three year term expiring on December 31, 2010, and

BE IT FURTHER RESOLVED, that Eric Hoglund is hereby re-appointed to the Town Planning Board for a three year term expiring on December 31, 2010 and

BE IT FURTHER RESOLVED, that Joseph Caputo is hereby appointed to the Town Planning Board for a three year term expiring on December 31, 2010.

Councilwoman McKeon moved, Councilman Byas seconded. No discussion.

**Adopted**    **Ayes- 4**    **McKeon, Louis, Norris, Byas**  
                 **Nays- 0**  
                 **Absent-1**    **Kuenster**

**RESOLUTION #3  
GENERAL APPOINTMENTS**

RESOLVED, that the following appointments be made for the year 2008, effective on January 1, 2008:

Deputy Superintendent of Highways:	Alan Van Wormer
Deputy Town Clerk:	Claudia Kuder
Deputy Town Clerk:	Marjorie Loux
Justice Clerk:	Lynn Taylor
Deputy Justice Clerk:	Sheri Jourdin
Assessor's Clerk:	Carol McBride
Supervisor's Confidential Secretary:	Diane Louis
Planning Board Clerk:	Marjorie Loux
Zoning Board Clerk:	Marjorie Loux

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Building Department Clerk:	Marjorie Loux
Deputy Tax Collector:	Janet Brooks
Chair, Planning Board	Lee Davis
Chair, Zoning Board of Appeals:	Meave Tooher
Assessor's Data Collector:	Donald Daoust
Sr. Building Inspector/ Code Enforcement Officer:	John Cashin
Building Inspector/ Code Enforcement Officer:	Christian Larsen
Animal Control Officer:	Joseph Tanner
Town Historian:	Cleson Bush
Registrar of Vital Statistics:	Janet Brooks
Records Management Officer:	Janet Brooks
Parks Director:	Amy Decker

Councilwoman McKeon moved, seconded by Councilman Norris. No discussion.

**Adopted Ayes- 4 McKeon, Louis, Norris, Byas**  
**Nays- 0**  
**Absent-1 Kuenster**

**RESOLUTION #4  
WASTEWATER TREATMENT PLANT OPERATIONS STAFF  
APPOINTMENTS**

BE IT RESOLVED, that James Polverelli is hereby appointed to the position of Chief Wastewater Treatment Plant Operator (Part-Time) for the year 2008, with responsibilities including, but not limited to: overseeing, maintaining and operating the Town of New Baltimore's wastewater treatment plant and associated facilities on a day to day basis, to ensure that the condition of the Town's Permits and all other applicable law and regulations are complied with and met. Mr. Polverelli shall be paid an annual rate of salary of \$18,200, payable weekly. The Town Board reserves the right to terminate Mr. Polverelli's services at any time for failure to satisfy these obligations. In addition to this salary, he shall accrue one paid sick day per month, and shall accrue ten paid vacation days annually, provided that notice in writing be given to the Supervisor when leave has been taken. Sick leave which is unused as of December 31, 2008 may be carried over to the following year exclusively for use as sick leave in the following year. Vacation leave may not be accrued beyond December 31, 2008, and

BE IT FURTHER RESOLVED, that Harriet Miller is hereby appointed to the position of Part Time Laborer, to work under the supervision of the Chief Wastewater Treatment Plant Operator, at an hourly rate of \$9.98.

Supervisor Louis moved, seconded by Councilwoman McKeon. No discussion.

**Adopted Ayes- 4 McKeon, Louis, Norris, Byas**  
**Nays- 0**  
**Absent-1 Kuenster**

**RESOLUTION #5  
2008 SALARIES FOR APPOINTEES AND ELECTED OFFICERS**

RESOLVED, that the following salaries and contractual services payments be fixed for the year 2008:

Supervisor	\$ 8,750 annual salary, payable quarterly
Councilpersons (4)	\$ 4,020 annual salary, payable quarterly
Justices (2)	\$10,400 annual salary, payable quarterly
Town Clerk	\$26,400 annual salary, payable weekly

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Sole Assessor (Part-Time)	\$19,000 annual salary, payable weekly
Assessor's Data Collector	\$10.00 per hour, payable weekly
Tax Collector	\$ 6,300 annual salary, payable weekly
Superintendent of Highways	\$48,500 annual salary, payable weekly
Deputy Town Clerk	\$ 11.43 per hour, payable weekly
Justice Clerk	\$29,092 annual salary, payable weekly
Deputy Justice Clerk	\$22,030 annual salary, payable weekly
Assessor's Clerk	\$16,000 annual salary, payable weekly
Supervisor's Confidential Secy.	No Salary
Planning Board Members (5)	\$ 700 annual salary, payable quarterly
Planning Board Chair	\$ 2,200 annual salary, payable quarterly
Planning Board Vice Chair	\$ 800 annual salary, payable quarterly
Planning Board Clerk	\$ 11.43 per hour, payable weekly
Zoning Board of Appeals (4)	\$ 300 annual salary, payable quarterly
Zoning Board of Appeals Chair	\$ 700 annual salary, payable quarterly
Zoning Board Clerk	\$ 11.43 per hour, payable weekly
Sr. Building Inspector/ Code Enforcement Officer	\$ 16.00 per hour, payable weekly
Building Inspector/ Code Enforcement Officer	\$ 14.50 per hour, payable weekly
Building Department Clerk	\$ 11.43 per hour, payable weekly
Animal Control Officer	\$ 3,700 annual salary, payable monthly
Board of Assessment Review (4)	\$ 200 annually + \$50 per mtg. over 2 mtg.
Board of Assessment Review Chair	\$ 250 annually + \$50 per mtg. over 2 mtg.
Parks Director	\$ 475 per week during Summer Parks Program
Historian	\$ 1,460 annual salary, payable quarterly

Councilwoman McKeon moved, seconded by Councilman Norris. No discussion.

**Adopted Ayes- 4 McKeon, Louis, Norris, Byas**

**Nays- 0**

**Absent-1 Kuenster**

**RESOLUTION #6  
APPOINTMENT OF ATTORNEY FOR THE TOWN**

RESOLVED, that the position of Town Attorney is hereby abolished until midnight, December 31, 2008, and

BE IT FURTHER RESOLVED, that David J. Wukitsch is hereby retained as attorney for the Town of New Baltimore for the year 2008 at the annual rate of \$14,214, payable quarterly, to provide such legal services as the Town Board deems necessary pursuant to his proposal which is annexed hereto and is fully incorporated herein. The Supervisor is hereby empowered to accept said proposal.

Council McKeon moved, seconded by Supervisor Louis. No discussion.

**Adopted Ayes- 4 McKeon, Louis, Norris, Byas**

**Nays- 0**

**Absent-1 Kuenster**

**RESOLUTION #7  
PROVISION OF BOOKKEEPING/ACCOUNTING/PAYROLL SERVICES**

RESOLVED, that Brian P. Fitzgerald, CPA is hereby appointed to provide Bookkeeping/Accounting/Payroll Services for the Town of New Baltimore for the period January 1, 2008 to December 31, 2008, at a rate of \$825.00 per month.

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Councilwoman McKeon moved, seconded by Supervisor Louis. No discussion.

**Adopted**    **Ayes- 4**   **McKeon, Louis, Norris, Byas**  
              **Nays- 0**  
              **Absent-1**   **Kuenster**

**RESOLUTION #8**

**ESTABLISHMENT OF WORK WEEK FOR TOWN HIGHWAY DEPARTMENT**

RESOLVED, that the work week for the Town Highway Department for the year 2008 shall be 40 hours, and that overtime be paid for hours worked by full time employees over 8 hours per day or 40 hours per week.

Councilwoman McKeon moved, seconded by Councilman Byas. No discussion.

**Adopted**    **Ayes- 4**   **McKeon, Louis, Norris, Byas**  
              **Nays- 0**  
              **Absent-1**   **Kuenster**

**RESOLUTION #9**

**ESTABLISHMENT OF WAGE SCALE FOR TOWN HIGHWAY DEPARTMENT**

RESOLVED, that the wages for the Town Highway Department employees for the year 2008 will be as follows:

Working Foreman:	\$17.09 per hour
Heavy Machine Operator:	\$15.91 per hour
Laborer:	\$12.50 per hour
Part-Time Laborer:	\$11.50 per hour

Overtime shall be paid at 1 ½ times the regular rate of pay.

Council McKeon moved, seconded by Councilman Byas. No discussion.

**Adopted**    **Ayes- 4**   **McKeon, Louis, Norris, Byas**  
              **Nays- 0**  
              **Absent-1**   **Kuenster**

**RESOLUTION #10**

**APPOINTMENT OF PART-TIME EMPLOYEES FOR TOWN HIGHWAY  
DEPARTMENT**

RESOLVED, that the Town Superintendent of Highways be empowered to employ the following individuals as part time laborers to assist the Town Highway Department for snow removal and other projects where their assistance is deemed necessary by the Superintendent of Highways:

Hugh Sterritt  
Scott Benway  
Jack Wallace  
Francis McCarty  
Theodore Flegel  
Santo Costanza

Councilwoman McKeon moved, seconded by Councilman Norris.

**Adopted**    **Ayes- 4**   **McKeon, Louis, Norris, Byas**  
              **Nays- 0**  
              **Absent-1**   **Kuenster**

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**RESOLUTION #11  
APPOINTMENT OF EMPLOYEES TO OPERATE RECYCLING CENTER  
AND PERFORM BUILDINGS AND GROUNDS MAINTENANCE**

RESOLVED, that Spencer Sebert is hereby appointed to operate the Town's Recycling Center located at the Town Highway Garage at a salary of \$10.65 per hour, and

BE IT FURTHER RESOLVED, that the Town is hereby authorized to pay a rate of \$20 per snow event for temporary services related to snow shoveling at the Town Hall, and

BE IT FURTHER RESOLVED, that Jennifer Kuder is hereby appointed to provide cleaning and maintenance services at the Town Hall at an hourly rate of \$10.95 per hour, and

BE IT FURTHER RESOLVED, that Spencer Sebert and Santo Costanza are hereby appointed to provide parks, buildings and grounds maintenance for the Town at a salary of \$10.65 per hour.

Councilwoman McKeon moved, seconded by Councilman Byas.

**Adopted Ayes- 4 McKeon, Louis, Norris, Byas**

**Nays- 0**

**Absent-1 Kuenster**

**RESOLUTION #12  
MILEAGE REIMBURSEMENT RATE**

RESOLVED, that mileage reimbursement for the use of private vehicles for the year 2008 will be at the rate of \$.505 per mile.

Councilwoman McKeon moved, seconded by Councilman Norris. No discussion.

**Adopted Ayes- 4 McKeon, Louis, Norris, Byas**

**Nays- 0**

**Absent-1 Kuenster**

**RESOLUTION #13  
2008 PAID HOLIDAYS**

RESOLVED, that the following days shall be paid holidays for full time employees for the year 2008:

New Year's Day	January 1st
Martin Luther King Jr. Birthday	January 21st
Presidents' Day	February 18th
Memorial Day	May 26th
Independence Day	July 4th
Labor Day	September 1st
Columbus Day	October 13th
Election Day	November 4th
Veteran's Day	November 11th
Thanksgiving Day	November 27th
Christmas Day	December 25th
Floating Holiday	As Previously Arranged

Councilwoman McKeon moved, seconded by Councilman Norris. No discussion.

**Adopted Ayes- 4 McKeon, Louis, Norris, Byas**

**Nays- 0**

**Absent-1 Kuenster**

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**RESOLUTION #14  
LEAVE TIME FOR JUSTICE CLERK**

RESOLVED, that the Justice Clerk shall be entitled to a total of twenty days of vacation and ten days of sick leave for the year 2008. Sick leave which is unused as of December 31, 2008 may be carried over to the following year exclusively for use as sick leave in the following year. Vacation leave which is unused as of December 31, 2008 may not be accrued beyond December 31, 2008. Notice of all leave taken pursuant to these provisions shall be provided in writing to the Town Supervisor for record keeping purposes, and

BE IT FURTHER RESOLVED, that the Deputy Justice Clerk shall be entitled to a total of ten days of vacation and ten days of sick leave for the year 2008. Sick leave which is unused as of December 31, 2008 may be carried over to the following year exclusively for use as sick leave in the following year. Vacation leave which is unused as of December 31, 2008 may not be accrued beyond December 31, 2008. Notice of all leave taken pursuant to these provisions shall be provided in writing to the Town Supervisor for record keeping purposes.

Council McKeon moved, seconded by Councilman Byas. No discussion.

**Adopted**    **Ayes- 4** McKeon, Louis, Norris, Byas  
              **Nays- 0**  
              **Absent-1** Kuenster

**RESOLUTION #15  
LEAVE TIME FOR ASSESSOR'S CLERK**

RESOLVED, that the Assessor's Clerk shall be entitled to a total of ten days of vacation and ten days of sick leave for the year 2008. Sick leave which is unused as of December 31, 2008 may be carried over to the following year exclusively for use as sick leave in the following year. Vacation leave which is unused as of December 31, 2008 may not be accrued beyond December 31, 2008. Notice of all leave taken pursuant to these provisions shall be provided in writing to the Town Supervisor for record keeping purposes.

Councilwoman McKeon moved, seconded by Councilman Norris. No discussion.

**Adopted**    **Ayes- 4** McKeon, Louis, Norris, Byas  
              **Nays- 0**  
              **Absent-1** Kuenster

**RESOLUTION #16  
LEAVE TIME FOR PART TIME CLERICAL STAFF**

RESOLVED, that the Leave Time Policy for Part Time Clerical Staff, adopted by the Town Board by its Resolution of August, 2005, shall remain in effect for the year 2008.

Councilwoman McKeon moved, Councilman Norris. No discussion.

**Adopted**    **Ayes- 4** McKeon, Louis, Norris, Byas  
              **Nays- 0**  
              **Absent-1** Kuenster

**RESOLUTION #17  
SCHEDULE OF MEETINGS**

RESOLVED, that the regular monthly meeting of the Town Board of the Town of New Baltimore shall be the second Monday of each month of 2008, and the Town Board work meeting shall be the fourth Monday of each month, and that pursuant to Section 103 of the

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Public Officers Law, these meetings shall be open to the general public. Said meetings will start at 7:30 PM and be held in the Town Hall Meeting Room. Nothing herein shall preclude the Town Board from conducting official business at its monthly work meeting where it is deemed to be necessary to do in the interest of expediency and where the public interest will be served, and

BE IT FURTHER RESOLVED, that the regular monthly meeting of the Planning Board of the Town of New Baltimore shall be the second Thursday of each month of 2008, and the Planning Board work meeting shall be the fourth Thursday of each month, and that pursuant to Section 103 of the Public Officers Law, these meetings shall be open to the general public. Said meetings will start at 7:30 PM and be held in the Town Hall Meeting Room, and

BE IT FURTHER RESOLVED, that the regular monthly meeting of the Zoning Board of Appeals of the Town of New Baltimore shall be the first Wednesday of each month of 2008, and that pursuant to Section 103 of the Public Officers Law, these meetings shall be open to the general public. Said meetings will start at 7:30 PM and be held in the Town Hall Meeting Room, and

BE IT FURTHER RESOLVED, that the Justice Court of the Town of New Baltimore shall be held weekly on Tuesdays. Court sessions will start at 4:00 PM and be held in the Town Hall Meeting Room.

Councilwoman McKeon moved, seconded by Councilman Byas.

**Adopted**    **Ayes- 4 McKeon, Louis, Norris, Byas**  
              **Nays- 0**  
              **Absent-1 Kuenster**

**RESOLUTION #18  
OFFICIAL TOWN NEWSPAPER**

RESOLVED, that the Greenville Press is hereby designated as the official newspaper of the Town of New Baltimore for the year 2008.

Council McKeon moved, seconded by Supervisor Louis. No discussion.

**Adopted**    **Ayes- 4 McKeon, Louis, Norris, Byas**  
              **Nays- 0**  
              **Absent-1 Kuenster**

**RESOLUTION #19  
RENTAL OF POST OFFICE BOX**

RESOLVED, that the Town of New Baltimore shall rent a post office box in the New Baltimore Post Office.

Councilwoman McKeon moved, seconded by Councilman Norris.

**Adopted**    **Ayes- 4 McKeon, Louis, Norris, Byas**  
              **Nays- 0**  
              **Absent-1 Kuenster**

**RESOLUTION #20  
PETTY CASH FUNDS**

RESOLVED, that the following petty cash funds be established for the year 2008:

Town Clerk	\$300.00
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Justice Clerk	\$400.00
Highway Superintendent	\$200.00
Parks Director	\$500.00
Recycling Center Operator	\$ 50.00
Tax Collector	\$ 60.00
Assessor's Clerk	\$ 50.00

Councilwoman McKeon moved, seconded Councilman Byas. No discussion.

**Adopted**    **Ayes- 4 McKeon, Louis, Norris, Byas**  
              **Nays- 0**  
              **Absent-1 Kuenster**

**RESOLUTION #21  
DESIGNATION OF DEPOSITORIES**

RESOLVED, that the following banks be designated as depositories of funds for the following officials:

Greene County Commercial Bank:	Supervisor
National Bank of Coxsackie:	Supervisor Town Clerk Tax Collector

In addition to the depositories named above, the Supervisor shall be empowered to invest Town funds in accordance with the Investment Policy for the Town of New Baltimore.

Councilwoman McKeon moved, seconded Councilman Byas. No discussion.

**Adopted**    **Ayes- 4 McKeon, Louis, Norris, Byas**  
              **Nays- 0**  
              **Absent-1 Kuenster**

**RESOLUTION #22  
REVIEW OF TOWN INVESTMENT POLICY**

RESOLVED, that pursuant to the provisions of the General Municipal Law of the State of New York, the Town Board hereby adopts the attached Investment Policy as of January 1, 2008.

**INVESTMENT POLICY FOR THE TOWN OF NEW BALTIMORE**

- I. This investment policy applies to all moneys and other financial resources available for investment on its own behalf.
- II. The primary objectives of the Town of New Baltimore's investment activities are, in priority order:
  - to conform with all applicable federal, state and other legal requirements;
  - to adequately safeguard principal;
  - to provide sufficient liquidity to meet all operating requirements; and
  - to obtain a reasonable rate of return.

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- III. The Supervisor shall be responsible for the administration of the investment program.
- IV. The Supervisor shall act responsibly as custodian of the public trust and shall avoid any transaction that might impair public confidence in the Town of New Baltimore. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.
- V. It is the policy of the Town of New Baltimore to diversify its deposits and investments by financial institution, by investment instrument and by maturity scheduling wherever diversification is practical and practicable

It is the policy of the Town of New Baltimore for all funds coming into the Town to be deposited or invested within 10 days of receipt.

The banks and trust companies authorized for the deposit of moneys up to the maximum amount are:

Depository Name	Maximum Amount
Greene County Commercial Bank	\$2,000,000
Troy Commercial Bank	\$2,000,000
Chase Manhattan Bank	\$2,000,000
Evergreen Bank	\$2,000,000
Fleet Bank	\$2,000,000
HSBC Holdings	\$2,000,000
Key Bank	\$2,000,000
Marine Midland Bank	\$2,000,000
M&T Bank	\$2,000,000
National Bank of Coxsackie	\$2,000,000
Trustco Bank	\$2,000,000

- VI. All deposits of the Town of New Baltimore, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act, shall be secured:
1. By a pledge of "eligible securities" as defined by General Municipal Law Section 10;
  2. By an eligible "irrevocable letter of credit" as defined by General Municipal Law Section 10;
  3. By an eligible surety bond as defined by General Municipal Law Section 10.
- VII. Eligible securities used for collateralizing deposits shall be held by the depository named by the Town Board subject to security and custodial agreements, all in accord with the applicable provisions of General Municipal Law Section 10.
- VIII. The Town Board authorizes the Supervisor to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:
1. Special time deposit accounts
  2. Certificates of Deposit
  3. Obligations of the United States of America

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4. Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America; and
5. Obligations of the State of New York

All investment obligations shall be payable or redeemable at the option of the Town within such times as the proceeds for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Town within 2 years of the date of purchase.

- IX. The Supervisor shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits as to the amount of investments which can be made with each financial institution or dealer. The Supervisor is responsible for evaluation the financial position and maintaining a listing of proposed depositories and custodians. Such listing shall be evaluated at least annually.

Revised: January 1, 2008

Councilwoman McKeon moved, seconded by Councilman Norris. No discussion.

**Adopted**      **Ayes- 4 McKeon, Louis, Norris, Byas**  
                  **Nays- 0**  
                  **Absent-1 Kuenster**

**RESOLUTION #23  
REVIEW OF TOWN PROCUREMENT POLICY**

RESOLVED, that pursuant to the provisions of Section 104-b of the General Municipal Law of the State of New York, the Town Board has reviewed its Procurement Policy adopted in 1992, as last amended in 1992, and finds that the Procurement Policy should remain in force and effect.

Councilwoman McKeon moved, seconded Councilman Byas. No discussion.

**Adopted**      **Ayes- 4 McKeon, Louis, Norris, Byas**  
                  **Nays- 0**  
                  **Absent-1 Kuenster**

**RESOLUTION #24  
ATTENDANCE AT MEETINGS, CONFERENCES; TRAVEL ADVANCE**

RESOLVED, that upon prior approval of the Town Board of the Town of New Baltimore, officials of the Town be empowered to attend schools, seminars, association meetings, etc., that are deemed necessary to better enable them to perform their official duties. Reasonable lodging expenses shall be paid by the Town should the attendance require an overnight stay. Should the attendance require an overnight stay of more than one night, the official may request a travel advance to defray the cost of meals and incidental expenses. The amount of the travel advance shall not exceed \$100 per day, of which, the amount to be earmarked for meals shall not exceed the standard meal allowance for business-related travel adopted or prescribed for federal income tax purposes, and the balance shall be earmarked for incidental expenses. Receipts for meals shall not be required. If the official receives the maximum advance of \$100 per day, the Town of New Baltimore shall be reimbursed by said official for the difference between the amount earmarked for incidental expenses, and the actual amount of incidental expenses incurred for which receipts are to be furnished by said official.

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Councilwoman McKeon moved, seconded by Councilman Byas. No discussion.

**Adopted**    **Ayes- 4 McKeon, Louis, Norris, Byas**  
              **Nays- 0**  
              **Absent-1 Kuenster**

**RESOLUTION #25  
AUTHORIZATION OF PENALTIES FOR LATE PAYMENTS ON WATER  
BILLS**

RESOLVED, that the Town of New Baltimore is hereby authorized to charge a penalty of 5% for payments received after the due date stated by the Town of New Baltimore on bills issued by the Town to residents of the New Baltimore Water District #2, and shall be further authorized to compound said penalty quarterly until paid or relieved.

Councilwoman McKeon moved, seconded by Councilman Byas. No discussion.

**Adopted**    **Ayes- 4 McKeon, Louis, Norris, Byas**  
              **Nays- 0**  
              **Absent-1 Kuenster**

**RESOLUTION #26  
AUTHORIZATION OF SERVICE CHARGES FOR RETURNED CHECKS**

RESOLVED, that pursuant to the provisions of Section 85 of the General Municipal Law of the State of New York, a service charge of \$20 shall be levied for any checks tendered for the payment of taxes or other charges which are subsequently returned by a bank for insufficient funds or other reason.

Councilwoman McKeon moved, seconded by Councilman Norris. No discussion.

**Adopted**    **Ayes- 4 McKeon, Louis, Norris, Byas**  
              **Nays- 0**  
              **Absent-1 Kuenster**

**RESOLUTION #27  
FILING OF SUPERVISOR'S REPORT FOR YEAR ENDING  
DECEMBER 31, 2007**

RESOLVED, that pursuant to subdivision 10-A of Section 29 of the Town Law of the State of New York, the Supervisor shall submit to the Town Clerk within sixty days after the close of the 2007 fiscal year, a copy of the report to the State Comptroller required by Section 30 of the General Municipal Law of the State of New York, providing, however, that if the time for the filing of the annual report has been extended for a period of sixty days by the State Comptroller, then the time for submitting a copy of the report to the Town Clerk shall also be extended. Said report shall be submitted in lieu of the report required by Subdivision 10 of Section 29 of the Town Law of the State of New York.

Councilwoman McKeon moved, seconded by Councilman Byas. No discussion.

**Adopted**    **Ayes- 4 McKeon, Louis, Norris, Byas**  
              **Nays- 0**  
              **Absent-1 Kuenster**

**RESOLUTION #28  
COMMITTEE APPOINTMENTS**

RESOLVED, that the Town Board does hereby establish the following Town Board Committees and appointments to said committees for the year 2008:

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Highway	Chair:	David Louis
	Member:	Chris Norris
Buildings & Grounds/ Recycling	Chair:	Art Byas
	Member:	Kevin Kuenster
Building Inspector/ Code Enforcement	Chair:	Chris Norris
	Member:	Art Byas
Insurance:	Chair:	Chris Norris
	Member:	David Louis
Wastewater Treatment	Chair:	David Louis
	Member:	Art Byas
Zoning and Planning:	Chair:	Arlene McKeon
	Member:	David Louis
Assessment:	Chair:	Kevin Kuenster
	Member:	Chris Norris
Promotion & Economic Development:	Chair:	Kevin Kuenster
	Member:	David Louis
Grants:	Chair:	Kevin Kuenster
	Member:	Arlene McKeon
Fire, EMS & Law Enforcement:	Chair:	Chris Norris
	Member:	David Louis
Newsletter:	Chair:	Kevin Kuenster
	Member:	Arlene McKeon
Animal Control:	Chair:	Art Byas
	Member:	Arlene McKeon
Parks:	Chair:	Arlene McKeon
	Member:	Kevin Kuenster
Personnel:	Chair:	David Louis
	Member:	Arlene McKeon
Technology/Website	Chair:	Arlene McKeon
	Member:	Chris Norris
Liaison to Town Courts:		Arlene McKeon
Liaison to New Baltimore Agriculture Committee:		Kevin Kuenster

Councilwoman McKeon moved, seconded by Councilman Byas. No discussion.

**Adopted**      Ayes- 4    **McKeon, Louis, Norris, Byas**

Nays- 0

**Absent-1    Kuenster**

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**RESOLUTION #29  
APPOINTMENT OF DEPUTY TOWN SUPERVISOR**

RESOLVED, that Arlene McKeon is hereby appointed Deputy Town Supervisor of the Town of New Baltimore for the period ending December 31, 2008 and shall act in place of the Supervisor in the event that the Supervisor becomes incapacitated or is otherwise unavailable.

Supervisor Louis moved, seconded by Councilman Byas. No discussion.

**Adopted**      **Ayes- 4 McKeon, Louis, Norris, Byas**  
                 **Nays- 0**  
                 **Absent-1 Kuenster**

**RESOLUTION #30  
APPOINTMENT OF VOTING REPRESENTATIVE  
TO ASSOCIATION OF TOWNS ANNUAL MEETING**

RESOLVED, that David Louis is hereby designated as the representative of the Town of New Baltimore to attend the Annual Meeting of the Association of Towns of the State of New York and is hereby authorized to cast the vote of the Town of New Baltimore at the Annual Business Session of the Association of Towns of the State of New York to be held on February 20, 2008, and

BE IT FURTHER RESOLVED, that in his absence, Arlene McKeon is hereby designated as the alternate to cast said vote on behalf of the Town of New Baltimore.

Councilwoman McKeon moved, seconded by Councilman Norris. No discussion.

**Adopted**      **Ayes- 4 McKeon, Louis, Norris, Byas**  
                 **Nays- 0**  
                 **Absent-1 Kuenster**

**RESOLUTION #31  
APPOINTMENT OF VOTING REPRESENTATIVE  
TO BOARD OF DIRECTORS, GREENE COUNTY  
EMERGENCY MEDICAL SYSTEMS INC.**

RESOLVED, that Councilman Christopher Norris is hereby designated as the representative of the Town of New Baltimore to the Board of Directors of Greene County Emergency Medical Systems, Inc. for the year ending December 31, 2008.

Supervisor Louis moved, seconded by Councilman Byas. No discussion.

**Adopted**      **Ayes- 4 McKeon, Louis, Norris, Byas**  
                 **Nays- 0**  
                 **Absent-1 Kuenster**

**RESOLUTION #32  
AUTHORIZATION FOR ADVANCE PAYMENTS**

RESOLVED, that in accordance with the provisions of Section 118 of the Town Law, the Supervisor is hereby authorized to make payments in advance of the monthly audit of claims by the Town Board for recurring charges such as utility bills, postage, health insurance, telephone and fuel charges.

Councilwoman McKeon moved, seconded by Councilman Byas. No discussion.

**Adopted**      **Ayes- 4 McKeon, Louis, Norris, Byas**  
                 **Nays- 0**  
                 **Absent-1 Kuenster**

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With no further resolutions, Councilman Norris moved to adjourn.

Planning Board Chair Lee Davis asked to address the Town Board. Supervisor Louis acknowledged him. Mr. Davis congratulated new Town Board members, stating that the Town is at a juncture; decisions made by this Board will affect the children of the Town as the Comprehensive Plan is implemented and future land use decisions are made. Mr. Davis added that he is disappointed in the Board's decision not to re-appoint James Coe to Planning Board as Jim [Coe] served with distinction for 6 years, 5 of those years as Vice Chair of the Planning Board, no complaint had been heard about Mr. Coe, commitment to open space and conservation with subdivisions, his [Mr. Coe's] Harvard education in biology, and contribution to the Planning Board. Mr. Davis asked future decisions to be rendered in a more cooperative manner and thanked the Board for their time.

A motion to adjourn had been made by Councilman Norris, and was seconded by Councilman Byas.

**Adopted      Ayes- 4   McKeon, Louis, Norris, Byas  
                 Nays- 0  
                 Absent-1   Kuenster**

The meeting was adjourned at 3:02 p.m.

Respectfully,

Janet A. Brooks  
Town Clerk