

**COUNTY OF GREENE
TOWN OF NEW BALTIMORE
REGULAR TOWN BOARD MEETING
FRIDAY, JANUARY 1, 2010-Page 1**

DRAFT

Swearing In Ceremony

Joseph Cosenza, Town Justice
Janet Brooks, Town Clerk
Susan O'Rorke, Town Supervisor
Barbara Finke, Town Councilwoman
Michael Meredith, Town Councilman
John Cashin, Code Enforcement Officer

Supervisor O'Rorke called the meeting to order at 2:25 p.m. Also attending:
Councilwoman Barbara Finke, Councilmen Art Byas, Michael Meredith, and Christopher
Norris, Town Clerk Brooks, Tax Collector Lynn Taylor and a room full of members of
the public. Absent: Highway Superintendent Jordan.

Supervisor O'Rorke thanked all for coming, and stated that a series of resolutions would
begin the new year.

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20. PETTY CASH FUNDS
21. DESIGNATION OF DEPOSITORIES
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23. REVIEW OF TOWN PROCUREMENT POLICY
24. ATTENDANCE AT MEETINGS, CONFERENCES; TRAVEL ADVANCE
25. AUTHORIZATION OF PENALTIES FOR LATE PAYMENTS ON WATER
BILLS
26. AUTHORIZATION OF SERVICE CHARGES FOR RETURNED CHECKS
27. FILING OF SUPERVISOR'S REPORT FOR YEAR ENDING DEC. 31,
2008
28. COMMITTEE APPOINTMENTS
29. APPOINTMENT OF DEPUTY SUPERVISOR
30. APPOINTMENT OF VOTING REPRESENTATIVE TO ASSOCIATION
OF TOWNS ANNUAL MEETING

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31. APPOINTMENT OF VOTING REPRESENTATIVE TO BOARD OF DIRECTORS, GREENE COUNTY EMERGENCY MEDICAL SYSTEMS, INC.
32. APPOINTMENT OF VOTING REPRESENTATIVE TO BOARD OF DIRECTORS, GREENE COUNTY EMERGENCY MEDICAL SYSTEMS, INC
33. AUTHORIZATION FOR ADVANCE PAYMENTS
34. CONFIDENTIAL SECRETARY POSITION

Supervisor read.

**RESOLUTION #1
FIDELITY BONDS**

BE IT RESOLVED, that the Town of New Baltimore approve and file in the Office of the Greene County Clerk and the Town Clerk of the Town of New Baltimore the following official bonds:

| | |
|--|-----------|
| Tax Collector | \$700,000 |
| Supervisor, Deputy Supervisor | \$800,000 |
| Other Officials, Including Deputy Supervisor Town Clerk, Deputy Town Clerks, Town Justices, Justice Clerk, Deputy Justice Clerk, Highway Superintendent | \$ 50,000 |

Councilwoman Finke moved, seconded by Councilman Byas. No discussion.

The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|------------------------------|-------------|-------------|
| VOTE: Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

Supervisor read.

**RESOLUTION #2
GENERAL APPOINTMENTS**

RESOLVED, that the following appointments be made for the year 2010, except where otherwise indicated, effective on January 1, 2010:

| | |
|--------------------------------------|-----------------------------------|
| Deputy Superintendent of Highways: | Alan Van Wormer |
| Deputy Justice Clerk (Part Time): | To be determined at a future date |
| Deputy Justice Clerk (Part Time): | To be determined at a future date |
| Assessor's Clerk: | Julie Fisk |
| Supervisor's Confidential Secretary: | Marjorie Loux |

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32. APPOINTMENT OF VOTING REPRESENTATIVE TO BOARD OF DIRECTORS, GREENE COUNTY EMERGENCY MEDICAL SYSTEMS, INC
33. AUTHORIZATION FOR ADVANCE PAYMENTS
34. CONFIDENTIAL SECRETARY POSITION

Supervisor read.

**RESOLUTION #1
FIDELITY BONDS**

BE IT RESOLVED, that the Town of New Baltimore approve and file in the Office of the Greene County Clerk and the Town Clerk of the Town of New Baltimore the following official bonds:

| | |
|--|-----------|
| Tax Collector | \$700,000 |
| Supervisor, Deputy Supervisor | \$800,000 |
| Other Officials, Including Deputy Supervisor Town Clerk, Deputy Town Clerks, Town Justices, Justice Clerk, Deputy Justice Clerk, Highway Superintendent | \$ 50,000 |

Councilwoman Finke moved, seconded by Councilman Byas. No discussion.

The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|------------------------------|-------------|-------------|
| VOTE: Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

Supervisor read.

**RESOLUTION #2
GENERAL APPOINTMENTS**

RESOLVED, that the following appointments be made for the year 2010, except where otherwise indicated, effective on January 1, 2010:

| | |
|--------------------------------------|-----------------------------------|
| Deputy Superintendent of Highways: | Alan Van Wormer |
| Deputy Justice Clerk (Part Time): | To be determined at a future date |
| Deputy Justice Clerk (Part Time): | To be determined at a future date |
| Assessor's Clerk: | Julie Fisk |
| Supervisor's Confidential Secretary: | Marjorie Loux |

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| | |
|---------------------------------|-----------------------------------|
| Planning Board Clerk: | Marjorie Loux |
| Zoning Board Clerk: | Marjorie Loux |
| Deputy Tax Collector: | Janet Brooks |
| Chair, Planning Board | Lee Davis |
| Chair, Zoning Board of Appeals: | Meave Tooher |
| Assessor's Data Collector: | Donald Daoust |
| Animal Control Officer: | Joseph Tanner |
| Town Historian: | Clesson Bush |
| Registrar of Vital Statistics: | To be determined at a future date |
| Records Management Officer: | Janet Brooks |
| Parks Director: | To be determined at a future date |
| Emergency Management Officer: | Alan Van Wormer |

Councilman Byas moved, seconded by Councilwoman Finke. Supervisor expressed concern that the position of Registrar was going unfilled, that it be held by a full-time officer at Town Hall, and uncharted waters if a funeral home director came with a death certificate to be filed. Councilman Norris asked about training, costs and desire of Town Clerk to continue with appointment. Supervisor answered annual training and software is needed, software license (\$500/year) and software maintenance (\$120/year) would have to be applied to that new appointee's computer. Town Clerk Brooks answered that she is happy to continue with the position. Councilman Byas wanted to look around to see if someone else could handle it and wanted to advertise for opening; Association of Towns recommended that he (Byas) look into the law books and find out the rules and regulations regarding the Registrar and he hadn't had time to do that yet and would like to put it on hold. From a member of the public came the comment in Greene County the Town Clerks hold the Registrar appointment. Councilman Byas just wanted to look into a change, adding that there was no problem with change. Greenville Town Clerk Ronnie Campbell, with Cocksackie Town Clerk Bambi Hotaling, expressed what they felt was the position of the Town Clerks in Greene County: that Town Clerks and Registrars are always the same person except in very large cities where the number of births and deaths is much greater- the position is a convenience for the Town residents and local funeral directors, to get to quickly. When identity theft is a concern it is very important that these records are safeguarded, and there is no one who has better quality and security control for Town records than the Town Clerk. Bob Knighton asked if the appointment was a surprise- isn't this position appointed each year- so any research would be complete prior to the Organizational Meeting so action could be taken by the Board. Councilman Norris asked what would happen without the position filled; Town Clerk Brooks answered no death certificates could be filed, no burial transit permits issued. Councilman Byas said the Board should wait til January 11 and make a determination at that time. Member of the public asked if that was the Board's opinion or one Board member. Supervisor stated her opinion was that the position should stay with the Town Clerk for the reasons she stated earlier and the questions asked and answered by Councilman Norris, and having heard no complaints. Councilman Norris asked Councilman Byas why that one appointment and not all the others? Councilman Byas said it could be all of them, adding that this had been discussed the other night. Councilman Norris asked if he had someone in mind for the job, adding that he had a name the other night. Councilman Byas said he was not at liberty to discuss that at this time, and that it was his opinion that the Board should wait and on January 11 there would be an answer. **Councilman Norris said, for the good of the Town, the decision should be made now and he moved that Janet Brooks, Town Clerk, be appointed as Registrar of Vital Statistics. (applause)** Councilwoman Finke said that, after listening to the Town Clerks, she agreed, it was an important thing and thanked them for coming. Town Clerk Brooks said she would have been very happy to have received questions in her office. **Supervisor O'Rorke seconded the motion** on the floor. Moved and seconded as amended, and with no further discussion, the adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

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| | <u>AYES</u> | <u>NOES</u> |
|---------------------|-------------|-------------|
| VOTE: | | |
| Councilman Byas | abstain | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

Supervisor O'Rorke stated that she had conferred with the Attorney for the Town and with the Association of Towns regarding the fact that she is married to the individual currently holding the position of Building Inspector. There is no conflict of interest with her serving as the Town Supervisor of the Town of New Baltimore; she recuses herself from anything having to do with the employment of said individual, will abstain from the vote, and asked Councilman Norris to introduce the resolution.

Councilman Norris read.

**RESOLUTION #3
BUILDING INSPECTOR APPOINTMENT**

BE IT RESOLVED, that John Cashin is hereby appointed to the position of Senior Building Inspector/Code Enforcement Officer for the year 2010, and shall be paid at the rate of \$17.06 per hour, and

BE IT FURTHER RESOLVED, that Marjorie Loux is hereby appointed to the position of Building Department Clerk for the year 2010, and shall be paid at the rate of \$12.19 per hour.

Councilwoman Finke moved, seconded by Councilman Meredith. No discussion. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|---------------------|-------------|-------------|
| VOTE: | | |
| Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | abstain | |

Supervisor read.

**RESOLUTION #4
WASTEWATER TREATMENT PLANT OPERATIONS STAFF
APPOINTMENTS**

BE IT RESOLVED, that James Polverelli is hereby appointed to the position of Chief Wastewater Treatment Plant Operator (Part-Time) for the year 2010, with responsibilities including, but not limited to: overseeing, maintaining and operating the Town of New Baltimore's wastewater treatment plant and associated facilities on a day to day basis, to ensure that the condition of the Town's Permits and all other applicable law and regulations are complied with and met. Mr. Polverelli shall be paid an annual rate of salary of \$19,373, payable weekly. The Town Board reserves the right to terminate Mr. Polverelli's services at any time for failure to satisfy these obligations. In addition to this salary, he shall accrue one paid sick day per month, and shall accrue ten paid vacation days annually, provided that notice in writing be given to the Supervisor when leave has been taken. Sick leave which is unused as of December 31, 2010 may be carried over to the following year exclusively for use as sick leave in the following year. Vacation leave may not be accrued beyond December 31, 2010, and

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BE IT FURTHER RESOLVED, that Louis Betke is hereby appointed to the position of Part Time Wastewater Treatment Plant Operator, to work under the supervision of the Chief Wastewater Treatment Plant Operator, at a salary rate of \$13.00 per hour, and

BE IT FURTHER RESOLVED, that Kenneth Cymbalisty is hereby appointed to the position of Part Time Wastewater Treatment Plant Operator, to work under the supervision of the Chief Wastewater Treatment Plant Operator, at a salary rate of \$12.50 per hour, and

BE IT FURTHER RESOLVED, that Harriet Miller is hereby appointed to the position of Part Time Laborer, to work under the supervision of the Chief Wastewater Treatment Plant Operator, at an hourly rate of \$10.64.

Councilman Norris moved, seconded by Councilman Byas. No discussion.

The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|---------------------|-------------|-------------|
| VOTE: | | |
| Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

Supervisor read.

**RESOLUTION #5
2010 SALARIES FOR APPOINTEES AND ELECTED OFFICERS**

RESOLVED, that the following salaries and contractual services payments be fixed for the year 2010:

| | |
|----------------------------------|---|
| Supervisor | \$ 8,925 annual salary, payable quarterly |
| Councilpersons (4) | \$ 4,100 annual salary, payable quarterly |
| Justices (2) | \$10,610 annual salary, payable quarterly |
| Town Clerk | \$28,140 annual salary, payable weekly |
| Sole Assessor (Part-Time) | \$20,250 annual salary, payable weekly |
| Assessor's Data Collector | \$10.00 per hour, payable weekly |
| Tax Collector | \$ 6,430 annual salary, payable weekly |
| Superintendent of Highways | \$51,700 annual salary, payable weekly |
| Deputy Town Clerk | \$12.19 per hour, payable weekly |
| Deputy Justice Clerk (part-time) | \$11.44 per hour, payable weekly |
| Assessor's Clerk | \$11.28 per hour, payable weekly |
| Supervisor's Confidential Secy. | No Salary |
| Planning Board Members (5) | \$ 750 annual salary, payable quarterly |
| Planning Board Chair | \$ 2,300 annual salary, payable quarterly |
| Planning Board Vice Chair | \$ 850 annual salary, payable quarterly |
| Planning Board Clerk | \$12.19 per hour, payable weekly |
| Zoning Board of Appeals (4) | \$ 300 annual salary, payable quarterly |
| Zoning Board of Appeals Chair | \$ 700 annual salary, payable quarterly |
| Zoning Board Clerk | \$12.19 per hour, payable weekly |
| Building Department Clerk | \$12.19 per hour, payable weekly |
| Animal Control Officer | \$ 3,950 annual salary, payable monthly |
| Board of Assessment Review (4) | \$ 200 annually + \$50 per mtg. over 2 mtg. |
| Board of Assessment Review Chair | \$ 250 annually + \$50 per mtg. over 2 mtg. |
| Parks Director | \$ 475 per week during Summer Rec |

Program

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| | |
|-------------------------------|---|
| Historian | \$ 1,560 annual salary, payable quarterly |
| Emergency Management Officer | No Salary |
| Registrar of Vital Statistics | \$880 annually |

Councilman Norris moved, seconded by Councilman Meredith. No discussion.
The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|---------------------|-------------|-------------|
| VOTE: | | |
| Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

**RESOLUTION #6
APPOINTMENT OF JUSTICE CLERK**

RESOLVED, that Sheri Jourdin is appointed to the position of Justice Clerk for the year 2010.

BE IT FURTHER RESOLVED, that the salary for 2010 will be \$27,143.

AND BE IT FURTHER RESOLVED, that upon completion of a satisfactory probationary period of 6 months the annual salary will be adjusted to \$30,256 for the remainder of 2010.

Councilwoman Finke moved, seconded by Councilman Byas. Councilman Norris asked if she wouldn't get the full salary of the Justice Clerk, adding that was his understanding when she moved into that position so the rules are changing mid-game. Councilman Meredith asked, in that it will be added in the end, where is the extra money [that she isn't getting] in the budget; Supervisor answered that it stays in the line item for the Justice Clerk salary. With no more discussion, the adoption of the foregoing Resolution was duly put to a vote.

Town Clerk Brooks, upon roll call, asked Councilman Byas if he was related to the individual appointed. Councilman Byas answered no, but that his wife was related to her. The vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|---------------------|-------------|-------------|
| VOTE: | | |
| Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | | x |
| Supervisor O'Rorke | x | |

Supervisor O'Rorke read.

**RESOLUTION #7
APPOINTMENT OF ATTORNEY FOR THE TOWN**

RESOLVED, that the position of Town Attorney is hereby abolished until midnight, December 31, 2010, and

BE IT FURTHER RESOLVED, that David J. Wukitsch is hereby retained as attorney for the Town of New Baltimore for the year 2010 at the annual rate of \$ 11,498.00, payable quarterly, to provide such legal services as the Town Board deems necessary pursuant to

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his proposal which is annexed hereto and is fully incorporated herein. The Supervisor is hereby empowered to accept said proposal.

Councilman Byas moved, seconded by Councilman Norris. Ellie Alfeld asked whether the title of Attorney for the Town, was the salary rate the same as last year; answer no, it is lower and Councilman Byas negotiated the contract. Councilman Byas said Attorney Wukitsch was going to fax over something. Ellie Alfeld again asked whether Attorney Wukitsch was going to be the Attorney for the Town in the full capacity that he was last year. Supervisor O'Rorke said in the past his retainer obligated him to attend every Town Board meeting; the Board felt it might not be necessary for him to be present at every meeting. Councilman Byas said Attorney Wukitsch would attend 3 Town Board meetings in the features of the contract; additional attendances would be billed at the rate of \$250/meeting. Ellie Alfeld expressed concern that the Town would not be penny-wise and pound-foolish in making this arrangement. Former Councilman John Wallner offered that he would not want to be without the Attorney present. Councilman Byas said many Towns do this, like Cocksackie's Mark Evans, and [Wukitsch] will come anytime the Town asks. Member of the public asked what the retainer was in 2009; Councilman Byas said \$14,000 and change. Former Councilwoman McKeon offered that there was a small change, the first time in many years, and made the point that when something works do we want to change it. Councilman Byas repeated that it was a savings to the Town of x-amount, where he comes to the meetings at x-amount for each meeting. Councilman Norris clarified that broken down it becomes the same amount as budgeted. Former Councilwoman Lisa Benway asked if the Board members were comfortable taking votes without the Attorney for the Town present. Councilman Norris answered that if it did not work out they can always bring him into the meetings as the year moves forward. Town Clerk Brooks reviewed that in her five years as Records Management Officer she has received and responded to between 7 and 67 FOIL requests each year, ranging in size from a few sheets to a few inches in complexity, and was the review of FOIL responses included in the retainer? Councilman Byas said that the only thing that had been "backed out" of the previous year was the \$250/meeting times 12 meetings, and then 3 meetings at \$250 each were added back in. Councilman Norris asked that a call be placed to Attorney Wukitsch to confirm that was still included. Jonathan Donald asked whether the need to call in the attorney for the next meeting would be determined by a vote. Supervisor O'Rorke hoped that might be accomplished by consensus. Councilman Byas said he hadn't crossed that bridge, and added that it would have to be a vote, all Board members would have to agree that (Wukitsch) was needed at the meeting. Dick Brooks said it was a plan that could work, but cautioned that anything coming before the Board as a resolution be discussed with (Wukitsch) beforehand; if a vote is taken that is illegal the \$3000 saved will look like a "drop in the bucket". Councilman Byas said that other Towns do it all the time. Brooks added that other Towns have gotten into trouble. Nils Backlund said that if they were to change attorneys, out of respect for David Wukitsch, he (Backlund) has the utmost respect for the 5 Board members who also have the Association of Towns and the NYS Comptroller's Office with whom to confer. Mr. Backlund added that he has reservations about having the attorney at every meeting. Bob Knighton expressed confidence in the 5 members, felt that with the 3 new Board members it was an imprudent time to take this savings action, recent resolution would have been helpful to have the attorney present, the first 3 months of their new term it would be wise to have the attorney present, and the responsibility should lie with Supervisor. Susan Kerr asked if the attorney serves as parliamentarian; answer, no. [Kerr] added that someone needs Robert's Rules of Order duties. Jonathan Donald commented that has been a useful function for the experience of a technicality. Supervisor added that, being new, she preferred the attorney was present. Councilman Norris said this was a plan and can be tried, the money is still in the budget.

The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

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| | <u>AYES</u> | <u>NOES</u> |
|-----------------------|-------------|-------------|
| VOTE: Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

RESOLUTION #8
PROVISION OF BOOKKEEPING/ACCOUNTING/PAYROLL SERVICES

RESOLVED, that Brian P. Fitzgerald, CPA, is hereby appointed to provide Bookkeeping/Accounting/Payroll Services for the Town of New Baltimore for the period January 1, 2010, to June 30, 2010, at a rate of \$825.00 per month.

Councilman Norris moved, seconded by Councilwoman Finke. Councilman Byas asked if this was just to finish out the year. Supervisor answered that in the past Mr. Fitzgerald has been appointed on a yearly basis, clarifying that [Byas] was speaking of the annual report she added yes, that would bring us through that yearly report. The Board has discussed seeking quotes for the position of bookkeeper however, she, as chief financial officer, had concern for going to bid before end of tax season and the preparation of the Annual Report of the Town so the Board determined this service period.

The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|-----------------------|-------------|-------------|
| VOTE: Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

RESOLUTION #9
ESTABLISHMENT OF WORK WEEK FOR TOWN HIGHWAY DEPARTMENT

RESOLVED, that the work week for the Town Highway Department for the year 2010 shall be 40 hours, and that overtime be paid for hours worked by full time employees over 8 hours per day or 40 hours per week.

Councilman Norris moved, seconded by Councilwoman Finke.

The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|-----------------------|-------------|-------------|
| VOTE: Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

RESOLUTION #10
ESTABLISHMENT OF WAGE SCALE FOR TOWN HIGHWAY DEPARTMENT

RESOLVED, that the wages for the Town Highway Department employees for the year 2010 will be as follows:

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| | |
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| Working Foreman: | \$18.21 per hour |
| Heavy Motor Equipment Operator: | \$16.96 per hour |
| Laborer: | \$13.33 per hour |
| Part-Time Laborer: | \$11.50 per hour |

Overtime shall be paid at 1 ½ times the regular rate of pay.

Councilwoman Finke moved, seconded by Councilman Norris.

The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|------------------------------|-------------|-------------|
| VOTE: Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

**RESOLUTION #11
APPOINTMENT OF PART-TIME EMPLOYEES FOR TOWN HIGHWAY
DEPARTMENT**

RESOLVED, that the Town Superintendent of Highways be empowered to employ the following individuals as part time laborers to assist the Town Highway Department for snow removal and other projects where their assistance is deemed necessary by the Superintendent of Highways:

Hugh Sterritt
Scott Benway
Jack Wallace
Francis McCarty

Councilman Norris moved, seconded by Councilwoman Finke.

The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|------------------------------|-------------|-------------|
| VOTE: Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

**RESOLUTION #12
APPOINTMENT OF EMPLOYEES TO OPERATE RECYCLING CENTER
AND PERFORM BUILDINGS AND GROUNDS MAINTENANCE**

RESOLVED, that Spencer Sebert is hereby appointed to operate the Town's Recycling Center located at the Town Highway Garage, and perform building maintenance as may be required, at a salary of \$11.35 per hour, and

BE IT FURTHER RESOLVED, that Jennifer Kuder is hereby appointed to provide cleaning and maintenance services at the Town Hall at an hourly rate of \$11.67 per hour, and

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BE IT FURTHER RESOLVED that Kirk Trombley is hereby appointed to provide parks and grounds maintenance for the Town at a salary of \$10.86 per hour.

Councilman Byas moved, seconded by Councilman Meredith.

The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|---------------------|-------------|-------------|
| VOTE: | | |
| Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rourke | x | |

**RESOLUTION #13
MILEAGE REIMBURSEMENT RATE**

RESOLVED, that mileage reimbursement for the use of private vehicles for the year 2010 will be at the rate of 50 cents per mile.

Councilwoman Finke moved, seconded by Councilman Meredith. Councilman Byas asked what was used for the guideline; Supervisor answered that it was the federal rate. Councilman Byas asked if the federal guideline was followed; Supervisor answered that has been the Town's custom.

The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|---------------------|-------------|-------------|
| VOTE: | | |
| Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rourke | x | |

**RESOLUTION #14
2010 PAID HOLIDAYS**

RESOLVED, that the following days shall be paid holidays for full time employees for the year 2010:

| | |
|---------------------------------|------------------------|
| New Year's Day | January 1st |
| Martin Luther King Jr. Birthday | January 18th |
| Presidents' Day | February 15th |
| Memorial Day | May 31st |
| Independence Day | July 5th |
| Labor Day | September 6th |
| Columbus Day | October 11th |
| Election Day | November 2nd |
| Veteran's Day | November 11th |
| Thanksgiving Day | November 26th |
| Christmas Eve | December 24th |
| Floating Holiday | As Previously Arranged |

Councilman Norris moved, seconded by Councilman Byas.

The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

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| | <u>AYES</u> | <u>NOES</u> |
|-----------------------|-------------|-------------|
| VOTE: Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

**RESOLUTION #15
LEAVE TIME FOR JUSTICE CLERK**

RESOLVED, that the Justice Clerk shall be entitled to a total of ten days of vacation and ten days of sick leave for the year 2010. Sick leave which is unused as of December 31, 2010 may be carried over to the following year exclusively for use as sick leave in the following year. Vacation leave which is unused as of December 31, 2010 may not be accrued beyond December 31, 2010. Notice of all leave taken pursuant to these provisions shall be provided in writing to the Town Supervisor for record keeping purposes.

Councilman Norris moved, seconded by Councilwoman Finke.

The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|-----------------------|-------------|-------------|
| VOTE: Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

**RESOLUTION #16
LEAVE TIME FOR PART TIME CLERICAL STAFF**

RESOLVED, that the Leave Time Policy for Part Time Clerical Staff, adopted by the Town Board by its Resolution of August, 2005, shall remain in effect for the year 2010.

Councilman Norris moved, seconded by Councilman Byas.

The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|-----------------------|-------------|-------------|
| VOTE: Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

Supervisor asked to waive the reading of the resolution of all the meeting dates for the year, adding that the day of the week and month remained the same as the past year. Town Clerk Brooks asked whether any fell on an official holiday for the Town; Supervisor answered yes, Columbus Day, as has been the practice of the Town in the past.

**RESOLUTION #17
SCHEDULE OF MEETINGS**

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TOWN OF NEW BALTIMORE
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RESOLVED, that the regular monthly meetings of the Town Board of the Town of New Baltimore shall be scheduled to begin at 7:30 pm in the Town Hall Meeting Room on the following dates:

| | | |
|------------------|----------------|--------------------|
| January 11, 2010 | May 10, 2010 | September 13, 2010 |
| February 8, 2010 | June 14, 2010 | October 11, 2010 |
| March 8, 2010 | July 12, 2010 | November 8, 2010 |
| April 12, 2010 | August 9, 2010 | December 13, 2010 |

AND BE IT FURTHER RESOLVED, that the monthly Town Board work meeting shall be scheduled to begin at 7:30 pm in the Town Hall Meeting Room on the following dates:

| | | |
|-------------------|-----------------|--------------------|
| January 25, 2010 | May 24, 2010 | September 27, 2010 |
| February 22, 2010 | June 28, 2010 | October 25, 2010 |
| March 22, 2010 | July 26, 2010 | November 22, 2010 |
| April 26, 2010 | August 23, 2010 | December 27, 2010 |

AND BE IT FURTHER RESOLVED, that pursuant to Section 103 of the Public Officers Law, these Town Board meetings shall be open to the general public. Nothing herein shall preclude the Town Board from conducting official business at its monthly work meeting where it is deemed to be necessary to do in the interest of expediency and where the public interest will be served,

AND BE IT FURTHER RESOLVED, that the regular monthly meeting of the Planning Board of the Town of New Baltimore shall be scheduled to begin at 7:30 pm in the Town Hall Meeting Room on the following dates:

| | | |
|-------------------|-----------------|--------------------|
| January 14, 2010 | May 13, 2010 | September 19, 2010 |
| February 11, 2010 | June 10, 2010 | October 14, 2010 |
| March 11, 2010 | July 8, 2010 | November 10, 2010 |
| April 8, 2010 | August 12, 2010 | December 9, 2010 |

AND BE IT FURTHER RESOLVED, that the Planning Board work meeting, if held, shall be scheduled to begin at 7:30 pm in the Town Hall Meeting Room on the fourth Thursday of each month,

AND BE IT FURTHER RESOLVED, that pursuant to Section 103 of the Public Officers Law, these Planning Board meetings shall be open to the general public,

AND BE IT FURTHER RESOLVED, that the regular monthly meeting of the Zoning Board of Appeals of the Town of New Baltimore shall be scheduled to begin at 7:30 pm in the Town Hall Meeting Room on the following dates:

| | | |
|------------------|----------------|-------------------|
| January 6, 2010 | May 5, 2010 | September 1, 2010 |
| February 3, 2010 | June 2, 2010 | October 6, 2010 |
| March 3, 2010 | July 7, 2010 | November 3, 2010 |
| April 7, 2010 | August 4, 2010 | December 1, 2010 |

AND BE IT FURTHER RESOLVED, that pursuant to Section 103 of the Public Officers Law, these Zoning Board of Appeals meetings shall be open to the general public,

AND BE IT FURTHER RESOLVED, that the Justice Court of the Town of New Baltimore shall be held weekly on Tuesdays. Court sessions will start at 4:00 PM and be held in the Town Hall Meeting Room.

Councilman Norris moved, seconded by Councilman Byas.

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The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|------------------------------|-------------|-------------|
| VOTE: Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

**RESOLUTION #18
OFFICIAL TOWN NEWSPAPER**

RESOLVED, that the Greenville Press and Catskill Daily Mail are hereby designated as the official newspapers of the Town of New Baltimore for the year 2010.

Councilman Norris moved, seconded by Councilman Byas. [Member of the public inaudible.] Supervisor said costs were incurred each time something was placed in the paper. Town Clerk Brooks said that with the addition of a second paper the expected publication costs for the year doubled, with the addition of a third paper, those costs would triple. [Member of the public inaudible] Councilman Byas said he thought there was no fee to put something in the paper, and asked if it was a "per line" fee that the papers charged? Former Councilwoman Arlene McKeon explained that many submissions during the year cannot be anticipated. Councilman Byas asked whether the paper charges, other than a per line fee. Dick Brooks explained that the newspaper does not charge the Town to be its official Town newspaper. Councilman Norris wanted to add a daily paper because one event missed the weekly (Greenville Press) and the meeting had to be postponed; by adding a daily paper the problem is resolved. Supervisor asked, if the Town designates two official papers, must every item be published in both. Greenville Town Clerk Ronnie Campbell offered that this issue came up at their last meeting and their Town Attorney said that many papers can be designated but it is only necessary to publish in one. [Member of the public inaudible] Nils Backlund's concern was for the 3 school districts. [inaudible] Town Clerk Brooks requested clarification; Supervisor stated: Resolved, that the Greenville Press, Catskill Daily Mail and Ravena News Herald are hereby designated as the official newspapers of the Town of New Baltimore for the year 2010. **Councilwoman Finke moved to amend the resolution to add the Ravena News Herald, seconded by Councilman Byas.** Nils Backlund wondered as to the circulation of the Greenville Press in the Town of New Baltimore. Supervisor believed that Councilman Byas was looking into that. Councilman Byas said he would call the papers, find circulation of each paper, and not make a decision today. Supervisor believed that the meeting must include the passage of a resolution. **With a returning to the original wording of Greenville Press and Catskill Daily Mail, Councilman Norris moved, seconded by Councilman Byas.**

The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|------------------------------|-------------|-------------|
| VOTE: Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

**RESOLUTION #19
RENTAL OF POST OFFICE BOX**

RESOLVED, that the Town of New Baltimore shall rent a post office box in the New

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Baltimore Post Office.

Councilman Norris moved, seconded by Councilman Meredith. Councilman Byas asked if the Town had boxes in both post offices and were they needed? Councilman Norris said the post offices uses revenues received to justify being open; the Town feels it is in the best interest of the Town to have boxes in both offices locally. The Hannacroix Post Office Box is for the Town Court. Councilman Norris moves to amend the resolution to read:

...shall rent a post office box in the New Baltimore Post Office and the Hannacroix Post Office.

Councilman Norris moved to adopt the resolution as amended, seconded by Councilman Byas.

The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|------------------------------|-------------|-------------|
| VOTE: Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

Supervisor read.

**RESOLUTION #20
PETTY CASH FUNDS**

RESOLVED, that the following petty cash funds be established for the year 2010:

| | |
|---------------------------|----------|
| Town Clerk | \$300.00 |
| Justice Clerk | \$400.00 |
| Highway Superintendent | \$200.00 |
| Parks Director | \$500.00 |
| Recycling Center Operator | \$ 50.00 |
| Tax Collector | \$ 60.00 |
| Assessor's Clerk | \$ 50.00 |

Councilman Norris moved, seconded by Councilman Meredith.

The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|------------------------------|-------------|-------------|
| VOTE: Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

Supervisor read.

**RESOLUTION #21
DESIGNATION OF DEPOSITORIES**

RESOLVED, that the following banks be designated as depositories of funds for the following officials:

| | |
|--------------------------------|------------|
| Greene County Commercial Bank: | Supervisor |
| | Town Clerk |

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Tax Collector

National Bank of Coxsackie:

Supervisor
Town Clerk
Tax Collector

In addition to the depositories named above, the Supervisor shall be empowered to invest Town funds in accordance with the Investment Policy for the Town of New Baltimore.

Councilman Norris moved, seconded by Councilman Byas. No discussion.
The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|---------------------|-------------|-------------|
| VOTE: | | |
| Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

**RESOLUTION #22
REVIEW OF TOWN INVESTMENT POLICY**

RESOLVED, that pursuant to the provisions of the General Municipal Law of the State of New York, the Town Board hereby adopts the attached Investment Policy dated January 1, 2008.

Councilman Norris moved, seconded by Councilman Byas. No discussion.
The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|---------------------|-------------|-------------|
| VOTE: | | |
| Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

Supervisor read.

**RESOLUTION #23
REVIEW OF TOWN PROCUREMENT POLICY**

RESOLVED, that pursuant to the provisions of Section 104-b of the General Municipal Law of the State of New York, the Town Board has reviewed its Procurement Policy adopted in 1992, as last amended in 1992, and finds that the Procurement Policy should remain in force and effect.

Councilman Norris moved, seconded by Councilman Meredith.
The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|---------------------|-------------|-------------|
| VOTE: | | |
| Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

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Supervisor read.

RESOLUTION #24
ATTENDANCE AT MEETINGS, CONFERENCES; TRAVEL ADVANCE

RESOLVED, that upon prior approval of the Town Board of the Town of New Baltimore, officials of the Town be empowered to attend schools, seminars, association meetings, etc., that are deemed necessary to better enable them to perform their official duties. Reasonable lodging expenses shall be paid by the Town should the attendance require an overnight stay. Should the attendance require an overnight stay of more than one night, the official may request a travel advance to defray the cost of meals and incidental expenses. The amount of the travel advance shall not exceed the standard per diem reimbursement rate for federal employees. If the official receives the maximum advance, the Town of New Baltimore shall be reimbursed by said official for the difference between the amount advanced, and the actual expenses incurred for which receipts are to be furnished by said official.

Councilman Byas moved, seconded by Councilwoman Finke.

The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|---------------------|-------------|-------------|
| VOTE: | | |
| Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

Supervisor read.

RESOLUTION #25
AUTHORIZATION OF PENALTIES FOR LATE PAYMENTS ON WATER BILLS

RESOLVED, that the Town of New Baltimore is hereby authorized to charge a penalty of 5% for payments received after the due date stated by the Town of New Baltimore on bills issued by the Town to residents of the New Baltimore Water District #2, and shall be further authorized to compound said penalty quarterly until paid or relieved.

Councilwoman Finke moved, seconded by Councilman Norris.

The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|---------------------|-------------|-------------|
| VOTE: | | |
| Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

Supervisor read.

RESOLUTION #26
AUTHORIZATION OF SERVICE CHARGES FOR RETURNED CHECKS

RESOLVED, that pursuant to the provisions of Section 85 of the General Municipal Law of the State of New York, a service charge of \$20 shall be levied for any checks tendered for the payment of taxes or other charges which are subsequently returned by a bank for insufficient funds or other reason.

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Councilman Norris moved, seconded by Councilman Meredith. Ellie Alfeld asked if that fee was sufficient. Supervisor said it has been past practice for the Town, and recommended the Board pass this in the season of collection of taxes and consider amendment at a later time. Member of the public believed the Bank of Greene County charges \$25 service charge. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|------------------------------|-------------|-------------|
| VOTE: Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

Supervisor read.

**RESOLUTION #27
FILING OF SUPERVISOR'S REPORT FOR YEAR ENDING
DECEMBER 31, 2009**

RESOLVED, that pursuant to subdivision 10-A of Section 29 of the Town Law of the State of New York, the Supervisor shall submit to the Town Clerk within sixty days after the close of the 2009 fiscal year, a copy of the report to the State Comptroller required by Section 30 of the General Municipal Law of the State of New York, providing, however, that if the time for the filing of the annual report has been extended for a period of sixty days by the State Comptroller, then the time for submitting a copy of the report to the Town Clerk shall also be extended. Said report shall be submitted in lieu of the report required by Subdivision 10 of Section 29 of the Town Law of the State of New York.

Councilman Meredith moved, seconded by Councilman Byas. No discussion. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|------------------------------|-------------|-------------|
| VOTE: Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

Supervisor read.

**RESOLUTION #28
COMMITTEE APPOINTMENTS**

RESOLVED, that the Town Board does hereby establish the following Town Board Committees and appointments to said committees for the year 2010:

| | | |
|---|---------|---------------|
| Highway | Chair: | Susan O'Rorke |
| | Member: | Chris Norris |
| Buildings & Grounds/ Recycling | Chair: | Art Byas |
| | Member: | Mike Meredith |
| Building Inspector/ Code Enforcement | Chair: | Chris Norris |
| | Member: | Art Byas |
| Insurance: | Chair: | Susan O'Rorke |

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| | | |
|--|---------|---------------|
| | Member: | Chris Norris |
| Wastewater Treatment | Chair: | Susan O'Rorke |
| | Member: | Art Byas |
| Zoning and Planning: | Chair: | Barb Finke |
| | Member: | Art Byas |
| Assessment: | Chair: | Mike Meredith |
| | Member: | Susan O'Rorke |
| Promotion & Economic Development/Grants | Chair: | Chris Norris |
| | Member: | Barb Finke |
| Fire, EMS & Law Enforcement: | Chair: | Chris Norris |
| | Member: | Barb Finke |
| Newsletter/Technology/Website | Chair: | Mike Meredith |
| | Member: | Barb Finke |
| Animal Control: | Chair: | Art Byas |
| | Member: | Chris Norris |
| Parks: | Chair: | Art Byas |
| | Member: | Mike Meredith |
| Personnel: | Chair: | Susan O'Rorke |
| | Member: | Mike Meredith |
| Liaison to Town Courts: | | Chris Norris |
| Liaison to New Baltimore Agriculture Committee: | | Art Byas |
| Liaison to New Baltimore Bicentennial Committee | | Susan O'Rorke |

Councilman Byas moved, seconded by Councilman Norris. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|---------------------|-------------|-------------|
| VOTE: | | |
| Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

Supervisor read.

**RESOLUTION #30
APPOINTMENT OF DEPUTY TOWN SUPERVISOR**

RESOLVED, that Christopher Norris is hereby appointed Deputy Town Supervisor of the Town of New Baltimore for the period ending December 31, 2010 and shall act in place of the Supervisor in the event that the Supervisor becomes incapacitated or is otherwise unavailable.

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Councilman Byas moved, seconded by Councilman Meredith. Councilman Norris said that on those days the Attorney for the Town will be present. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|-----------------------|-------------|-------------|
| VOTE: Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

Supervisor read.

**RESOLUTION #31
APPOINTMENT OF VOTING REPRESENTATIVE
TO ASSOCIATION OF TOWNS ANNUAL MEETING**

RESOLVED, that Art Byas is hereby designated as the representative of the Town of New Baltimore to attend the Annual Meeting of the Association of Towns of the State of New York and is hereby authorized to cast the vote of the Town of New Baltimore at the Annual Business Session of the Association of Towns of the State of New York to be held on February 17, 2010, and

BE IT FURTHER RESOLVED, that in his absence, Barb Finke is hereby designated as the alternate to cast said vote on behalf of the Town of New Baltimore.

Supervisor will also be in attendance at the annual meeting but not in her official capacity as Town Supervisor. Councilman Byas moved, seconded by Councilman Norris. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|-----------------------|-------------|-------------|
| VOTE: Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

Supervisor read.

**RESOLUTION #32
APPOINTMENT OF VOTING REPRESENTATIVE
TO BOARD OF DIRECTORS, GREENE COUNTY
EMERGENCY MEDICAL SYSTEMS INC.**

RESOLVED, that Councilman Christopher Norris is hereby designated as the representative of the Town of New Baltimore to the Board of Directors of Greene County Emergency Medical Systems, Inc. for the year ending December 31, 2010.

Councilman Norris moved, seconded by Councilman Meredith. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|-----------------------|-------------|-------------|
| VOTE: Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

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Supervisor read.

**RESOLUTION #32
APPOINTMENT OF VOTING REPRESENTATIVE
TO BOARD OF DIRECTORS, GREENE COUNTY
EMERGENCY MEDICAL SYSTEMS INC.**

RESOLVED, that Councilman Christopher Norris is hereby designated as the representative of the Town of New Baltimore to the Board of Directors of Greene County Emergency Medical Systems, Inc. for the year ending December 31, 2010.

Councilwoman Finke moved, seconded by Councilman Byas. No discussion.
The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|---------------------|-------------|-------------|
| VOTE: | | |
| Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

Supervisor read.

**RESOLUTION #33
AUTHORIZATION FOR ADVANCE PAYMENTS**

RESOLVED, that in accordance with the provisions of Section 118 of the Town Law, the Supervisor is hereby authorized to make payments in advance of the monthly audit of claims by the Town Board for recurring charges such as utility bills, postage, health insurance, telephone and fuel charges.

Councilman Byas moved, seconded by Councilman Norris. No discussion.
The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|---------------------|-------------|-------------|
| VOTE: | | |
| Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

Supervisor read.

**RESOLUTION # 34
CONFIDENTIAL SECRETARY POSITION**

WHEREAS, the Supervisor has determined that it would be beneficial to employ a Confidential Secretary, and

WHEREAS, no budgetary provision to pay a salary for the position of Confidential Secretary has been made for the year 2010, and

WHEREAS, the Supervisor has made a voluntary request to forego a portion of her salary to pay for the salary of a Confidential Secretary for the year 2010, and

WHEREAS, the purpose of this voluntary request is to meet the personnel needs of the Supervisor without there being any cost impact to the taxpayers of the Town.

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NOW THEREFORE, BE IT RESOLVED, that the Town Board does hereby accept the Supervisor's voluntary request to be paid \$1,000 less than appropriated in the Adopted 2010 Town Budget and set forth in Resolution #5 adopted on January 1, 2010, and

BE IT FURTHER RESOLVED, that the Town Board does hereby establish a salary of \$1,000 for the Supervisor's Confidential Secretary for the year 2010.

Councilman Norris moved, seconded by Councilman Byas. No discussion. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | <u>AYES</u> | <u>NOES</u> |
|------------------------------|-------------|-------------|
| VOTE: Councilman Byas | x | |
| Councilwoman Finke | x | |
| Councilman Meredith | x | |
| Councilman Norris | x | |
| Supervisor O'Rorke | x | |

Nils Backlund asked about Resolution #4, Chief Wastewater Treatment Plant Operator, Jim Polverelli [inaudible]. With no more from the Town Board or the public, Councilman Norris moved to adjourn, seconded by Councilman Byas.

Motion Carried Ayes-5 Byas, Finke, Meredith, Norris, O'Rorke
Nays-0

The meeting adjourned at 3:45 p.m.
Respectfully,

Janet A. Brooks
Town Clerk