

**COUNTY OF GREENE  
TOWN OF NEW BALTIMORE  
TOWN BOARD WORK MEETING  
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Supervisor O'Rorke called the meeting to order at 7:30 pm and the Pledge of Allegiance was said. Also attending: Councilwoman Finke, Councilmen Byas and Meredith, Highway Superintendent Jordan, Town Clerk Brooks, and 26 members of the public. Absent: Tax Collector Taylor, Councilman Norris.

Supervisor O'Rorke welcomed all attending, clarifying that the company with whom she is affiliated, New York Municipal Insurance Reciprocal, is not quoting the town's insurance, has consulted with Town's attorney and no other conflicts exist. Grapeville Agency (2) and Marshall and Sterling (3) will have present quotes; Marshall and Sterling requested an extension on the deadline till February 19 to allow them to entertain another quotation. Extensions were granted to both agencies till the 19<sup>th</sup>; copies of the quotations are available at this meeting. Additionally, current provider Marshall & Sterling has granted an extension on current property and liability insurance to March 9 so that Board members may review materials following tonight's meeting and action may be taken at March Regular Town Board meeting.

### **INSURANCE PROPOSALS**

Grapeville Agency's Lisa Benway thanked the Town Board for the opportunity to quote the insurance, adding that she has been with Grapeville Agency for 20 years, a resident of New Baltimore for 17 years, and the Agency was originally opened in Grapeville, in the Town of New Baltimore in 1980, and now there are 5 Grapeville Agency offices. There are two different carriers quoted: Trident and HDC; both are good and Trident is lower in price. Regarding some highlights and concerns expressed by Supervisor: Trident is A-rated, will cover the court security officer, pollution liability for Wastewater Treatment Plant on the Hudson River, and cemetery liability; the blanket limit (\$1.5 million) is higher (previously \$1.2 million) as they felt the buildings were underinsured based on square footage, includes flood and earthquake (\$50,000 deductible), inland marine may have a decreased \$250 deductible for an additional premium of \$214, and one error was reported- the loader that was traded still appears, a matter of about \$20. Trident, for Crime coverage for Town Supervisor and Tax Collector is a maximum of \$500,000. Grapeville Agency does not insure any municipalities currently; Trident insures some 300 municipalities in New York State.

Marshall and Sterling's Erin Spencer, who has handled the Town of New Baltimore for quite a long time with good service, is quoting 3 different companies: renewal from Selective, also from Scotsdale and Prime. Selective is one of biggest carriers, good for service and claims, and all 3 are A-rated. Scotsdale gave indication of price, policies and procedures for court security officer. For pollution liability, the sublimit from Prime and Selective is \$25,000 on property, not on liability. For cemetery liability, as the Town maintains -all three would pick that up. Zoning and injunctive relief: all companies are similar for the Boards with a limit of \$25,000, which includes defense costs only. With policies and procedures together the armed security officer, that coverage could be \$750-1,500; Scotsdale has a professional department and it could be written by itself. Prime, for crime, had no excess limits on Supervisor and Tax Collector, and this can be written by itself as well for \$955. This will be acted on at Regular Meeting in March. Regarding the retroactivity date, both Selective and Prime give an unlimited retro date for public officials. Only additions to last year's coverage are addition of pavilions, sheds, and tables. Councilman Byas asked how the proposals had come in; they were open. Supervisor answered that there was no sealed bidding process. Professional services are not subject to the sealed bid process. Councilman Byas is accustomed to sealed bids. Rich Guthrie asked if there was history of satisfied claims. Supervisor answered that there were no problems with service that she was aware of. Marshall and Sterling Agency insures about 20 municipalities.

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**MONTHLY REPORTS**

Supervisor reported she may not have made known her availability for questions, concerns or comments and will keep the tradition of 8:30-12n on Saturdays, and on Wednesday evening for payroll. Supervisor asked to clear up confusion about keys to Town Hall; after the new Board took office they were notified to contact the Town Clerk for a key and an alarm code, enabling each Board member to open and close the building for their respective committees' meetings. Supervisor thanked the Town Clerk for opening and then returning later at night to close the Town Hall following the Agriculture Committee's meeting; Supervisor O'Rorke asked that the current Board continue the tradition of the prior Board; come get a key to open and close the building for any committee meeting and share that responsibility. Supervisor apologized to the Board and to the Town Clerk with regard to the minutes; unsure of the handling of motions, she confirmed with Association of Towns that the Board is just approving what was stated and not stated, and not addressing outstanding comments. If a Board member would like to address a question or concern from a previous meeting, that can be added to agenda and done under Old Business. Please notify the Town Clerk in advance of the meeting in writing of any corrections to the minutes; it is difficult to take minutes and to take corrections of a past meeting during the meeting. If corrections are more than a simple word or name, advance notice gives the Clerk time to listen to tapes and to clarify in advance. Catskill Mountain Housing is applying for a grant for replacement mobile homes if need is demonstrated; this was discussed at March 4 meeting.

Greene County Legislator Jim VanSlyke was not present.

Town Clerk Brooks reported receipts for the month of 2 Certificate of Occupancy searches \$30.00; 5 sign permits \$50.00; 7 building permits \$596.80; 10 dog licenses \$68.55; 1 minor subdivision \$30.00; 17 certified copies \$170.00; for a total of local revenues to Supervisor of \$945.35 and non-local revenues disbursed of \$28.45. The Clerk has been collecting Water District #2 and Sewer District walk-in payments as the Tax Collector has returned to working from her home. For Records Management, the new cull is complete, empty spaces are filled, approximately 186 Town, 4 Justice Court, 10-12 Town Historian 1 cu ft cartons in the vault. There are 15 1 cu ft cartons remaining in the Justice Court leg of the project and the approximate completion date is March 15, 2010.

Highway Superintendent Denis Jordan reported for the month of January 25-February 22: Mon, Jan 25 heavy rain and flooding; checked drains and culverts all day; Patched minor washouts from flooding with crusher run; Patched holes with winter mix; Cleaned ditch on Hadley Drive; Installed battery disconnect switched on all trucks and equipment; Installed body raised lights on all dump trucks, now required for NYS inspection; Thurs, Jan 15 snow in afternoon, worked until 6:30 pm; Fri, Jan 29 called all in at 3:30 am, plowed and sanded all roads; Welded new side panels in dump body of 85 International, primed and painted; Scraped ice from Old State Road with backhoe; Replaced tie rod ends on 89 Ford backhoe, Replaced forward/reverse column switch; Wed, Feb 3 called all in at 3 am for snow, plowed and sanded all roads; Washed all plow trucks; Went to DMV, picked up registration and official plate for John Deere loader; Replaced head on engine of 85 Oshkosh because of internal antifreeze leak; Wed, Feb 10 snow, plowed and sanded all roads; Repaired rust hole in wing on 85 Oshkosh; Replaced links, bolts, and bushings in front end of F-550; Sanded and painted rusty floor in 91 International dump truck and replaced floor mats; Tues, Feb 16 Snow, plowed and sanded all roads 3 times; Painted front wheels and hubs on 91 International dump truck; Degreased dump body on 91 International so we can paint it-orange. Ads were placed for surplus items put out to bid, also on [www.craigslist.com](http://www.craigslist.com). Discussed with Supervisor and Town of Coeymans Supervisor some intermunicipal work and it is time to put that in a written agreement; this is being handled by the Attorney for the Town.

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Wastewater Treatment Plant Chief Operator Jim Polverelli reported for January 2010: Processed 865,957 gallons for the month, Jan 4 calibrated suspended solids meter, Jan 6 received fuel for generators, Jan 9 cleaned flow meter pit, Jan 10 preventive maintenance on ditch rotors, Jan 15 groomed drying bed #1; Jan 19 pumped down sludge side of EQ tank; Jan 26 high flow due to rain event. Also, working on replacing pump, hoping for two additional quotes on that; regarding a citizen's change to the use of their building and their sewer usage, Councilman Byas suggested contacting other Towns, Supervisor answered that typically water and sewer fees are based on their water usage and asked if anyone knew of a Town without a water district.

Historian Clesson Bush had no report.

Building Inspector/Code Enforcement Officer John Cashin summarized activities for the month of January 2010: Building Inspections: 9; Building Permits Issued: 1; Certificates of Compliance Issued: 3; Certificates of Occupancy Issued: 1; Court Appearances: 1; Junk Vehicle Complaints: 2; New Building Permit Applications Received: 1; Sign Permit Applications: 4; Sign Permit Issued: 4; Code Violation Investigations: 6; Zoning Violation Investigations: 1; Application Fees for Jan 2010: \$ 636.80; Total Fees Year to Date: \$ 636.80. Attended the Association of Towns meeting and earned 14 credit hours.

Assessor Gordon Bennett reported for Data Collection 2010: Field Review has been prioritized and new home data collection is in progress. Renewal Exemptions 2010: The renewals continue to trickle in before the March 1, 2010 deadline. Reminder notices were sent out this past week on all outstanding renewals. Please note that Gordon is away from February 15-23 but can be reached via email if necessary. There are no suggested appointments for Board of Assessment Review.

Agriculture Committee liaison Councilman Byas reported attending a meeting, had no comments and no one had written a report. Ted Flegel stated that Councilman Byas was present and that's why he is there; Councilman Byas responded that he is not a secretary. Arlene McKeon read that the speaking series was advertised for 2pm on three Sundays at Town Hall: February 28- Agricultural Assessments; March 21-Farming Heritage, A Woman's Perspective; April 18-Estate Planning and the Family Farm.

Planning Board Chair Lee Davis reports for the Month of *February 2010*: The Planning Board met on January 14, 2010, with the following business transacted: Continued discussion with the authorized representative for Jyoti SAI Hospitality (Holiday Inn Express) with regard to a possible amendment of their Site Plan and with the representative from the sign company doing the signs for Holiday Inn Express; Held a preliminary discussion regarding the annual renewal of Special Use Permit for James Brockett/J.B. Car Services; Discussed and prepared semi-annual report/resolution covering the positive and negative impacts of the revised Zoning and Subdivision Regulations passed in 2008 for the period July through December, 2009; This report/resolution has been submitted to the Town Board under separate cover; Discussed and referred to Code Enforcement Officer a possible hazardous lighting situation at the entrance to Boat 'n RV; Passed resolution appointing David Wukitsch as Planning Board attorney. (This resolution has been forwarded under separate cover to the Town Board.); the Board held its 2010 Organizational Meeting and re-appointed Alta Turner, Board Vice Chair and John Murray, Board Secretary. Although it was not in the Building Department report earlier, the Planning Board expresses their thanks to John Cashin who attends all their meetings and offers valuable input. Supervisor said a request was received this night from a Planning Board member, requiring response by February 25, for the Town's approval for a March 12 class (NYS law requires 4 hours of training for Planning Board members) and would the Town work with him on the registration fee for part of that class-EPA certified renovator class. This can hold til March Board Meeting. Most Planning Board members have been able to take advantage of free training provided in Columbia-Greene Planning Boards- frequently offered by the County in the evening.

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Zoning Board of Appeals Chair Meave Tooher reported the Zoning Board of Appeals met on February 3, 2010, with the following business transacted: Public Hearing was held on the Stacey Miller Use Variance Application. In the Regular Monthly Meeting that followed: The Board granted the Use Variance allowing Ms. Miller to retain both the mobile home and her house on her property without benefit of subdivision for a one-year period; Passed resolution appointing David Wukitsch as Zoning Board of Appeals attorney (The resolution has been forwarded under separate cover to the Town Board.); With regard to revised Zoning and Subdivision Regulations passed in 2008, Board discussed and then prepared required report regarding positive or negative impacts these revisions have had on the work of the Zoning Board of Appeals for the period July through December, 2009 (This resolution was been forwarded under separate cover to the Town Board.) Councilman Byas asked if the resolution appointing Attorney Wukitsch, is that separate from the Town's fees or is it extra? Supervisor answered that phone calls and correspondence would be covered by the Town's retainer and attendance at a regular meeting or a special meeting would be above and beyond the retainer.

Building and Grounds/Maintenance Spencer Sebert reported: changed exit sign light bulbs in meetingroom, changed air and water filters, adjusted door jamb of Sheriff substation office door, repaired Sheriff office desk drawer, and 6 hours of shoveling snow. As Recycling Center Operator, Spencer Sebert reported receipt of no white goods or tires. He received 42-60gallon bags of plastic, 9-55 gallon drums of cans; 93 bundles of magazines; 75 bags of newspapers; 3 bags of shredded paper; 41 bundles of cardboard, for total revenue of \$.00. Councilman Byas had nothing to report on Town Hall basement progress, needs to get ahold of electrical contractor.

Animal Control Officer Joe Tanner had no report. Greene County Public Health will hold a Free Rabies Clinic at Medway-Grapeville Firehouse, CR 51, Medway, on Wednesday, March 24 from 6-8pm. Questions should be directed to 719-3600. Town Clerk Brooks asked for everyone to talk up the Clinic; the rise in rabies cases is currently publicized on television. Councilman Byas asked if dogs needed to be licensed in order to be vaccinated; answer no, need to be vaccinated in order to be licensed.

Fire, EMS and Law Enforcement Councilman Norris reported from the January Greene County EMS meeting: the new electric patient care reporting (EPCR) training has begun; Administration trains on 12/29/09 and personnel trains in late January at Emergency Operations Center in Cairo. A lease was signed with Island Tech for 5 Panasonic Toughbook computers, delivery expected in February; computers will be installed into the Medic units. This program will improve revenue recovery and improve patient care with real-time data. The board voted to replace Nextel cell phone service with AT&T cell phone service at a savings. Quotes were received from 3 outfitters for medic turnout coats, class 1 reflective wear. The companies will demo the coat in January and make a recommendation to the board. The board approved the purchase of a new Chevy Tahoe Medic truck to replace 2005 unit. In December the Town had 2 EMS calls, for a 2009 total of 81; the Town had 65 calls in 2008, or 16 more calls/25% increase. The next meeting will be February 16<sup>th</sup> at 7:00 and Councilwoman Barb Finke will attend in Councilman Norris' place; it was canceled due to snow. Building Inspector John Cashin stated that New York State has enacted Amanda's Law; effective February 22, 2010, all residences are required to be equipped with carbon monoxide detectors.

***"RR313.4 Carbon monoxide alarms. This section covers the installation, performance and maintenance of carbon monoxide alarms and their components in new and existing buildings. The requirements of this section shall apply to all new and all existing buildings, without regard to the date of construction of the building and without regard to whether such building shall or shall not have been offered for sale.***

***"Exception: Compliance with this section is not required where no carbon monoxide source is located within or attached to the structure. However, compliance with this section is required if any carbon monoxide source is subsequently located within or attached to the structure.***

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When inspecting new homes, Building Inspector Cashin will be looking for these units. Ellie Alfeld added that Lowe's is promoting currently on television.

For Antique Agricultural and Machinery Festival/AgFest, Councilman Byas had nothing to report.

For Parks, Councilman Byas had no report. Supervisor asked about Summer Recreation program, having looked at the activity of the Board last year this month. Councilman Byas said there was need to advertise the one opening but he had wanted to combine the advertisement for all the openings, including Greene County Planning Board; Supervisor felt that someone looking for the Summer Recreation position would not look at an ad for the Planning Board; Councilman Byas said they could be advertised separately and get the Summer Recreation Director position filled first, copy to be given to Town Clerk to advertise position. The future of the Greenville Press is still unknown at this point. The official paper is the Catskill Daily Mail. Ravena News Herald also yields the Greene County Courier. Supervisor noticed that in March 2009 the Board had addressed the parks mowing bids, Councilman Byas asked to put it off until next month. Councilman Byas asked if that could be renewed; Supervisor answered that the contract may be renewed for one additional year by Town Board approval.

Grants Councilwoman Finke reported working on a meeting with Greene County IDA Sandy Mathes.

Newsletter/Web Site/Technology Councilman Meredith reported looking for articles, deadline March. We still have money for 911 signs, deadline of July. [unable to hear] Clerk Brooks reminded that the Greene County Hazardous Waste Collection was previously held the first Saturday of June at the Greene County Highway Garage off 9W in Athens. In 2009 the Town of New Baltimore participated in the Earth Day/Taft Furniture Electronics Recycling Day with the Town of Bethlehem; Councilman Byas will look into participating this year. Councilman Byas will include the Summer Recreation in the newsletter. Councilwoman Finke will include the open positions in the newsletter issue. Clerk Brooks requested inclusion in the newsletter for the Emergency Services coupon (request by an individual who may require electricity for health maintenance or have a special health need in the event of a power outage); this information is funneled to the fire districts confidentially. Supervisor asked for inclusion of the E911 sign availability.

For Personnel Supervisor thanked Town Clerk for sending out notice to all employees re NY State and Local Retirement System changes, is checking with Building/Planning/Zoning Boards' Clerk regarding the Workplace Violence Prevention Training for their members. Supervisor reported working with Town Justices to write policies and procedures for court security officer; the justices are doing prelim work. Councilman Meredith and Supervisor are meeting with former Councilwoman McKeon regarding the construction of an employee handbook. Councilwoman Finke has given Councilman Meredith sample copies she picked up at Association of Towns meeting.

Insurance has been covered.  
Town Courts are now fully staffed.

Promotion/Economic Development Supervisor O'Rourke reported for Councilman Norris: at the Farmers' Market meeting held Thursday, February 11, 2010, the following items were discussed: Looking for a new market manager as both Pat Monks and Fran Melick requested to be used only fill-in and not weekly. A new Citizens' Committee chair will be needed; any interested person can contact Chris Kemniah via e-mail. The committee is looking into using Tony Rago as webmaster; need to get additional information on fees. Started a discussion on changing the vendor/non-vendor ratio to 50/50 instead of 60/40, this will hopefully add new blood and more hands. The committee voted to expand the

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board from 7 to 8 members. The dates and hours for the Farmers' Market at Cecil C Hallock should now be on the website and in the newsletter. Councilman Byas asked about using the Cecil C Hallock/District 2 park for parties; Clerk Brooks added that the Farmers' Market previously closed at 1pm, individuals renting the park arrived after 1:30pm, and now the Farmers' Market will close at 12noon; it was not unusual for an event to follow the Farmers' Market. The Farmers' Market has gotten their park rental permit for the 2010 season.

For Bicentennial Committee Supervisor reported that their next meeting is in March.

Food and Fun Community Luncheons reports continued success with having fun and eating well at the New Baltimore Reformed Church each month. Ellie Alfeld reported having met one Luncheon guest speaker, Greene County Department of the Aging's Tom Yandea, from whom she's gotten information on possible bus service. Mr. Yandea contacted her 10 days ago, has a driver willing to take a route; Ellie had a call from the scheduler offering Tuesday, Thursday or Friday. Amazingly, the driver would be willing to go about 9am to homes to pick up people or it could be a central location, the driver would proceed to Catskill, Walmart, Price Chopper, blood lab, banks, or Main Street, Catskill. If people were interested, as in Cairo, Coxsackie, and Athens, arrangements for seniors to go to a lunch could be made. The Coxsackie Knights of Columbus is being converted to a senior community center and they are interested in having additional people for their lunches. There is no set fee; like Food and Fun it is by donation only. Primary problem is finding out how many seniors, with a maximum of 15 and a minimum of 3-4 people. Need to set up a phone tag, individuals are not locked into going every week, and the driver would need a phone call the night before. The return trip to New Baltimore must allow driver to be back in Catskill by 3pm. Bus is available to any senior in Town of New Baltimore. Supervisor asked about budget for seniors; last year was \$1250 for Food and Fun Community Luncheons and \$2500 remaining for 2010. Supervisor asked about a mailing list; Arlene McKeon asked if attorneys are still available on Thursday. There is a suggested \$10 donation. Councilwoman Finke suggested offering a page in the Newsletter for individuals to express interest. Supervisor suggests a Seniors Committee, to pull together resources, and to reach out to the community to determine interests, and a phone tree to build a network among the seniors.

**OLD BUSINESS**

- **Zoning/Comprehensive Plan Committee**

Councilwoman Finke was given a list of 10 interested persons. Supervisor asked would the Board reach out further. Councilwoman Finke suggested maybe this group could get together with others interested, talk, and raise their concerns. Bob Knighton suggested, as this Board likes to publish everything, this would be a great opportunity to advertise in the newspapers and ask for interest. Nils Backlund felt if the Board receives the concerns that are out there and builds a consensus, he doesn't think it is anyone's intention to abolish or dissect this document, but to just identify the concerns, we all know it needed changes and updates. Donna Carlsen offered that she and her husband own two businesses on US Rte 9W and are concerned if they were to sell what they have or if they wanted to expand. Lee Davis reiterated the importance of balance on the committee; working together to flush out concerns; thinks that reading the actual language may satisfy some concerns; adding experts could give an outside view; builders and folk who represent building interests and residential subdivisions will understand the totality; a good honest committee discussion is done if contained in a smaller setting with respect for negative and positive concerns. He added that it is the responsibility of Town Board to communicate clearly what they want reviewed, or 'chasing tails' is the result. Rich Guthrie asked if there will be notice of schedule of meetings? Supervisor answered it was her understanding that any committee or subcommittee of a legislative body, just like the prior group, is subject to Open Meetings Law. Councilman Byas said this is just getting

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started and will report back, and will have a committee for the commercial and one for the agriculture. Supervisor asked what was meant by agriculture? Councilman Byas answered, "West of US Rte 9W, vacant land, and large landowners." Donna Carlson said that the people who [signed up] for the majority of the commercial district represent all the subsections of the commercial district. How and what happens in a commercial zone, said Bob Knighton, is as important as the businesses themselves, so it is important to represent the broader constituency within that committee. Janet Angelis asked how the Comprehensive Plan Committee was formed and offered that the opportunity to serve on the committee should be very widely known as there are others who may want to join; former Councilwoman Arlene McKeon said many times the room filled with volunteers in meetings, used the newsletters, did mailings, and was always open from one end of the community to the other with each of the 4 districts represented. The new zoning regulations are tools; the former regulations were pretty vague and required interpretation and development required expert help, Greene County IDA, NYS Department of Transportation, and more.

Lee Davis was not involved as the Town Board was lead agency; there were 3 committees altogether. Citizens' Planning Advisory Group (21) was charged to look at the existing Comprehensive Plan and make a recommendation whether it should be amended and updated; they were appointed by Town Board with the intent to get a balanced view. That committee grew quite a bit, whoever wanted to come and participate could, and worked 2.5 years; they recommended the Comprehensive Plan be updated. The Town Board appointed another committee, more regulated and with a specific charge, and reached out in order to represent all of the Town; with (13) members, that committee recommended the Comprehensive Plan. The final work was done by a committee made up of the Town Board, Zoning Board of Appeals and Planning Board. Supervisor said she was still fuzzy about what to look at: Zoning, Comprehensive Plan, what other professionals or outside parties would be needed, and/or there are still some things suggested by Comprehensive Plan that haven't been done yet- one being an Economic Advisory Committee. Supervisor asked, what would be the charges/tasks of those committees and how would their members be gotten?

Nils Backlund said that it is not the intent of these folks, the list of interested individuals submitted, to do it all over again. He said they had specific objections that they want addressed in the revisions, don't need professionals, and don't want to start the process all over again. He requests that random phone calls be made to the original committee as a lot of them went home discouraged, felt patronized, and the way that was followed was not the intent. Nils said he sat home through the process but feels the Town went too far, and should receive the objections, why do we need outside people, think we can solve within our own people.

Supervisor expressed concern about revisiting history, some felt zoning didn't go far enough, some felt zoning went too far. Supervisor suggested notice in newsletter and website, decide on one or two committees, their structure and their charges. Arlene McKeon agrees with Nils' suggestion of mediation; Mediation Matters facilitated a good number of meetings to see that no one or two dominates and to cut through emotion. Nils wants the supervisor to mediate, doesn't want an outsider and objected to relying on Elan group, feels we are intelligent enough we should work out our own problems. Bob Knighton was very active in CPAG, it was not a committee, people who wanted to come and participate were welcome, and it took so long because it was entirely volunteer, and research options takes time; newly-retired he put in 500 hours in that project. Hire someone at least to perform the clerical duties. Supervisor confirmed hearing that the two significant documents (Comprehensive Plan and the zoning laws) need to be looked at. Lee Davis offered that if you are looking at both, the Town is essentially starting over on an enormous review; he suggested looking at zoning first, and whatever issues are communicated within it will make it easier to determine whether proposed amendments warrant changes to Comprehensive Plan. He has talked to people upset with the zoning law who supported the Comprehensive Plan. See how significant the changes are; streamline process.

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Janet Angelis agreed and added that focus could be on any place where two are not aligned, as that alignment is the whole idea.

Ellie Alfeld asked for 2 groups: concerned with commercial and agriculture.

Supervisor felt confused agriculture vs commercial, are we talking about the residential/agricultural districting. Councilman Byas felt he never considered agriculture to be commercial, rather to be farming and raw land.

Lee Davis heard concerns with the Major Subdivision ordinance of the Town, the only subdivision that was amended. Councilman Byas felt that would be a third committee- to include the conservation subdivision.

Lee Davis said there was no revision to the Town Code regarding the Agricultural/farming district.

Nils said only reason, as he looked at the Town Code, for two categories: Commercial stood by itself, Agriculture picked up other issues. He would like to see accomplished: amend the portions for the people who have objections, and wishes to sit and work them out amongst ourselves.

Supervisor said that there is a list of 10, but doesn't think the rest of the community was made aware that there would be committees and opportunities to voice their objections. She asked for two committees, for which the Board should reach out to the rest of community via newsletter and website, and maybe newspaper. Come back at April Board meeting with interested parties, form two committees, report back with guideline and resolution for the Board for those committees to Town Board. Those committees will report back to the Board in a set period of time and hopefully we won't have to do major things. Councilman Meredith wondered how will those names be accepted, email, Supervisor, Town Clerk; Supervisor O'Rorke will serve on the committee, Councilwoman Finke and Councilman Byas are on Zoning Committee now, they are the individuals to call. Up to Board members look at those names interests represented, business owners, landowners.

Councilman Byas said if it is too large a committee that nothing will get done and it needs to be fine-tuned. Supervisor reminded the Board to come up with parameters. Supervisor asked for next Work Meeting to come to consensus on the size and structure of committees, and the parameters. Councilman Byas said have a limit to when they can join the committee; Supervisor asked that ideas be expressed at next Board Work meeting.

**New Business**

- **Resolution for County's Centralized Records Management Study**

Supervisor mentioned at a previous meeting that typically no actions would be take by the Board at a Work Meeting, however this has a time constraint. While it does not appear that Town of New Baltimore has a need for additional records storage at this time, this is a matter for the Board's attention. The county is not asking for a commitment from the town, only an interest in their study. Supervisor read.

**RESOLUTION  
FEBRUARY 22, 2010  
CENTRALIZED RECORDS MANAGEMENT STUDY**

WHEREAS, the Greene County Clerk, Michael Flynn has requested the Town of New Baltimore to participate in a study that will examine the issue of a centralized records management center that will include Towns, Villages, School Districts and Fire Districts in Greene County. This study will examine the viability of the Greene County Clerk's Office to provide management of inactive records in a centralized location that could relieve local jurisdictions of the need to individually duplicate this task.

WHEREAS, this study is premised on the successful grant application to the New York State Department of State. The New York State Department of State requires that the



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Greene County Clerk demonstrate by resolution that Towns, Villages and School Districts have an interest in this study.

WHEREAS, the Town of New Baltimore is agreeing only to participate in a study to examine the need and viability of such a centralized records management center. This resolution does not obligate the Town of New Baltimore to participate in the potential effort to centralize records management.

NOW, THEREFORE, BE IT RESOLVED that the Town of New Baltimore does hereby agree to participate in a study of a centralized records management center.

Supervisor moved, seconded by Councilman Meredith. The vote was as follows:

	<u>AYES</u>	<u>NOES</u>
<b>VOTE:</b> Councilman Byas	x	
Councilwoman Finke	x	
Councilman Meredith	x	
Councilman Norris	x	
Supervisor O'Rorke	x	

- The Supervisor's annual year-end report is nearly done and will be posted.
- Year-end Budget Report

In similar format to prior Board, Supervisor read.

General Fund  
Expenditures for 2009

	Amended	Actual
Personal Services	\$ 319,000	\$ 302,000
Benefits	102,000	97,000
Non-Personal Services	36,000	31,000
Professional Services	18,000	14,000
Centralized Services	110,000	89,000
Programs	22,000	18,000
Transfer to Highway Fund		120,000
Transfer to Parks Reserve		1,000
<b>Amended Budget</b>	<b>730,000</b>	<b>675,000</b>

Revenues for 2009

	Amended	Actual	Balance
Revenues	271,000	358,000	
Justice Court Fines	116,000	155,000	
Mortgage Tax	50,000	88,000	
Tax Levy from Fund Balance	154,000	12,000	
<b>Highway Fund</b>			
Expenditure	1,104,000	136,000	68,000
Revenues	1,104,146	1,114,611	78,000

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Fund Balances

	Amended	Actual	Balance
Sewer District #1			1,600
Sewer District #2			110
Lighting District #1			
Expenditures	20,500	17,498	
Revenues	20,500	20,549	
Lighting District #2			
Expenditures	2,400	1,705	
Revenues	2,400	2,419	

The only Special District that used part of its Fund Balance was Ambulance District #2, \$115.

The one change made for 2010 reflects the Highway Department's Loader; did have a Fund Balance of \$98,000, \$70,000 has been expended, leaving a balance of \$28,000, although the 2010 Budget calls for an additional transfer to that Fund Balance. The balance for the Loader, \$28,000, was taken from Highway Capital Reserve (from the \$32,593), leaving a reserve of \$4,593.

With no more from the Town Board or the public, Supervisor O'Rorke moved to adjourn, seconded by Councilman Byas.

Motion Carried      Ayes- 5 Byas, Finke, Meredith, Norris, O'Rorke  
                             Nays- 0  
                             Absent-

The meeting was adjourned at 9:47 pm.

Respectfully submitted,

Janet A. Brooks  
Town Clerk