

COUNTY OF GREENE  
TOWN OF NEW BALTIMORE  
REGULAR TOWN BOARD MEETING  
MARCH 14, 2011- page 1

DRAFT

**OPENING OF MEETING**

The meeting was called to order at 7:32 pm by Supervisor Susan O'Rorke and followed by the Pledge of Allegiance. In attendance: Councilwoman Finke, Councilmen Byas, Meredith and Norris, Highway Superintendent Jordan, Town Clerk Brooks, and 25 members of the public who signed attendance sheet.

**APPROVAL OF MINUTES**

Councilman Meredith moved and Supervisor seconded the approval of Minutes of **January 3, 2011 Public Hearing on Local Law 1 of 2011** submitted by the Town Clerk. No discussion. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

ROLL CALL VOTE: BYAS-AYE FINKE-AYE MEREDITH-AYE  
NORRIS-AYE O'RORKE-AYE

Adopted

Councilman Norris moved and Councilman Meredith seconded the approval of Minutes of **January 3, 2011 Special Meeting** submitted by the Town Clerk. No discussion. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

ROLL CALL VOTE: BYAS-AYE FINKE-AYE MEREDITH-AYE  
NORRIS-AYE O'RORKE-AYE

Adopted

Councilman Byas moved and Councilman Meredith seconded the approval of Minutes of **January 3, 2011 Organizational Meeting** submitted by the Town Clerk. No discussion. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

ROLL CALL VOTE: BYAS-AYE FINKE-AYE MEREDITH-AYE  
NORRIS-AYE O'RORKE-AYE

Adopted

Councilman Norris moved and Supervisor seconded the approval of Minutes of **January 10, 2011 Regular Meeting** submitted by the Town Clerk. No discussion. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

ROLL CALL VOTE: BYAS-AYE FINKE-AYE MEREDITH-AYE  
NORRIS-AYE O'RORKE-AYE

Adopted

Councilman Norris moved and Councilman Meredith seconded the approval of Minutes of **February 28, 2011 Work Meeting** submitted by the Town Clerk. No discussion. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

ROLL CALL VOTE: BYAS-AYE FINKE-AYE MEREDITH-AYE  
NORRIS-AYE O'RORKE-AYE

Adopted

**PRESENTATION- COXSACKIE-ATHENS AREA CHAMBER**

Dan Quigley, on behalf of the Coxsackie Area Chamber of Commerce, announced that May 1 is National Lemonade Day, a tradition begun 2 years ago in Texas by "Be Prepared for Life" to help instill entrepreneurial skills and spirit. Greene County is the first county in New York State to institute; the first event is scheduled in Catskill on March 31 at 5:30pm at Catskill Middle School. Open to children k-12, most common in grades 3-8, when they sign up, with a caring adult, they receive a yellow backpack and

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workbook. The student must find an investor, sign an agreement for the funds, and pay back funds with interest. If funds are not paid back, the student should experience consequences or do something to earn the money. With their earnings the students are expected to spend, save and donate. Easter weekend will be a best-tasting lemonade contest. In Greene County no well water may be used, only municipal or bottled water, must wear gloves, and observe food safety issues. Go to [facebook.com/greenelemonade](http://facebook.com/greenelemonade).

**PUBLIC COMMENT PERIOD**

Ellie commended everyone for the bicentennial kickoff, best organized event in town since 1976. Councilwoman Finke asked who was on the Bicentennial Committee; Supervisor answered that involvement fluctuated, included but not limited to Jeff and Joy Schoenig, Councilman Norris, Supervisor, Dick and Bonnie Hotaling, both fire companies and ladies' auxiliaries, Boy Scouts, Bob and Lynda Knighton, Kathy Rundberg, Arlene McKeon, Jean and Cless Bush, Rob VanEtten, Bob Hallock, CA Albright's, spending time setting up, decorating, and loaning memorabilia. Thanks to fire commissioners for use of the Fire Station 2 on High Rock Road. Special appreciation for the shuttle bus, an attendance approaching 300, the baker of the cake, the logo by Leigh Ann Smith, resolutions received from US Congress, Greene County, State Governor, Senate and Assembly. The Bicentennial Committee's fundraising by the barn dance, and shirt sales. Thanks to the Town employees.

Ellie commended use of shuttle bus, close enough for parking. The committee was formed two years ago; over \$800 in tee and sweatshirt sales, sponsorships still coming in, and no final count on postal commemoratives sold. Diane Louis commended the Town Board for its support, adding it was truly a community event. Councilman Norris added that sponsorships are still coming; shirt sales exceeded \$800. Postal commemorative total is not available yet.

**CORRESPONDENCE**

From NYS Department of Environmental Conservation, a press release announcing draft regulations to prohibit American shad fishing in coastal areas and Hudson River due to historic lows.

From Highway Superintendent and Town Clerk, notice of annual Town-wide Roadside Cleanup to be held April 30- May 8; come to Town Hall or Recycling Center to sign up for orange bags, that will be picked up roadside on May 3 and May 10. Councilwoman Finke asked for electronic copy for newsletter.

From Cocksackie Area Food Pantry, a gracious thank-you letter for the \$50 cash donation raised at the December Town Hall holiday party.

**NEW BUSINESS**

1. Resolution to Pay Claims

**RESOLUTION  
MARCH 14, 2011**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS**

WHEREAS, the Town Clerk has presented claims to the Town Board for audit and review and,

WHEREAS, the Town Board has audited claims 201103/01-83, for a total amount of

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\$74,533.28, it is

RESOLVED that the Supervisor is hereby authorized to pay claims totaling \$74,533.28.

BE IT FURTHER RESOLVED that the Town Clerk has prepared an abstract and holds it for public review until March 31, 2011.

**Supervisor moved and Councilman Norris seconded.** No discussion. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

<b>ROLL CALL VOTE:</b>	<b>BYAS-AYE</b>	<b>FINKE-AYE</b>	<b>MEREDITH-AYE</b>
	<b>NORRIS-AYE</b>	<b>O'RORKE-AYE</b>	

**Adopted**

2. Discussion on procedures for Public Comment Period

Councilman Meredith and Councilwoman Finke prepared a set of rules for Town Board meetings; Councilwoman Finke had sent around electronically corrected copies [inaudible]. Supervisor has one version. Councilwoman Finke read.  
[Insert]

Supervisor asked for these changes to be emailed to her. Attorney Wukitsch gave background; NYS Town Law has categories of powers and Town Board actions of resolutions, local laws and motions, but nothing that deals with conduct of the meeting, or where each citizen has the right to participate. There is no legal requirement for a Public Comment Period. Supervisor asked, regarding name, identification and organization if any, it seems to her that NYS Department of State's Bob Freeman has put out opinion that it cannot be required. Attorney Wukitsch said when minutes are created it is important to know if a town resident; Supervisor added that a sign-in is required. Clerk Brooks added that she usually does know, or she asks. Supervisor added giving an address should not be required, Councilman Norris agreed. Supervisor asked who would be timekeeping; Attorney Wukitsch will give signal. Attorney said remarks should be made to Town Board as a body, otherwise evolve into personal attacks.

Supervisor said with regard to control (13), NYS Town Law 63 states "when Supervisor is present the Supervisor shall preside"; Attorney Wukitsch agreed. Supervisor asked if anyone had issue with the move of public comment to the end; Attorney Wukitsch said that was custom 5 years ago. Councilman Norris asked for copy of the meeting rules. Arlene McKeon asked if public comment would be moved to end of reports; Supervisor explained that monthly reports are now given at Work Meeting, public comment occurs at the Regular and would now be last on agenda; Councilman Meredith agreed. Diane Louis said since these are new rules for the public, the public may have suggestions and to put on website. John Cashin said if comment is moved to end of meeting, the Board may have already acted on the item by the time comment is made; Councilman Meredith said the problem is that public comment slows down the entire meeting. Supervisor confirmed that the Board is not looking to change comments throughout the meeting, to not answer questions that arise during the meeting? Councilman Norris asked does the Board want to eliminate questions during the meeting? Councilman Byas understood that public comment period is public comment period and the rest of the time we get on, no public comment to tie up the Board. Councilman Norris said what we're doing now is answering questions. Supervisor said the Town has a history of interactive meetings, she also likes to complete a meeting early, the prior town supervisor did have public comment at the end but took comment throughout the meeting to hear the residents and constituents and she agrees it is important. Ellie Alfeld feels a speaker should identify their name but not address; when the rules idea was first mentioned, she understood it was for public comment portion only and if no one can direct a question that is going for resolution, the residents are not going to have a fair voice. She continued that public comment is fine at meeting's end, but there are 14 items on agenda tonight. Town of Coeymans' meeting is not interactive beyond the public comment period. Supervisor said

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the Town of Schodack is very interactive tradition, and larger than our town. Ellie Alfeld said New Baltimore is neither Ravena nor Coeymans, concerned that submitting questions or comments in writing is coming next. Arlene McKeon pointed out that public comment may bring up items or problems not on agenda or bring something to the Board's attention that is helpful. Councilwoman Finke said some words brought to the Board's attention must stop and added that all are willing to listen; Attorney Wukitsch said any comments should be directed to Board as a whole. Supervisor reviewed that the December 2010 Work Meeting centered on communication and respect among the Board members, gotten better with attorney and camera. Bob Hallock offered that, if the Board thinks this is uncivil, the Board should have attended first zoning public hearing where people crawled in and out of windows; from that [interaction] the Board knows what the town is saying and their good ideas; ideal to have a public hearing on everything, to not allow for discussion and then pass something, the Board loses good advice. Councilman Norris said he works for the people, not everything is on agenda, this is an opportunity to find what is missing and broken, part of problem is lack of communication among the Board members, if more communication among Board maybe many problems wouldn't exist; if you limit what folk have to say, who decides what is right or wrong? Supervisor said that would fall on the supervisor or presiding officer. Attorney Wukitsch said there have been contentious meetings in the Town's past, supervisors have found folk to be out of line, adding that it comes down to two items: is it reasonable 1) to have rules for public comment and 2) to limit comment to the public comment period? Alta Turner agreed with courtesy aspect, but the Board doesn't know its agenda in total if there is no access to discussion; keep the public comment period and allow any issues to be raised. Supervisor feels it is courteous to have the public comment period at the onset; someone may speak and leave. Bob Knighton did not disagree with rules to manage the meeting, perhaps some feel he hasn't been civil, in part he was triggered by a perceived lack of civility among the Board members and toward the public, members seem in last few months to have the papers they need to do the work, better prepared for meetings, the camera made a difference, and having dialogue in a small town is important. Bill Johns needs to see more civility at the meetings, and has a sense that a lot of people are talking to hear themselves talk and should make only constructive and relevant comments. Supervisor asked Councilwoman Finke to email the revised list of rules to everyone since changes were made since her edition. Also, Supervisor is hearing that it is good to have rules about public comment period, public wants to continue interaction with the board, tweak the rules to reflect that, and perhaps only one comment on a topic. Councilman Norris asked if the rules apply only to the public comment period, not the meeting as a whole. Councilman Byas agrees with Councilman Meredith, thought that was how it would be [no comment during the meeting]? Supervisor asked had the three discussed this? Councilman Byas said the meetings have been way out of line, unprofessional, need to find a happy medium, people are upset when it gets out of line, for the last year and a half haven't been here in the best interest of the people. Councilman Meredith agrees. Supervisor suggests posting rules on website so people can review and Councilman Meredith and Councilwoman Finke bring this back to April Regular Board meeting; post as 'proposed meeting rules'. Councilman Byas agrees that 3 minutes are fair. Town Clerk asked to be sent the proposed revised meeting rules.

3. Discussion of use of Town Hall for outside events

Supervisor was asked by Greene County Historical Society (GCHS) to use Town Hall as headquarters for annual Home Tour; there are great assets and great risks at Town Hall and if one organization is allowed then for how many more? Supervisor reminded that policies are in place for use of park pavilions; this could be modeled after the park pavilions for which a gate key is picked up and returned, deposit, and insurance. GCHS can produce required insurance certificate, but park renters can come in and pick up key ahead of time. Supervisor does not want to leave building unsecured for a few or 48 hours and believes the Building Committee has only one member who has key and alarm code; Town could contract with laborer, rent out the room, if he is agreeable to be here to

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open and to return to with key and password. Councilman Meredith is out of town that day. This is a great cause; the Town charges for the park pavilion for maintenance and pre- and post-inspection costs; there are expenses of heat/air conditioning. Councilman Norris asked how the home tour process works; Greene County Historical Society president Bob Hallock said this was 35<sup>th</sup> annual tour, 1997's headquarters were in New Baltimore's Town Hall, tables for sale of tickets and box lunches/books are staffed at 8:30am. By 12noon, 300 or 350 ticket holders have come; by 2:30pm all are finished and building could be secured. The Historical Society can set a definitive time once advance sales are known, has liability insurance, and can name the Town as additional insured. Supervisor felt Building Committee could model a policy after park pavilion policy, taking into account handicapped accessibility. Bob Hallock suggested not making bathrooms available, keeping activities in the meetingroom; the Society moved its date to accommodate the Town's AgFest. Councilman Norris asked what was needed tonight? Bob Hallock said they need to know their headquarters location to advertise their new date. Building Committee can put policy together by Work Meeting. Councilwoman Finke said fire company doesn't allow for use of District 2 an exception can be made for the event; against the fire commissioners policy, an exception was made for the bicentennial event. Supervisor said fire commissioners gave a large set of criteria outside their normal for the Town to meet; we can make this happen. Councilman Byas said to make proposal tonight that we will do it, the advertisements need to go out, we're all in agreement, we can get the paperwork done. Bob Hallock said, moving the event from first Saturday in June to second Saturday in July, requires more publicity and feels things can be worked out. Supervisor asked will Building Committee have someone to secure the building? Councilman Byas said that would be no problem. Councilman Norris asked to pass a resolution, pending all that? Past chairman of Board and current Town historian Ted Hilscher would probably be present most of the day. Councilman Byas moved to accept this, pending the legality, insurance and paperwork.

**RESOLUTION  
MARCH 14, 2011**

RESOLVED, that the Greene County Historical Society shall be permitted to use New Baltimore Town Hall on July 9, 2011, from the hours of 8:30 am to 2:30 pm, provided that

- 1) the Society provides the Town with copy of insurance certificate, naming the Town as additional insured,
- 2) that the Society grants assurances that it will keep the facilities secure during that period of time.

**Supervisor moved, seconded by Councilwoman Finke.** The adoption of the foregoing Resolution was duly put to a vote and, upon roll call, the vote was as follows:

**ROLL CALL VOTE: BYAS-AYE FINKE-AYE MEREDITH-AYE  
NORRIS-AYE O'RORKE-AYE**

**Adopted**

**4. Resolution to approve contract with Intelligent Solutions Technology**

Supervisor understood it was the recommendation of Technology Committee to purchase the enhanced contract, \$3,000, with 10 hours prepaid time and without website; she asks Technology Committee to go back to ITS to request the \$250 billed later for an additional computer, the tax collector's (which was not included in the original list), when Supervisor's list showed 9 machines and "up to 10 computers" was terms of contract; it was charged as though 11 machines. ITS justified the billing indicating that the machine wasn't on the inventory.

Councilman Norris asked if 10 hours of prepaid time is broken into '8 onsite and 2 offsite'? Supervisor asked was it 'business day and emergency'? Councilman Meredith said '5 onsite, 5 offsite', but that it depended on what it was being used for and whether

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we were calling there constantly. Supervisor noted the terms read, "unlimited phone and remote support". Councilman Norris said the brochure reads "8 business day, 2 emergency". Supervisor stated "10 hours for \$3,000" translates to \$300/hour. Councilman Meredith said the Board could take the \$2,000 choice and could end up paying \$5,000. Supervisor asked, if not used, would any be refunded; Councilwoman Finke said 3 hours have been used, the Town Clerk has requested more training, and they have been working without a contract since January. Supervisor asked if those 3 hours was the temporary fix to Code Enforcement Officer's computer? Councilwoman Finke said no one has told her. Supervisor asked who is checking in with ITS? Councilman Meredith said they don't get the calls, they are made directly to ITS. Supervisor thought that was what the Committee had requested. Councilman Norris said he and Clerk Loux had sent him an email; Councilman Meredith did not receive. If this is the Committee's recommendation, Councilman Norris is in favor of moving forward with resolution.

RESOLUTION  
MARCH 14, 2011

**RESOLUTION AUTHORIZING SUPERVISOR TO EXECUTE AGREEMENT  
WITH INTELLIGENT TECHNOLOGY SOLUTIONS, INC.**

RESOLVED, that the Town Board does hereby authorize the Supervisor to execute an agreement with Intelligent Technology Solutions, Inc. for in the amount of \$3,000 for the period of January 1, 2011 to December 31, 2011.

**Councilman Meredith moved and Councilman Byas seconded.** The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:  
**ROLL CALL VOTE: BYAS-AYE FINKE-AYE MEREDITH-AYE**  
**NORRIS-AYE O'RORKE-AYE**

**Adopted**

Attorney Wukitsch said the term 'emergency' is not defined; he would define it as when a machine crashed but didn't know what past practice was. Supervisor said the extra computer was above the inventory, was serviced inside the prepaid hours, their hourly rate is \$72.25 for non-emergency.

5. Resolution to approve Ag Fest Contract

RESOLUTION  
MARCH 14, 2011

**RESOLUTION AUTHORIZING SUPERVISOR TO EXECUTE LEASE  
AGREEMENT WITH VANETTEN FAMILY FOR AGFEST**

RESOLVED, that the Town Board does hereby authorize the Supervisor to sign attached lease agreement with Robert and Shelly VanEtten for 2011 AgFest.

**Councilman Norris moved and Supervisor O'Rorke seconded.** Councilman Byas asked if this was identical to last year; Councilman Norris said June 4 and 5 are the dates, with no rain requested. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:  
**ROLL CALL VOTE: BYAS-AYE FINKE-AYE MEREDITH-AYE**  
**NORRIS-AYE O'RORKE-AYE**

**Adopted**

- 5A. Memorandum of Agreement

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RESOLUTION  
MARCH 14, 2011

**RESOLUTION AUTHORIZING SUPERVISOR TO EXECUTE MEMORANDUM  
OF AGREEMENT WITH AGFEST COMMITTEE**

RESOLVED, that the Town Board does hereby authorize the Supervisor to sign attached Memorandum of Agreement with AgFest Committee for 2011.

**Supervisor moved and Councilman Byas seconded.** No discussion. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

**ROLL CALL VOTE:** BYAS-AYE      FINKE-AYE      MEREDITH-AYE  
                         NORRIS-AYE      O'RORKE-AYE

**Adopted**

6. Resolution to approve Brockett's Junk Permit

RESOLUTION  
MARCH 14, 2011

**RESOLUTION APPROVING ISSUANCE OF SECOND HAND JUNK  
& AUTO PARTS DEALERS' LICENSE FOR J.B. CAR SERVICES**

WHEREAS, James Brockett is the operator of J. B. Car Services, Inc. located at 241 Flatbush Road, West Coxsackie, New York; and

WHEREAS, Mr. Brockett requires a Second Hand Junk & Auto Parts Dealers' License, renewable annually; and

WHEREAS, Code Enforcement Officer Pebler completed the required inspection, found all to be in order and recommended to Town Board issuance of renewal;

NOW, THEREFORE, BE IT RESOLVED that J. B. Car Services Second Hand Junk & Auto Parts Dealers' License be renewed for the term ending December 31, 2011.

**Councilman Norris moved and Councilman Byas seconded.** No discussion. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

**ROLL CALL VOTE:** BYAS-AYE      FINKE-AYE      MEREDITH-AYE  
                         NORRIS-AYE      O'RORKE-AYE

**Adopted**

7. Resolution to change Town's Health Plan

Changes were made, said Supervisor, believing that Councilwoman Finke asked about eligible family members; do we need to get into what they are. Attorney Wukitsch will email to everybody and added 'elimination of coverage'. Supervisor said Councilwoman Finke mentioned 90 day probationary period, believed the Town's practice is 6 months probationary period; the Town can hire and fire at will in that we do not have union or subject to collective bargaining, it is probationary more for salary. Attorney Wukitsch said under the Civil Service Law Section 75; no competitive Civil Service, said Clerk. Supervisor asked if Councilwoman Finke wanted to wait 90 days for insurance to kick in; Councilman Byas felt 90 days was fair according to past practices. Supervisor found more towns using 30 day period, and since we are not subject to collective bargaining, she is concerned to put the Town in an uncompetitive position for new hires, wage scale is far from the high end. Councilman Norris feels 90 days is a long time to go out

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without insurance, he proposes 30 days, and the Town should provide health insurance to employee and family, making it not attractive to work for the Town. Attorney Wukitsch asked who will provide group health benefit [CDPHP/Blue Shield] as their policy will have definition of family member and eligibility and the two should be consistent. Jeff Russo felt 90 days was standard, they don't sell partial months, so may want 1<sup>st</sup> of month following waiting period. Supervisor agrees with 90 days for corporations but, if competing against other municipalities, they got benefit on first month, and paid for that full month upon employee's departure. Councilwoman Finke [unable to hear].

**RESOLUTION  
MARCH 14, 2011**

**RESOLUTION ADOPTING NEW HEALTH INSURANCE POLICY  
FOR FULL TIME ELECTED OFFICIALS AND FULL TIME EMPLOYEES**

**TABLED.**

8. Resolution to approve policy for placement of Town Advertisements

Supervisor said, throughout the year, the Town Clerk has been generous with time, statutory duty to place notices; but has placed any ads given to her. Supervisor put together a policy, any department head must get approval from two Town Board members, if Board member must have another Board member; run past Town Attorney, and ad sent to Town Clerk electronically, requires identifying where to be placed, public notice section or classified section. Councilwoman Finke asked how to determine who the two Board members are and asked Attorney Wukitsch if it should be approved by more than two; answer; no; applies to ads for bids, purchase or sale of equipment, construction work, but not legal notices or public hearing notices. Councilman Norris thought just hiring, no, covers other topics.

**RESOLUTION  
MARCH 14, 2011**

**RESOLUTION ESTABLISHING A  
TOWN POLICY OF THE PLACEMENT  
OF ADVERTISEMENTS IN THE  
LOCAL PAPER**

WHEREAS, the Town wishes to place advertisements periodically for open positions, purchase of equipment, construction work, etc.; And

WHEREAS, the Town has a goal to find the most qualified employee, contractor and/or equipment.

NOW, THEREFORE, BE IT RESOLVED that the following policy is hereby established for the placement of any advertisements on behalf of the Town of New Baltimore. This policy does not cover any statutory legal notices.

**Supervisor moved and Councilman Meredith seconded.** Councilman Norris said this can be amended. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

<b>ROLL CALL VOTE:</b>	<b>BYAS-AYE</b>	<b>FINKE-AYE</b>	<b>MEREDITH-AYE</b>
	<b>NORRIS-AYE</b>	<b>O'RORKE-AYE</b>	

**Adopted**

9. Resolution to approve alarm system for pump station



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Supervisor reminded the Board that Safe Home, invited, did not send a representative or a returned phone call from sales rep. The Town has Safe Home caring for Town Hall, Scott Alarm caring for Highway Garage, and the Town is under NYSDEC 'watch' and, 3 years written up, there is nothing to stop NYSDEC from a minimum \$10,000 fine. Councilman Byas said he phoned Safe Alarm, Gary, who has never been asked to give a presentation, he has a quote, has emailed the quote; over the weekend was given International Systems/Albany as a contact, and was told they were much cheaper than Scott Alarm, Councilwoman Finke said their monitoring was a lot cheaper. Supervisor commented that Safe Home has been notified and they were called several times. Councilman Norris asked how long the problem has been going on, Jim Polverelli said 2.5-3 years ago and it is critical that people are notified and not just a flashing red light. Councilman Norris suggests moving forward, consolidating, and voting this night. Supervisor is concerned about a third alarm company being added, Town Board wants to do business locally, Scott Alarm has been a vendor, has been onsite, is a resident, and has a Greene County business. Supervisor said there are more alarm companies, but if we're going out, we put out an RFP to the media. Kathy Rundberg, as spouse of prior sewage treatment plant operator, understands Jim Polverelli's frustrations, remembers her husband running to the station and he had an alarm system; in high water season the Town is at particular risk. Supervisor read.

**RESOLUTION  
MARCH 14, 2011**

**RESOLUTION AUTHORIZING SUPERVISOR TO CONTRACT WITH SCOTT  
ALARM SYSTEMS, INC.**

RESOLVED, that the Town Board does hereby authorize the Supervisor to contract with Scott Alarm Systems, Inc. to install and monitor water levels, power and generator failures and heat sensitivity at Sewer District #1, Pump Station for a total cost of installation \$385.00 and \$21.95 per month monitoring fee.

**Supervisor moved and Councilman Norris seconded.** The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

**ROLL CALL VOTE: BYAS-AYE      FINKE-AYE      MEREDITH-AYE  
                         NORRIS-AYE      O'RORKE-AYE**

**Adopted**

**10. Resolution to approve Request for Proposal for Sewer District #1**

Supervisor reviewed, NYS Rural Water presented in the fall to talk about putting out an RFP, covered by their fee for services. To do Request For Proposal, if how well the plant is currently performing is not known, if written up for not having dual clarifier (on NYSDEC 'watch' list), for last couple of years problems with grit, pumps are very expensive, Jim has other priorities significant, that must be done first.

To get on the list for a NYS Rural Water- NYS Rural Water has grant money available under HUD- or a Block Grant, the Town needs to identify what to accomplish; the Town must hire engineer to outline that, get the quotes from engineers, hopefully we will continue on the game plan. Our neighbors are on the list for NYS Environmental Facilities Corporation grant help already, and have given preference to those under NYSDEC consent.

The Town had hoped this might all be no cost. NYS Rural Water has had budget cuts. Liz Tedford, who spoke here, lost her position; her proposed services would be \$1,700. Councilman Byas asked if grant money was available. Supervisor is willing to listen to Grant Committee; all sources are looking for a lot of information. She added that this resolution doesn't include preparation of the grant application itself; typically the engineer will work on the grant application. Liz Tedford would work with the engineer, do the comprehensive performance evaluation, review the proposals, and interview the engineers. New Baltimore's Wastewater Treatment Plant is aging. Ms. Tedford will also

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show the income within the \$1,700 fee. Supervisor said NYS Rural Water wants to know the Town will actually go out for RFP; Councilman Byas said it is not necessary to spend \$1700 to find an engineer. Supervisor said first to get engineer to scope the needed project(s), toward a quote; had the Town acted earlier we could have gotten this done for no cost; her position was eliminated. CT Male, Delaware Engineering, they all provide those services? asked Attorney Wukitsch. Jim Polverelli said when the proposals come, NYS Rural Water will help review proposals, interview engineers, and compare 'apples to apples'. Jim Polverelli said there are grants available that cover engineering fees. Had the Town acted earlier we could have gotten this done for no cost; her position was eliminated. Councilman Byas suggested tabling for 30 days, Councilwoman Finke hadn't seen it, it was the first he had seen it, he believes they'll probably go with it, but uncomfortable. Councilman Norris reminded having discussed at length last fall. Councilman Byas remembers discussing it with prior supervisor and fixing a few things.

**RESOLUTION  
MARCH 14, 2011**

**RESOLUTION AUTHORIZING SUPERVISOR TO WORK WITH RURAL  
WATER ASSOCIATION TO PREPARE A REQUEST FOR PROPOSAL**

WHEREAS, Sewer District No. 1 is in need of repairs and upgrades to continue efficient operations and to meet current DEC guidelines, and

WHEREAS, grants and low interest programs exist to provide funding for these projects, and

WHEREAS, Comprehensive Performance Evaluations on current plant operations and scope of work for proposed repairs and upgrades are needed when applying for funding.

NOW, THEREFORE, BE RESOLVED that the Town Board authorizes Town Supervisor to work with Rural Water Association to prepare a Request For Proposal for these services to be included in Town's annual membership fee. Rural Water has also requested the coordination of consulting services with Liz Tedford, prior employee of Rural Water, as a consultant. Ms. Tedford's expenses will not exceed \$1,700.

Councilman Norris moved and Supervisor seconded. Councilman Byas asked if it was locked it at \$1,700; answer: in the wording. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

ROLL CALL VOTE: BYAS-AYE      FINKE-AYE      MEREDITH-AYE  
                         NORRIS-AYE      O'RORKE-AYE

**Adopted**

11. Authorize funding for Farmers' Market

Supervisor said this is past practice.

**RESOLUTION  
MARCH 13, 2011**

**RESOLUTION AUTHORIZING FUNDING FOR  
NEW BALTIMORE FARMERS' MARKET**

RESOLVED, that the Town Board does hereby authorize the amount of \$400 to be paid from the budgetary appropriation for Cultural Programs to the New Baltimore Farmers' Market to assist in funding the operation of the New Baltimore Farmers' Market for its 2011 season.

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DRAFT

**Supervisor moved and Councilman Norris seconded.** Councilwoman Finke asked if it was same amount as last year; answer: yes. Councilman Byas thought it was to decrease each year; Councilman Norris said last two years have gotten \$2,000 from Greene County Tourism, asking Board to maintain \$400. Councilman Byas said it was to go to \$0; this was first he heard about it. Under circumstances of losing funding, Councilman Norris asks for this \$400. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

**ROLL CALL VOTE:** BYAS-AYE      FINKE-AYE      MEREDITH-AYE  
                         NORRIS-AYE      O'RORKE-AYE

**Adopted**

Councilman Norris thanked the Board. Councilman Byas asked if that was \$300; answer: no, written into the resolution.

**12. Sewer Budget Amendments**

Supervisor said an amount was written into Capital Reserve but used elsewhere for pumps repair and a small change in Workers' Compensation to be paid.

**RESOLUTION  
MARCH 13, 2011**

**RESOLUTION TO APPROVE AMENDMENTS SEWER DISTRICT #1 2010  
BUDGET**

RESOLVED, that the following amendments be made to the 2010 Budget for Sewer District #1:

	TO Increase Appropriation or Decrease Estimated Revenue	FROM Decrease Appropriation or Increase Estimated Revenue or Appropriated Fund Balance
Sewer District #1		
SS#1 9040.8 WORKERS COMP	3.00	
SS#1 9030.8 SOCIAL SECURITY		3.00
SS#1 8130.4 TREATMENT & DISPOSAL	7,520.00	
SS#1 9901.9 TRANSFER TO CAPITAL RESERVE		7,520.00
	<u>7,523.00</u>	<u>7,523.00</u>

**Supervisor moved and Councilman Norris seconded.** The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

**ROLL CALL VOTE:** BYAS-AYE      FINKE-AYE      MEREDITH-AYE  
                         NORRIS-AYE      O'RORKE-AYE

**Adopted**

**13. Review of Annual Report**

Supervisor said that with the end of 2010, facing the budget tables, the prior supervisor has left 'big shoes' for the preparation of the Annual Financial Report. She has tried to condense and to include budget amendments. The availability of Annual Report has been noticed and is available for review.

No Fund Balance was used to balance the Budget; the Town has added to the Fund Balance this year.

NYS Comptroller requires all the Reserve Funds effective with this Annual Update Document.

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**DRAFT**

Councilwoman Finke announced the Town-wide Yard Sale would take place on Saturday September 17, 2011 from 9 am-4 pm; she will work with Lynn Taylor.

**ADJOURNMENT**

**Councilman Meredith moved to adjourn, Councilman Byas seconded.** The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

<b>ROLL CALL VOTE:</b>	<b>BYAS-AYE</b>	<b>FINKE-AYE</b>	<b>MEREDITH-AYE</b>
	<b>NORRIS-AYE</b>	<b>O'RORKE-AYE</b>	

**Adopted**

The meeting was adjourned at 9:38 pm.

Respectfully submitted,

Janet A. Brooks  
Town Clerk

**DRAFT**

**DRAFT**