

**COUNTY OF GREENE  
TOWN OF NEW BALTIMORE  
WORK MEETING  
MAY 23, 2011- page 1**

**DRAFT**

**OPENING OF MEETING**

The meeting was called to order at 7:34 pm by Supervisor Susan O'Rorke and followed by the Pledge of Allegiance. In attendance: Councilmen Byas, Meredith and Norris, Town Clerk Brooks and 11 members of public who signed attendance sheet. Absent: Councilwoman Finke, Highway Superintendent Jordan.

Supervisor commented that thoughts and prayers are with those in Missouri who have survived the tornadoes this week.

**MONTHLY REPORTS**

Supervisor reported attending, with Councilman Norris, a hotel/water park meeting with Greene IDA Executive Director Mathes, who is optimistic for signing with the developer and Great Wolf by next week, ordering a financials update, public presentations at end of June, and appearing before Greene County Legislature in July. Possible changes include 500 rooms in Phase 1 and some state money. Supervisor encourages Board members to reach out to Mr. Mathes with their questions and concerns; one public meeting will be at Town Hall. Also, Supervisor attended Town Finance Training School: the Town's Procurement Policy needs to be updated and asked for a board member to assist with those policies and procedures; a state handout indicates bid amounts are increased to \$20,000/purchases and \$35,000/public works. NYS Comptroller stressed main fiscal duty of Town Board members is auditing of claims/vouchers; Town accountant Brian Fitzgerald will attend June Regular Town Board Meeting to talk about annual review and his other towns; vouchers are available for review throughout the month and the abstract by 12noon on the Friday before Regular Meeting. At 7:15pm on a meeting night is not a good time for questions as Supervisor and Town Clerk prepare for the meeting. Supervisor met with Towns of Coeymans and Coxsackie and Villages of Ravena and Coxsackie regarding a joint wastewater treatment study for the 5 municipalities; 2 presentations at Training School, governor and state legislature are asking for more efficiency and joint projects, and conversations are going well with the 3 municipalities to identify efficiencies gained, grants fall into non-competitive category. Town of Coeymans and Village of Coxsackie are willing to join in study; both are under a consent order by the state; Village of Coxsackie receives Town of Coxsackie wastewater, Town of Coeymans receives Village of Ravena wastewater. Currently over 50% of wastewater treatment plants are under consent order and are not able to add any hook-ups. A joint effort may save payroll and equipment purchases (i.e. Village of Coxsackie owns a sewer jet), or purchase of emergency generators. Councilman Byas didn't understand the five municipalities. Supervisor defined "consent order" as INI problem (infiltration and infrastructure) to be taken care of before more additional hookups; wastewater is not treated properly before dumping into creeks, usually due to heavy flow problems. The May 18 US Post Office (USPO) community meeting regarding the closing of the Hannacroix Post Office (HPO) was attended by Councilman Byas, Clerk Brooks, and Supervisor; Ellie Alfeld has gathered and submitted petitions, the USPO encourages more signatures. Supervisor spoke to Assemblyman Steve McLoughlin, who is writing letters and reaching to Senator Kirsten Gillibrand and NYS Senator Jim Seward; on agenda for June Regular Meeting. Ellie heard the meeting regarding Climax Post Office closing yielded 2-3 people who encouraged its closure, and she cautioned to not fax or email to representatives. Councilman Byas said decision is made in Washington, DC. Ellie commends Supervisor, Clerk Brooks and Councilman Byas for attending; where were other Board members. Diane Louis asked what reason was given for closing; Supervisor understands USPO's directive is that every office without a permanent postmaster be considered for closing, the USPO has asked to go to 5day delivery, and US Congress is against that. Regarding preparation for the 2012 Budget, Supervisor asks the Board for their vacation calendars for July and August, and to project year-end figures for departments. Supervisor said Annual Reviews of Tax Collector, Town Courts, and Town Clerk will be approved at June Regular Board Meeting. Supervisor read Councilman Norris' resignation from Animal Control and Promotions and Grants; Councilman Norris feels serving on 10 committees is sufficient.

**COUNTY OF GREENE  
TOWN OF NEW BALTIMORE  
WORK MEETING  
MAY 23, 2011- page 2**

**DRAFT**

County Legislator was not in attendance.

Town Clerk Brooks reports for month of April: Building Permits 4 \$287.50; Septic system replacement 1 \$40; Certificate of Occupancy searches 3 \$45.00; Conservation fees 4 \$8.61; Dog licenses 15 \$108.00; Marriage license 1 \$17.50; Beer Permit 1 \$20.00; Demolition Permit 1 \$75.00; Excavation Culvert Under Driveway 1 \$35.00; Park 1 \$25.00; Certified Copies 2 \$20.00; Photocopies 11 \$2.75; Recycle fees \$8.00; Total to Supervisor \$692.36; to NYS Ag and Markets for spay/neuter \$21.00; NYS Department of Health for marriages \$22.50; and to NYS Environmental Conservation for sporting licenses \$147.39. Retirement searches and 3 FOILS were in process during this month.

Highway Superintendent Jordan reports for April 28- May 23, 2011: Finished sweeping roads and returned rental sweeper; Mowed District 2 and 3 parks; Mowed and trimmed cemeteries; Picked up orange bags along roads from Clean-up; Raked and removed dead grass from District 2 Park took 4 employees 6.5 hours; Hauled crusher run from Callanan to Town Garage; Patched holes with crusher run and winter mix; Took 2 trucks to Albright's for inspections; Took sander and chains off 89 International; Cut dead trees along roads; Dug out beaver dam behind Town garage; Denis met with Carver and Peckham about road paving; Put leftover sand and salt inside big shed; Put bleach in wells at all three parks; Washed and cleaned trucks; Started to do motor job on 85 Oshkosh plow truck; Dug out tree stump on Kreitmeier Road and repaired turnaround; Dug rocks out at District 2 park and made it easier to mow; Installed new culvert pipes on Sweezey Road; Cleaned ditches and drains several times due to rain; Took down *Children at Play* signs; Straightened bent road signs; Started to put engine back together on 85 International plow truck, Motor job is being done in-house by Highway employees; Repaired minor washouts from weekend rain; Received call from NY State Police regarding broken glass on Sodom Road, went and cleaned up; Total to date for parks mowing, including labor and fuel: \$902.99.

Supervisor said no action is needed tonight on Highway 284 Agreement as another price is expected; to be considered at June Regular Meeting, Board members have the Agreement.

For Town Wide Cleanup Town Clerk's office signed out 45 bags for 19 roads, without those distributed by Spencer at Recycling Center. Clerk Brooks is gathering names and will prepare news release in the next week; thanks to Highway crew for tracking down all those orange bags at roadside, too.

Wastewater Treatment Plant Chief Operator Polverelli reports for April: processed 1,198,243 gallons; April 1-7 temporary repair to pumps at pump station; Apr 9 installed repaired EQ pump at plant, cleaned walls of EQ tank; Apr 14 removed and cleaned RAS pump; Apr 14 Cleaned flow meter pit and UV channel; Apr 17 heavy rain high flow, wet weather mode. Parts to attach the pump have not arrived yet. Supervisor and Clerk Brooks are assembling articles requested by NY Rural Water's Steve Grimm, who will visit Wednesday, May 25, possibly with Liz Tedford. Councilman Norris asked, with all the service done, how is the 2011 Budget? Supervisor said it could be very tight; Greene County Septic, Flach, and Emmons all have been in recently.

Building Inspector/Code Enforcement Officer Raymond Blaisdell reports activities for April: New Building Permit Applications Received 5; Demolition Permit Applications 1; Building Permits Issued 1; Building Permits Renewed 1; Building Inspections 9; Demolition Permits Issued 1; Certificates of Occupancy granted 1; Certificates of Compliance Granted 3; Code Violation Investigations 3; Septic Replacement Permits: 1; Application Fees for Month of April: \$402.50; fees year to date: \$1,181.95

Assessment-Assessor Gordon Bennett said Grievance Day is May 24. Gordon is doing a revaluation (reval) in Durham for 2012; Durham gave him a resolution. Originally he thought New Baltimore may [have a reval] in 2015, since the Town's most recent reval was 2005. He decided it would be a good time, the market is somewhat stable, hopefully

**COUNTY OF GREENE  
TOWN OF NEW BALTIMORE  
WORK MEETING  
MAY 23, 2011- page 3**

**DRAFT**

next 4-5 years will mirror mid 1990's, and all (if, how and why) is subject to the Boards' wishes. Gordon said discussion surrounded, since market was too high now, that properties are over-assessed; that is not the reason to do a reval project.

To establish a tax rate, Town Board does their Budget, subtracts revenue, and yields the levy or amount to be raised by taxes by that taxing jurisdiction. Then, divides the levy by the taxable assessed value, [Supervisor said this information is available on the Town's website, Budget Tables, Table 6.] and the total taxable assessed value for the Town equals the total assessed valuation minus the exemptions.

The number of thousands in the assessed value (\$100,000 assessed value= 100 x 1,000) is multiplied by the mil rate [or rate per thousand] and results in a tax bill. If the market goes down, you end up with an identical tax bill because the levy controls tax amount, whether 10% high or low, and the tax rate is driven by the levy. If you have more assessments, it does get spread out more. If the levy is increased by as much as \$100,000 you will see a change in the tax bill.

As long as the Town has assessments that are correct relative to a certain standard (100% of 2003, currently) and, more importantly, relative to one another, when you look at any two assessed values, you can pick any two, as long as the difference exists correctly, you have equity. Equity is what the assessor's office thrives on; if two properties with differing assessments start to happen in great numbers, that's the test for a reval. Further we go from that date/the standard, the greater the chance for equity issues. Periodic reval is important, 2015 would be 10 years from last project and would be the time, but doesn't have to be the only factor. Other things to be concerned about are financial things and full data collection. 'A market that has gone down' is not the reason for a reval. Gordon can do some analysis proving we do have equity and it is not necessary to do a reval; he will make a recommendation to the Board, who decides.

Councilman Byas has had a lot of complaints, understands, but with house for sale, assessor says its worth, the market is true answer up there and not just Town of New Baltimore; how do you justify?

Gordon says the problem with the concept that you could take a percentage and convert every property to market value is that it is probably not true; should read, "NYS believes, NYS determines the equalization rate that we use." He's had conversation on appropriate use of that percentage, and doesn't believe that is the correct way to look at that number. Does your neighbor's assessment make sense? Problem with what has happened is NYS has two ways, comparable and market value conversion, and you can't have two ways to look at correctness. Gordon gives this calculation because that's the case with most people, can't get market value for their property, what would happen if all assessments were cut in half, resulting tax would be the same.

Councilman Byas asked the magic number that Gordon works with; the equalization rate; Councilman Byas said it is hard to justify it. Gordon said it is confusing. Councilman Byas knows we need so much money to run the town, but you're paying on something you're never going to see.

Gordon said hardest part is the level of tax is too high; economy is slow, folk don't have it; but regarding the correctness of assessment Gordon doesn't think we have an errant assessment roll; if we have to pay a big tax bill, is it equitable and fair for your property, whatever date we pick, on the day after it will be different. Councilman Byas can see 5 or 10%, but not 33%. Gordon feels people have an unwarranted opinion of market in Greene County, thinking some properties are tough to sell, it was nothing like 4-5 years ago, Gordon is not seeing a lot of foreclosures [like FL], not a lot of predatory lending, but all of that leaves the Town with properties sitting, and as market goes down they don't want to lose the money. Whether we use 2011 value or 2003, as long as the same standard is used the levy will be distributed correctly. When people complain about that issue, tell them to come in and talk to assessor. He will explain how they can look at their assessment and see how it fits into the roll and believes that would give them a comfort that their assessment is correct. Councilman Byas said problem is the average person is confused when they look at spreadsheets, calls in realtor and is concerned about themselves and cannot get the price they are paying on. Realtors are quick to throw assessors under the bus. Supervisor reminds once they've talked to Gordon, we have

COUNTY OF GREENE  
TOWN OF NEW BALTIMORE  
WORK MEETING  
MAY 23, 2011- page 4

DRAFT

mechanism to grieve and about 20/year are seen. Gordon added, unfortunately, it is bad time to sell and realtor is telling them 20% less.

Gordon says upside down is not necessarily bad unless you're not paying your mortgage; just means your house is worth less than you owe and reval doesn't fix because everyone's property doesn't just go down, individual appraisals fix incorrect assessments: if a house has gotten better or worse. New Baltimore has a building permit requirement for interior renovations of \$10,000; you could have bought from someone who did a \$9,999 kitchen. A 'second home market' goes up and down faster. There are a few reasons to do revals; necessary, they must be done for the right reasons. Folks don't pay taxes on "market value", they pay based on "assessment".

Jean Horn heard Town of Coeymans is lowering assessment value a "blanket" 3%, but still have to tax in order to get the levy. Supervisor believed Coeymans did a reval 2-3 years ago. "Blanket change" does not fix the ones that are wrong. Annual reassessment requires looking at roll relative to market. Adding or subtracting 3% doesn't change the tax bill. Assessor there is smart; staying with 5% of 100% has some benefits for state aid, but the state aid is diminished.

Supervisor asked, over last five years, how many tax certiorari lawsuits? Gordon said not many, New Baltimore Sunny Farms, New Baltimore LLC, and Verizon. A couple came from 2005 reval; this is a sign of economic times: attorneys that file and expect to get something for nothing.

Clerk Brooks asked number of parcels; 1900. Cost of reval; Athens just hired one for \$100,000, but Gordon does the reval himself and gets a bit of assistance with data collection. Town of Durham will have spent by next year \$10,000, with 2400 parcels. Gordon said a full data collection was done in the mid 1990's, have the Building Dept cooperation and their building permits, probably could do a form of data collection that didn't require full-blown effort and do onsite walkaround with card. (He just did that in Durham, now will start out to make sure data is correct.) State aid used to, in Cocksackie yielded \$7/parcel, but that aid is gone.

Ellie Alfeld asked how many without Certificates of Occupancy and not assessed; unknown. If someone puts up a shell, complies with Code, but lives in it? Ellie knew of one 5yr old home, without a C of O. Gordon said the ultimate test is whether assessment and property is correct, the system we have doesn't allow him to walk into a house. Code Enforcement Officer cannot force completion of a house, if in compliance with the code, and the house is not done, they can live there til 'cows come home'; their assessment must reflect the incomplete nature of the house. March 1 is the date for which the property is assessed; if someone lets their house go down, that is their choice. If the Board wants to consider a reval they will put it on the agenda for discussion.

Clerk Brooks feels it is a well-kept secret that Gordon will sit with anyone thinking of building projects to talk about what their tax bill might be; on the Building Permit about 5 years now. Gordon wonders who builds a house without considering the taxes?

Supervisor invited Gordon to the Business Breakfast to meet more of the owners of local business; Gordon said commercial building is more complicated, but should know expenses.

Agriculture Committee -Councilman Norris reported for Committee held last meeting til fall on May 5 at Town Hall; talked about Water Park project and Agricultural/Farmers' Market building proposed for the site; continued discussion on Kriel Farm Dinner, a fund raiser for the Farmers' Market. Farmers' Market Committee reports discussing at its May meeting: Ag Fest Update, Harvest/Farmers' Dinner Update, Membership Dues, Emergency Plan and Incident Report update, Voted to put an ad into the State Telephone Bills, Citizen committee update, Voted to sell 6' folding tables (four used tables for \$40; two new tables \$80. A 50/50 raffle will be held each week to help pay for musicians. First market is June 11, 9am-12noon; AgFest on Saturday, June 4, 10am-4pm. Next meeting: June 2, 7:30pm at Town Hall.

Ag Fest Committee Kathy Rundberg reports Saw Mill Road electricity on by May 27, portajohns delivered by June 3, and Greene County Septic asked if a portajohn was wanted for May 29 setup; answer: no. Access Safety's Nicole has completed the refreshed AgFest tractor sign on the Route 9W tractor. Committee purchased a sled for

COUNTY OF GREENE  
TOWN OF NEW BALTIMORE  
WORK MEETING  
MAY 23, 2011- page 5

**DRAFT**

garden tractor pulls, questioned income from the sled, Osterhout's owned the sled and are now out of business. Supervisor said the liability insurance doesn't cover property, Supervisor has \$1 million (same as 2010) from Francis L Dean and Associates of Colorado for the tractor pull, but if equipment injured someone else it might be worth the Board looking at higher limits. For another \$2 million, the added cost is \$30, \$3 million is \$61, \$4 million is \$94, \$5 million is \$129. Councilman Byas said AgFest has always had the sled. Supervisor pointed out it wasn't theirs; Rob VanEtten said Osterhout's just provided it. Supervisor said since it now belongs to them, this is for Special Events Coverage for the tractor pull, excluded from other policy. Rob VanEtten asked just for tractor pull? Supervisor said tractor pull and Bouncey-Bounce, which is considered an amusement ride and is excluded from the other policy. Councilman Byas said he picked up aircraft and trampolines. Supervisor said no airplane rides. Rob said airplanes come in and out; Supervisor said there is no airport liability coverage; that policy is separate and a lot of money. Rob asked how covered before; it was not; it has always been in the brochure. A certificate of insurance is gotten from the Bouncy-Bounce provider. Supervisor is prepared to issue check for this special coverage, Town Board had to vote for the limit of coverage. Rob did not notice the exclusion of aircraft in the past; Shelly VanEtten acknowledged the personal liability for them. Supervisor will call agent tomorrow, asked how many fly in and out, last year 8-10. Supervisor said the exposure to aircraft is what is excluded. Rob asked about the radio-controlled airplane folk also come; Supervisor believes they are not excluded. Councilman Byas suggests same coverage as last year; Supervisor suggests doubling coverage, Councilman Norris and Kathy Rundberg agreed, with the expectation of the Bicentennial Dinner's great attendance.

**RESOLUTION  
MAY 23, 2011**

**RESOLUTION AUTHORIZING SUPERVISOR TO TAKE ACTION TO  
PURCHASE SPECIAL EVENTS LIABILITY INSURANCE**

RESOLVED, that the Town Board of the Town of New Baltimore hereby authorizes the Supervisor to take necessary action to purchase special events liability insurance for the annual AgFest event, held on June 4 and 5, 2011. The premium amount for this will be \$830.

Supervisor moved to adopt and was seconded by Councilman Norris. No further discussion. The adoption of the resolution was duly put to a vote, and upon roll call, the vote was as follows:

**ROLL CALL VOTE: BYAS-AYE      FINKE-Absent      MEREDITH-AYE  
                         NORRIS-AYE      O'RORKE-AYE**

**ADOPTED**

Kathy Rundberg said they would review their financials at Tuesday's meeting, but were concerned whether the Newsletter had gone out. Councilman Meredith said it was ready to go. Shelly VanEtten assumed it was going. Kathy said it is so important for dinner reservations and has the phone number 756-1194; 2 reservations have been received. Shelly asked how long it typically takes. Councilman Byas doesn't know, but knows she was told to get it right to the mailer. Shelly said it is down to the wire. Rob said Alan needs to know numbers 2 days in advance. Councilman Byas will call Hillcrest tomorrow and contact Rob or Shelly VanEtten, adding that Councilwoman Finke is out of town. Shelly said she was told the newsletter was ready to go last week. Rob asked for the picnic tables, more than the usual, and need more volunteers for the potluck dinner. Planning Board Chair Kathy Rundberg reported for May 23: The Planning Board met on May 12, 2011, with Vice Chair Dan Kelly presiding in the absence of Chair Kathy Rundberg. All other Board Members were present as well as Councilwoman Finke. The following business was transacted: Received Minor Subdivision Application for a two-lot minor subdivision of the Lands of Richard and Rosemary Marino located on East Honey Hollow Road. Required Public Hearing was scheduled for 7:30 pm, June 9. Received Minor Subdivision Application for a two-lot minor subdivision of the Lands of Patricia Schiller located on Route 144. Required Public Hearing was scheduled for 7:45pm, June 9. Following discussion with James Brockett of JB Car Services, Inc, his Special Use

COUNTY OF GREENE  
TOWN OF NEW BALTIMORE  
WORK MEETING  
MAY 23, 2011- page 6

**DRAFT**

Permit for operation of his junkyard located on his property between Route 9W and Flatbush Road was renewed for the period January 1, 2011, through December 31, 2011.

Zoning Board of Appeals Chair Meave Tooher reports Zoning Board of Appeals did not meet on May 4, 2011, since there were no applications to come before the Board.

Building and Grounds/Recycling Councilman Byas had no report. Supervisor asked about the Town Hall cleaning. Councilman Byas said Harriet is not interested, one did not call back, could ask Spencer to take out the papers, and Jen Kuder expects to be back in one month but needs a key for the offices. Supervisor said she has a key to the building and Deputy Town Clerk Jordan opens 7:30am Friday for her, sometimes Jen isn't here yet, and Jen has taken her vacuum home. Councilman Byas thought the Town had a vacuum, said Town Clerk Weeks had hired Jen, and didn't know Councilman Byas was in charge. Deputy Town Clerk Jordan will bring in a vacuum, fill in for Jen, and be paid at her Clerk's office pay rate but from the Building Fund. Councilman Byas asked to pick up a used vacuum.

Supervisor asked Councilman Byas about basement plans, having heard from Code Enforcement Officer Blaisdell; Councilman Byas said Mr. Blaisdell is getting back to him; Supervisor said Mr. Blaisdell commented that there were supplies missing; Councilman Byas said until it goes up he won't know. Supervisor asked for plans; Councilman Byas said it is all done, just to put up sheetrock. Supervisor asked about cutting in for filing cabinets and the stairs; Councilman Byas said the stairs were a separate deal, and no cutting in. Town Clerk Brooks asked which space will be office, left or right, as you proceed down the hall; Councilman Byas said on the left, the space with the sewer and water piping in the ceiling. Supervisor asked about insulation; Councilman Byas said it was all taken care of. Councilman Norris said the ceiling height will be same as Sheriff's satellite; answer: yes. Councilman Norris asked if the hot water tank will be moved; answer: yes, installed in 1985. Clerk Brooks asked for light fixture in furnace room, Councilman Byas said when they're done, it could have a switch. Clerk Brooks asked for a fixture; Councilman Byas said there are extra fixtures, only need a lightbulb. Clerk Brooks said Councilman Byas has a monthly report in his mail; Councilman Byas said everything's supposed to be here. Supervisor said if it came in earlier than the meeting, it would be in his mail. Councilman Byas left to get his mail.

Fire, EMS and Law Enforcement -Councilman Norris reports for Greene County EMS: new paramedic fly car is in service, the older unit was sold on May 17 for \$3500 by vote of the members; second presentation on the 5 year budget was presented to the County Legislature with a new ambulance financial study that showed the cost to operate and the amount collected from billing. Last week was National EMS week, nice write up in the newspaper; ALS calls in April for New Baltimore: 9; year-to-date: 29.

For March, Town Hall Maintenance Spencer Sebert reports changing lightbulbs and changing ballast in light fixture. For March, Recycling Center Operator Sebert reports: microwave 1 \$4.00; tires up to 16" without rim 2 \$4.00, for total revenue for month of \$8.00. Free to residents: 26 60gallon bags of plastic; 9 55gallon drums of cans; 110 bundles of magazines; 84 bundles of newspaper; 16 bags shredded paper; 29 bundles of cardboard. Highway Department removed 14 tires.

Animal Control -Councilman Byas had no report from Joe Tanner. Supervisor asked, as it has been a couple of months, what was going on. Councilman Byas said that over the years he has never really given a report; he will call Councilman Byas if he has a problem.

Parks - Councilman Byas read the Park Use Report for park 1; 7 tables under pavilion, park is wet; park 2: 7 tables under pavilion, park 3: 3 has 5 tables, water pump still a problem. Councilman Meredith will go up to District 3 to check on the pump; last week's reservation did not show. District 2 Cecil C Hallock Park received Eagle Scout Rebusmen's project, Councilman Byas will check on the reported spikes; it may be the same as pitcher's mound; Councilman Norris said the three bases are removable;

**COUNTY OF GREENE  
TOWN OF NEW BALTIMORE  
WORK MEETING  
MAY 23, 2011- page 7**

**DRAFT**

Councilman Byas didn't know. Councilman Meredith said no grant will come in from the state and he will meet with Summer Recreation Director Toni Campbell this week. Clerk Brooks asked if there were changes coming to the Summer Rec forms for the website, counselor applications and participant registrations.

Economic Development Committee -Councilman Norris reported for May 23: Discussed the Hannacroix Post Office public hearing and how the closing would impact businesses in the town; Supervisor O'Rorke, Kathy Rundberg and I updated the committee on the Shady Harbor sale and the meeting we had with the new owners – Kathy and Brian Donovan; Updated the committee on the Hotel/Water Park and agreed to send a letter of support from the Committee to the Greene County Legislature; Labeled and stamped the Business Breakfast invitations and Donna Carlson reports getting reservations. Thank you to everyone who helped; NYS Assemblyman Steve McLaughlin came to meeting and gave us an update on the happenings in Albany. We asked him for help on economic development, infrastructure improvements and the Hannacroix Post Office, and invited him to the Business Breakfast which he will come to, as well as to AgFest.

Newsletter/Web Site and Technology -Councilman Meredith reports as far as he knows the newsletter is at the printers. Councilman Meredith, re the website, reports his computer has been down, Councilwoman Finke is doing all the updates. He just got his computer back, has to get his password so he can make updates. Supervisor asked for community information on the website, Councilman Meredith said as soon as she learns. Supervisor said he had volunteered to do it when we switched to ITS from Tony Rago, and that the same level of service would be kept and added to the list of events. Supervisor asked progress on the software, just tonight had been unable to open the Highway Report. Councilman Meredith responded he has quote for both the Town Clerk's computer and software update.

Personnel - Supervisor began work on converting the Ethics Policy into the Code Book, with Clerk Loux's help; soon will get to website and send to all who have Code Books for insertion. Councilman Byas was asked for the Dog Law to be transferred to Code Book; Councilman Norris said, having started it, he will finish it. Clerk Brooks said that the Dog Law is being sent out with dog license renewals. June 3 at 7:30am will be the Highway Department's Workplace Violence Prevention training. Supervisor is looking to coordinate the Boards and the parttimers. Councilman Meredith hasn't gotten anything from Supervisor, computer has been down a couple of months; he will work on the Retirement Reporting. Ellie Alfeld suggesting computer help from the kids.

Insurance -covered earlier in AgFest report.

Town Courts -Councilman Norris reports that the part-time justice clerk ad yielded more than a dozen applicants; Board members were asked to weigh in and Attorney Wukitsch; Town Clerk placed the very limited ad at cost over \$250. Councilman Norris said some towns run ads in Public Notices section; this is short term in Classified section. Councilman Byas asked what about putting a sign on the edge of the property, like Medway or Gill Road. Ellie Alfeld asked if it was the billboard with letters. Councilman Norris said with the individual letters. Councilman Byas said people would notice who don't get a paper, people put letters into it. Supervisor asked Councilman Byas to bring prices and sketch of idea, and asked who will change the letters.

Bicentennial Committee -covered earlier in AgFest.

Seniors – picnic will be June 29, hamburgers, hot dogs, and sausages, at Cecil C Hallock/ District 2 Park. Councilman Byas said it will be announced at the two churches. Clerk Brooks asked to include all 4 churches and she learned of a Senior program at Historic Catskill Point on Thursday, May 26. Ellie said it was written up in the Senior newsletter. Ellie Alfeld attended Cocksackie Seniors' Luncheon last Monday, very nice, over 100 attended, with ice cream sundaes courtesy of Stewarts. Supervisor asked if anything else was needed for the June 29 event; Councilman Byas said good weather.

**COUNTY OF GREENE  
TOWN OF NEW BALTIMORE  
WORK MEETING  
MAY 23, 2011- page 8**

Historian- On Saturday, Clerk Brooks couldn't open the electronic report submitted and returned it to Ted Hilscher.

**ADJOURNMENT**

**Hearing no more from the Board, Councilman Norris moved to adjourn and was seconded by Councilman Meredith.** The adoption of the motion was duly put to a vote, and upon roll call, the vote was as follows:

<b>ROLL CALL VOTE:</b>	<b>BYAS-AYE</b>	<b>FINKE-Absent</b>	<b>MEREDITH-AYE</b>
	<b>NORRIS-AYE</b>	<b>O'RORKE-AYE</b>	

**Motion Carries**

The meeting was adjourned at 9:37 pm.

Respectfully submitted,

Janet A. Brooks  
Town Clerk