

**'AGENDA  
TOWN OF NEW BALTIMORE, COUNTY OF GREENE  
REGULAR TOWN BOARD MEETING**

**July 14, 2014**

*Please turn off all cell phones and electronic devices.*

**Pledge of Allegiance**

**Approval of Minutes**

- **April 28, 2014 Town Board Work Meeting**
- **June 9, 2014 Town Board Regular Meeting**

**Public Comment Period**

**Correspondence**

**New Business**

- Resolution Appointing Summer Recreation Program Staff
- Resolution to Authorize County Waste – Ulster Co. to Collect Trash at the Highway Department
- Resolution to Appoint Bond Counsel for the Town
- Resolution to Set Procedure for Notification to Retirees and/or Survivors of Retirees Regarding Health Insurance Rate Changes
- Resolution to Approve Purchasing Office Supplies Using State Contract
- Resolution to Appoint                   as Chief Wastewater Treatment Plant Operator and as Part-Time Wastewater Treatment Plant Operator
- Resolution to Approve Emergency Purchase for Wastewater Treatment Plant
- Resolution to Discontinue Scott Alarm Service for Alarm System at the Mill Street Pump Station
- Resolution to Approve Contract with Utility Audit
- Resolution to Approve Attendance at New York Rural Water Association Meeting on August 20, 2014
- Audit of Claims

**Upcoming Meetings**

- July 18, 2014 Veterans Committee at 1 PM
- July 23, 2014 Comprehensive Plan Committee at 7 PM
- July 25, 2014 Cornell Hook and Ladder Fire Company Chicken Barbecue to Benefit Summer Recreation Program
- July 28, 2014 Town Board Work Meeting
- August 6, 2014 Zoning Board of Appeals Meeting
- August 7, 2014 Seniors Committee at 10 AM
- August 11, 2014 Town Board Meeting
- August 14, 2014 Planning Board Meeting
- September 4, 2014 Senior Expo at Town Hall from 1-4 PM

**Public Comment Period/Community Events**

**Adjournment**

**\*\*\*\* Agenda Subject to Change\*\*\*\***

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION  
JULY 14, 2014**

**RESOLUTION APPOINTING SUMMER RECREATION PROGRAM STAFF FROM  
JULY 21, 2014 THROUGH AUGUST 15, 2014**

***RESOLVED*** that Desirea Chamberlin is hereby appointed as the Summer Recreation Director at a salary of \$        per week.

***RESOLVED*** that                is hereby appointed as Summer Recreation Assistant Director at a salary of \$        per week.

***RESOLVED*** that                are hereby appointed as Summer Recreation Counselors at a salary of \$        per hour

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION  
JULY 14, 2014**

**RESOLUTION TO AUTHORIZE COUNTY WASTE – ULSTER COUNTY TO  
COLLECT TRASH AT THE HIGHWAY DEPARTMENT**

***WHEREAS*** trash is collected from the Highway Garage every other week;

***RESOLVED*** two quotes were procured for service at this location and County Waste – Ulster County was the lowest responsible bidder at \$     per month for a     year term.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION  
JULY 14, 2014**

**RESOLUTION TO APPOINT BOND COUNSEL FOR THE TOWN**

***RESOLVED***, by the Town Board of the Town of New Baltimore, Greene County, New York, that Rodenhausen Chale LLP is hereby appointed as bond counsel for the Town of New Baltimore, to provide legal services in connection with general bond matters and EFC bond matters. The Supervisor is authorized and directed to execute the engagement agreement with Rodenhausen Chale LLP for such matters.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION  
JULY 14, 2014**

**RESOLUTION TO SET PROCEDURE FOR NOTIFICATION TO RETIREES  
AND/OR SURVIVORS OF RETIREES REGARDING HEALTH INSURANCE RATE  
CHANGES**

**WHEREAS** the Town of New Baltimore has previously resolved that survivors of retirees are allowed to purchase health insurance through the town utilizing the town's group rate, and that they are to reimburse the town at the town cost,

**WHEREAS** the Town of New Baltimore has previously resolved that retirees are allowed to purchase dental insurance through the town utilizing the town's group rate, and that they are to reimburse the town at the town cost,

**WHEREAS** the Town of New Baltimore has previously resolved that retirees are allowed to purchase vision insurance through the town utilizing the town's group rate, and that they are to reimburse the town at the town cost,

**WHEREAS** that the Town of New Baltimore did not notify the subscribers when they should have been notified in November of 2013 of above insurance(s) that the rates had changed and thus they have been paying previous year's rates.

**IT IS HEREBY RESOLVED**, that the Town Clerk notify all such subscribers of Survivor Health Insurance, Retiree Dental Insurance and Retiree Vision Insurance of current rates and that the Town of New Baltimore expects that such reimbursement be provided to the town beginning August 2014.

**BE IT FURTHER RESOLVED**, that the Town Clerk notify all such subscribers of Survivor Health Insurance, Retiree Dental Insurance and Retiree Vision Insurance of rate changes as they occur in the future.

**AND BE IT FURTHER RESOLVED**, that the past differences between what has been reimbursed to the Town of New Baltimore and the costs of insurance for such insurance subscribers be waived,

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION  
JULY 14, 2014**

**RESOLUTION TO APPROVE PURCHASING OF OFFICE SUPPLIES USING  
STATE CONTRACT**

***WHEREAS***, New York State OGS has awarded to Staples the competitive contract for Office Supplies, (Group 23000 – Award 22438).

***WHEREAS***, the Town of New Baltimore has established an account for purchasing of office supplies utilizing said state contract (Account # 1035615).

***RESOLVED***, that future applicable office supply purchases be made using the above mentioned contract and account number.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION  
JULY 14, 2014**

**RESOLUTION TO APPOINT WASTEWATER TREATMENT PLANT STAFF**

**WHEREAS** the advertisement for Chief Wastewater Treatment Plant Operator and Part-Time Wastewater Treatment Plant Operator appeared for seven (7) days in the *Daily Mail*, on the Town Sign Board, and the Town's website and one letter of interest was received for each position.

**WHEREAS** the applicants were interviewed by the Wastewater Treatment Plant Committee.

**RESOLVED**, that \_\_\_\_\_ is appointed as Chief Wastewater Treatment Plant Operator at an annual salary of \$ \_\_\_\_\_, payable biweekly.

**RESOLVED** that \_\_\_\_\_ is appointed as Part-Time Wastewater Treatment Plant Operator at a salary of \$ \_\_\_\_\_ per hour.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION  
JULY 14, 2014**

**RESOLUTION TO APPROVE EMERGENCY PURCHASE FOR WASTEWATER  
TREATMENT PLANT**

***WHEREAS*** the Town Board adopted its Procurement Policy on January 1, 2014 concerning the procurement of goods and services.

***WHEREAS***, Chief Wastewater Treatment Plant Operator Jim Polverelli determined that the Isco Flow Meter that records the flow through the plant required a new probe and this part was necessary to stay in compliance with New York State Department of Environmental Conservation regulations.

***WHEREAS*** due to the emergency condition of this repair and according to Procurement Policy 6 b. Section 103 (4) of the General Municipal Law, this service had to be performed immediately and an alternative proposal might threaten the life, health, safety or welfare of the residents.

***BE IT RESOLVED***, that the Town Board of the Town of New Baltimore approves said emergency probe from Corrosion Products, Invoice No. 86209 for \$1,111.75.



**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION  
JULY 14, 2014**

**RESOLUTION TO DISCONTINUE SCOTT ALARM SERVICE FOR ALARM  
SYSTEM AT THE MILL STREET PUMP STATION**

**WHEREAS** the Scott Alarm Systems has provided alarm call services for the Town of New Baltimore Sewer District.

**WHEREAS** the new pump installation has a built in alarm system that notifies the Sewer Department employees directly in the event of:

Wetwell High Level Alarm  
Wetwell Low Level Alarm  
Pump # 1 General default  
Pump #2 General default  
Pump #1 Seal Failure Alarm  
Pump # 2 Seal Failure Alarm  
Generator General fault  
Loss of Power Alarm,

**WHEREAS** the representative from Delaware Engineering has recommended that the Town of New Baltimore discontinue the Alarm Service for the Mill Street Pump Station.

**IT IS HEREBY RESOLVED**, that the Town Supervisor notify Scott Alarm Systems that their services will no longer be necessary at the Mill St. Pump Station effective immediately.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION**

**JULY 14, 2014**

**RESOLUTION TO APPROVE CONTRACT WITH UTILITY AUDIT FIRM**

***WHEREAS***, New Baltimore may benefit financially from the performance of an utility audit that seeks to recoup money which the town has already expended;

***WHEREAS***, Utility audit companies provide this audit on a contingency basis, paid only as a percentage of savings identified and reimbursed to the town;

***WHEREAS***, multiple firms were contacted to prepare a contract offering, two such firms responded;

***RESOLVED***, that the Town of New Baltimore will contract with \_\_\_\_\_ to perform an energy audit.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION  
JULY 14, 2014**

**RESOLUTION TO APPROVE ATTENDANCE AT NEW YORK RURAL WATER  
ASSOCIATION MEETING ON AUGUST 20, 2014**

***WHEREAS*** the New York Rural Water Association has invited the Wastewater Treatment Plant Operator, Clerk, and Elected Officials to attend a specialized training day on Wednesday, August 20 at Pegasus Restaurant from 8 AM-3:45 PM.

***RESOLVED*** that James Polverelli, Barbara Finke, Nicholas Dellisanti,  
\_\_\_\_\_ are hereby authorized to attend from the Town of New Baltimore at a  
cost of \$22 each.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION  
JULY 14, 2014**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS**

***WHEREAS*** the Town Clerk has presented claims to the Town Board for audit and review, and

***WHEREAS*** the Town Board has audited claims 2014 , it is

***REVOLVED*** that the Supervisor is hereby authorized to pay claims 2014

***BE IT FURTHER RESOLVED*** that the Town Clerk will prepare and abstract and hold it for public review until July 31, 2014.

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