

**AGENDA**  
**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**  
**REGULAR TOWN BOARD MEETING**

**January 13, 2014**

*Please turn off all cell phones and electronic devices.*

**Pledge of Allegiance**

**Approval of Minutes**

- **September 19 Public Hearing on Local Law 3 of 2013**
- **September 19 Special Meeting**

**Public Comment Period**

**New Business**

- Discussion by Tal Rappleyea, Attorney for the Town, on the Procurement Policy
- Resolution to Adopt Procurement Policy
- Resolution to Establish Hours of the Town Clerk's Office
- Resolution to Amend 2014 Salaries for Elected Officials
- Resolution to place opening for Code Enforcement Officer/Data Collector, Members of Planning Board, Zoning Board of Appeals, Board of Assessment Review, and Part-Time Laborer
- Resolution to Appoint Part-Time Code Enforcement Officer on "As-Needed" Basis
- Resolution to Approve Grant Submission to the Bank of Greene County for the Summer Recreation Program
- Resolution to Rescind Portion of December 19, 2013 Resolution That Payments for 2013 be carried over to 2014
- Resolution to Authorize Highway Superintendent to Remove Unsafe Furniture from Town Hall
- Resolution to Authorize Highway Superintendent to Purchase Road Salt for Highway Use by State Contract for 2014
- Resolution Approving Issuance of Second Hand Junk & Auto Parts Dealers' License for J.B. Car Services
- Resolution Authorizing Supervisor to Execute Agreement with Ravena Rescue Squad for Ambulance Service Provided to New Baltimore Ambulance District No. 1.
- Resolution to Appoint Tal G. Rappleyea as Attorney for the Planning Board and Zoning Board of Appeals for 2014
- Audit of Claims
- Discussion of Corrective Plan for State Comptroller's Audit

**Upcoming Meetings**

- February 5, 2014 Zoning Board of Appeals Meeting
- February 13, 2014 Planning Board Meeting

**Public Comment Period/Community Events**

**Adjournment**

**\*\*\*\* Agenda Subject to Change\*\*\*\***

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION  
JANUARY 13, 2014**

**RESOLUTION TO ADOPT TOWN PROCUREMENT POLICY**

***RESOLVED*** that pursuant to the provisions of Section 104-b of the General Municipal Law of the State of New York, the Town Board adopts the attached Procurement Policy originally adopted in 1992, as amended in 2010, 2013, and 2014.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION  
JANUARY 13, 2014**

**RESOLUTION TO ESTABLISH HOURS OF THE TOWN CLERK'S OFFICE**

*RESOLVED* that the Town Board of the Town of New Baltimore hereby sets the hours for the Town Clerk's Office from 9:00 AM-4:00 PM Monday through Friday and meetings by appointment on the second and fourth Monday of the month from 5:30-6:45 PM.

*NOW, THEREFORE, BE IT RESOLVED* that modification of these hours will be by Town Board approval.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION  
JANUARY 13, 2014**

**RESOLUTION AMENDING 2014 SALARIES FOR APPOINTEES AND ELECTED  
OFFICIALS**

***WHEREAS*** the Town Board adopted Resolution #6 at its Organizational Meeting on January 1, 2014 listing salaries for appointed and elected officials.

***NOW, THEREFORE, BE IT RESOLVED***, that the Animal Control Officer will be paid biweekly and salary for the Deputy Building Department Clerk is \$12.61 per hour, payable biweekly.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION  
JANUARY 13, 2014**

**RESOLUTION TO PLACE ADVERTISEMENT FOR CODE ENFORCEMENT  
OFFICER/DATA COLLECTOR, AND MEMBERS OF PLANNING BOARD, ZONING  
BOARD OF APPEALS, BOARD OF ASSESSMENT REVIEW,  
AND PART-TIME LABORER**

**WHEREAS** an advertisement be placed in the *Catskill Daily Mail* for positions that are currently unfilled or whose term of office expired on 12/31/13 or that will expire during 2014.

**RESOLVED** that the Building Inspector/Code Enforcement Officer Committee, the Planning Board/Zoning Board of Appeals Committee, and the Assessment Committee draft an advertisement for open positions and transit to the Town Clerk for publication in the next available issue of the *Catskill Daily Mail*.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION  
JANUARY 13, 2014**

**RESOLUTION APPOINTING CODE ENFORCEMENT OFFICER ON AN  
"AS-NEED" BASIS**

***RESOLVED*** that John Cashin in hereby appointed to the position of Building Code Enforcement Officer on an "as need" basis at a rate of \$13.38 per hour for the 2014 year.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION  
JANUARY 13, 2014**

**RESOLUTION TO APPROVE GRANT SUBMISSION TO THE BANK OF GREENE  
COUNTY FOR THE SUMMER RECREATION PROGRAM**

*WHEREAS* the Summer Recreation Program has been a valuable program for youth in the Town of New Baltimore for many years.

*WHEREAS* The Bank of Greene County Charitable Foundation makes annual grants to help organizations develop new and existing programs.

*WHEREAS* the Supervisor together and the Grants Committee have drafted an application package to apply for funding from this Charitable Foundation for the youth of New Baltimore.

*NOW, THEREFORE, BE IT RESOLVED* the Supervisor is authorized to sign and submit the grant application to The Bank of Greene County to apply for funding for our Summer Recreation Program.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION  
JANUARY 13, 2014**

**RESOLUTION TO RESCIND PORTION OF DECEMBER 19, 2013 RESOLUTION  
THAT PAYMENTS FOR 2013 BE CARRIED OVER TO 2014**

**WHEREAS** a resolution was adopted on December 19, 2013 allowing the Town Supervisor to hold for payment to be applied toward the 2014 Adopted Budget any invoices arriving after December 19, 2013 and until December 31, 2013.

**RESOLVED** the Town Board hereby determines that 2013 invoices be paid in 2013 and not carried over 2014 and hereby directs the Town Bookkeeper to make such payments consistent with this resolution.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION  
JANUARY 13, 2014**

**RESOLUTION TO AUTHORIZE HIGHWAY SUPERINTENDENT TO REMOVE  
UNSAFE FURNITURE FROM TOWN HALL**

**WHEREAS** the Town of New Baltimore received a justice grant in 2013 to modernize and update the Meeting Room and Court offices and the new furnishings and equipment have been received at Town Hall.

**WHEREAS** the old desks and chairs are in disrepair and unsalvageable and the Town Board authorizes the Highway Superintendent to remove said furnishings from Town Hall.

**WHEREAS** such old desks and chairs are hereby deemed surplus property with no value to the Town and may be disposed of following an inventory of same.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION  
JANUARY 13, 2014**

**RESOLUTION TO AUTHORIZE THE HIGHWAY SUPERINTENDENT TO  
PURCHASE ROAD SALT FOR HIGHWAY USE BY STATE CONTRACT FOR 2014**

*RESOLVED* that the Town Board hereby authorizes the Highway Superintendent to purchase up to 960 tons of road salt from State Contract Number PC66215 for use on highway roads during 2014.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION  
JANUARY 13, 2014**

**RESOLUTION APPROVING ISSUANCE OF SECOND HAND JUNK &  
AUTO PARTS DEALERS' LICENSE FOR J.B. CAR SERVICES**

**WHEREAS** Edwin Brocket is the operator of J.B. Car Services, Inc. located at 241 Flatbush Road, West Coxsackie, New York; and

**WHEREAS** Mr. Brockett requires a Second Hand Junk & Auto Parts Dealers' License, renewable annually; and

**WHEREAS** Code Enforcement Officer Blaisdell completed the required inspection, found all to be in order and recommended to Town Board issuance of renewal;

**NOW, THEREFORE, BE IT RESOLVED** that J.B. Car Services Second Hand Junk & Auto Parts Dealers' License only is renewed for the term ending December 31, 2014.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION  
JANUARY 13, 2014**

**RESOLUTION AUTHORIZING SUPERVISOR TO EXECUTE AGREEMENT WITH  
RAVENA RESCUE SQUAD FOR AMBULANCE SERVICE PROVIDED TO  
NEW BALTIMORE AMBULANCE DISTRICT NO. 1**

*RESOLVED* that the Town Board does hereby authorize the Supervisor to execute an agreement with Ravena Rescue Squad for the period January 1, 2014-December 31, 2014 for basic ambulance service provided to New Baltimore Ambulance District No. 1 at a total cost of \$23,300.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION  
JANUARY 13, 2014**

**RESOLUTION TO APPOINT TAL G. RAPPLEYEA AS ATTORNEY FOR THE  
PLANNING BOARD AND ZONING BOARD OF APPEALS  
UNTIL DECEMBER 31, 2014**

*WHEREAS* the Planning Board and Zoning Board of Appeals may require the legal advice of an attorney in their deliberations.

*RESOLVED* that the Town Board of the Town of New Baltimore hereby appoints Tal G. Rappleyea as the Planning Board and Zoning Board of Appeals Attorney for 2014.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION  
JANUARY 13, 2014**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS**

*WHEREAS* the Town Clerk has presented claims to the Town Board for audit and review, and

*WHEREAS* the Town Board has audited claims 2014 , it is

*REVOLVED* that the Supervisor is hereby authorized to pay claims 2014

*BE IT FURTHER RESOLVED* that the Town Clerk will prepare and abstract and hold it for public review until January 31, 2014.