

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE
WORK MEETING**

**November 24, 2014
AGENDA**

Please turn off all cell phones and electronic devices.

Pledge of Allegiance

Reports

Supervisor

County Legislator (Invited)

Town Clerk

Tax Collector

Historian

Agriculture (Chair Norris/Member Benway)

Ag Fest Liaison (Member Ruso)

Animal Control (Chair Ruso/Member Norris)

Assessment (Chair Dellisanti/Member Norris)

Audit and Control Committee (Chair Ruso/Member Dellisanti)

Buildings & Grounds/Recycling (Chair Ruso/Member Norris)

Building Inspector/Code Enforcement (Chair VanEtten/Member Benway)

Fire, EMS & Law Enforcement (Chair Dellisanti/Member VanEtten)

Greene County EMS (Representative Dellisanti/Deputy Norris)

Greene County Planning Board (Representative Cashin)

Grants/Promotions/Economic Development (Chair Ruso/Member VanEtten)

Highway (Chair Dellisanti/Member Ruso)

- Resolution to Authorize Emergency Repair of 1985 Oshkosh

Insurance (Chair Benway/Member VanEtten)

Memorial (Chair Benway/Member Norris)

Personnel (Chair Ruso/Member Dellisanti)

- Resolution to Adopt Employee Handbook
- Resolution to Correct Rates for Medicare Advantage Plan for 2015

Planning Board/Zoning Board of Appeals (Chair VanEtten/Member Dellisanti)

- Resolution to Advertise for 2015 Appointments for Planning Board, Zoning Board of Appeals, Board of Assessment Review

Seniors and Veterans (Chair VanEtten/Member Benway)

- Resolution to Authorize Prepayment for Seniors Holiday Luncheon not to Exceed \$1,255.09

Technology/Website (Chair Benway/Member VanEtten)

Town Courts Liaison (Member Ruso)

Wastewater Treatment (Chair Norris/Member Benway)

- Resolution to Set Public Hearing on December 8 at 6 PM, Notify Sewer District Residents, and Place Notice in *The Daily Mail* on Proposed Improvements to Wastewater Treatment Plant

Youth, Parks and Recreation (Chair VanEtten/Member Dellisanti)

Public Comment Period/Community Events

- November 27 Happy Thanksgiving
- December 3 Senior Committee Christmas Party at Pegasus Restaurant at 12:00 Noon, Reservations Only by Calling Conrad Jurgens
- December 3 Zoning Board of Appeals Meeting at 7:30 PM If Needed
- December 8 Town Board Regular Meeting at 7 PM
- December 11 Planning Board Meeting at 7 PM
- December 22 Town Board Work Meeting at 7 PM

Audit of Claims

Adjournment

****** Agenda Subject to Change******

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TOWN BOARD WORK MEETING
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**Draft 12/5/14
Approved 12/22/14**

OPENING TOWN BOARD WORK MEETING

Supervisor Dellisanti called the meeting to order at 7:03 PM and the Pledge of Allegiance was said. Also attending: Deputy Supervisor Ruso, Councilwomen Benway and VanEtten, Councilman Norris, Town Clerk Finke, Deputy Town Clerk/Tax Collector Jordan, and 7 members of the public who signed the attendance sheet.
Absent Highway Superintendent Denis Jordan

Supervisor

The monthly financial reports were forwarded to all Board members. Has everyone had a chance to take a look at them? I would like to make a Motion to accept the October financial reports, seconded by Councilwoman VanEtten.

AYES: Dellisanti, Ruso, Norris, VanEtten

NAYS:

ABSTAIN:

ABSENT: Benway

I met with Michael Dooley, District Director for Central Hudson, and we discussed: Emergency/Storm Response; Municipal Conference Calls; Dry Ice Locations (to be announced); Gas Pipeline Odor Awareness; Streetlights to Change to L.E.D. and rate by 7/15/15; and the Commercial Lighting Program.

Town Clerk Barb Finke and I attended the Personnel School sponsored by the Association of Towns. There were four classes of 65 minutes each and included Primer on Civil Service Law, Effective Collective Bargaining, Essential Personnel Policies, and the Affordable Care Act and Local Governments. From this class, we have included in the Handbook leave time for breast and prostate cancer screening.

Councilman Ruso asked dry ice, is that when they give out ice in the case of power outages?

Supervisor Dellisanti responded yes, they didn't have the locations listed as of today, but they will be announced during the storm.

County Legislator

No Report

Town Clerk

Late fees for dog licenses 4 \$20, 5 Building Permits for \$1,209.40, 2 Certificate of Occupancy Searches \$30, 11 Hunting/Fishing Licenses our Commission for \$43.84, 38 Dog Licenses for \$290, 1 Marriage License for \$17.50, 2 Demolition Permits \$150, 1 Major Subdivision \$400, 4 Minor Subdivisions \$120, 14 Certified Copies \$140, 36 Photocopies for \$9.00, 1 Recycle Fees for \$17, 1 Commercial Zoning Fees for \$200. Total State, County and Local Revenues \$3,475.40, \$59 to Ag and Markets for Spay/Neuter Program, \$22.50 to the Department of Health for Marriages, \$747.16 to New York State Department of Environmental Conservation for Hunting/Fishing Licenses, Total to Supervisor \$2,646.74
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Tax Collector

Property/County Tax Anyone wanting to pay their town/county tax will have to pay Greene County at this time. Phone # to get information on payments is (518)719-3530.

Sewer District #1 Sewer bills for District #1 - All unpaid Sewer bills can no longer be paid for the year 2014. The relevy for unpaid bills has been taken down to Greene County and will be put on Town/County tax bill in January. **Water District #2** Water District #2 for Scheller Park - the 4th & final Quarter billing has been sent out and I am collecting payment until December ~~25~~ **24**, 2014. The unpaid relevy information has been

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taken to Greene County for the 3 quarters I have collected. The 4th quarter billing, I am collecting now and will go on the year 2015 for relevy.

Councilman Norris asked Diane, are you going to be available on the 25th of December to take, is that the way I interpret this, Christmas Day?

Tax Collector Jordan responded no

Councilman Norris said that's the way I interpret it. I just want to make sure people understand that they can't come in on the 25th and pay.

Supervisor Dellisanti suggested we will amend that to the 24th.

Tax Collector Jordan answered yes, please.

Historian

No Report

Agriculture

We didn't have a meeting this month, but we do have a meeting next month, December 12, a Friday, at the Kriel Farm at 7 PM. Anybody that has a farm or anybody that wants to come is welcome to come.

Ag Fest Liaison

There has not been a meeting, we are going to start picking up our meetings after the first of the year. So there is nothing to report.

Animal Control

I have traveled 201 miles in the month of October, 12 dog complaints, 3 cat, and 2 livestock. I traveled 463 miles for the last three months, 36 dog complaints, 1 porcupine, 5 cat complaints, 2 cow, and 1 livestock.

Assessment

No report

Audit and Control Committee

Erin Nevins and I audited the Town employee, all of the insurance bills and we found an error that accumulates to just shy of \$200, actually \$199, a month that was charged to the Town for six months. That will be reflected in our next bill, a deduction by \$1,200 so it worked out to our benefit. We spent a few hours together over in her office and that was the audit that I did during the month.

Buildings & Grounds/Recycling

2 Appliances (Dehumidifier and Water Heater) for \$15, 1 Tire Without Rim \$2, (26) 60 Gallon Bags of Plastic (No Hard Plastics), (8) 55 Gallon Drums of Cans & Aluminum, 65 Bundles of Magazines & Phone Books, 57 Bags & Bundles of Newspaper, 10 Bags of Shredded Paper, and 25 Boxes and Bundles of Cardboard. The Highway Department removed 9 tires, 4 tires from the Highway Department. Total Amount \$17.

Councilman Norris asked wasn't one of the commodes repaired also recently, Saturday maybe? I'm reporting it because I was there.

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Councilman Ruso confirmed there was a toilet that wouldn't stop running.

Councilman Norris questioned it has been repaired.

Councilman Ruso answered it seems to be working. I'm not a plumber, but neither is Tim O'Dell, but we got it to stop going.

Supervisor Dellisanti agreed it has all new guts.

Councilman Norris noted there are new guts and it just needed an adjustment.

Councilman Ruso explained I adjusted it a little and said let's see how that works.

Supervisor Dellisanti commented we did try it three times and according to Jeff, three strikes and you are out and it worked.

Building Inspector/Code Enforcement

Building Inspections 26; Building Permits Issued 6; Certificates of Compliance Issued 2; Demolition Permit Applications Received 2; Demolition Permits Issued 2; General Complaints 9; Manufactured (Mobile) Home Permits Issued 1; New Building Permit Applications Received 4. Application Fees for October, 2014 \$1,359.40. Total Fees for Year to Date \$8,326.10. With the increase in solar panel installations, I would like the Town Board to give consideration to establishing a fee of \$0.20 per square foot of surface area of panels, with minimum fee to be \$40.

Councilman Norris said that's a good recommendation. We did that with sheds, small sheds, we made a resolution. That was John's recommendation.

John Cashin pointed out Marjorie called me for some input on what we did on Catskill.

Councilman Norris asked on this?

Supervisor Dellisanti asked is that similar, John?

John Cashin said that is exactly what it is.

Councilman Ruso suggested we could perhaps have that for the next meeting

Fire, EMS & Law Enforcement

No Report

Greene County EMS

The regular monthly meeting was held on November 18 at 5 PM in Cairo. There were 9 EMS calls in October for a total of 50 for the year. As of October 31, 2014, there is a projected year-end balance of \$165,000. And the reason I mention that is because with the number of calls, our average has been approximately 70 and with a year-end balance of over \$165,000, that could lower our rate for 2015 for New Baltimore. So we are hoping everything stays approximately the same.

Greene County Planning Board

The Greene County Planning Board met on Wednesday the 19th. Prior to our meeting we awarded the Greene County Planning Board Achievement Awards at the County Legislature meeting. There were three recipients, the Bank of Greene County who

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renovated the old Catskill Savings Bank on Main Street for Historic Preservation; the Group of Cultivate Catskill who has been working for the last year to do beautification work in the Village of Catskill for Community Improvement and Main Street Revitalization, and New York Spring Water, a company in Halcott, that now employs 30 employees with many Spring Water products sold throughout the world for Economic Development. In our meeting, we had one application for a six-unit apartment house in Prattsville which we approved.

Grants/Promotions/Economic Development

Councilman Ruso reported on the 6th of October, we received our annual request for Youth Grant Applications. Shelly and I will be working on this and the deadline is December 31. So we have not a lot of time, but enough time to get this done to the Board for the meeting on the 22nd.

Councilwoman VanEtten added we also received a notification for a grant for playground equipment. Although I understand it to be if we pay like \$25,000 they will match it, which we don't have. I don't think that is going to work out.

Councilman Norris stated I think it is a bridge too far, unfortunately.

Supervisor Dellisanti noted \$25,000 is a ton of money.

Councilman Norris asked why \$25,000, it was a match right?

Councilwoman VanEtten explained that is just a figure, you had to match. You buy one piece of equipment and the cheapest...

Councilman Ruso suggested so if we have \$2,000...

Councilman Norris said you have money in the reserve to use.

Councilwoman VanEtten remarked have you looked at the prices of the playground equipment lately? We don't have that much in the reserve.

Supervisor Dellisanti observed too many commas and zeros, that's what they are asking. Believe me I would love to.

Councilman Ruso asked \$25,000 is the maximum?

Councilwoman VanEtten explained I just pulled that figure, all the playground equipment is over \$10,000-\$15,000, there is nothing under that. We don't have that much money in any reserve anywhere.

Councilman Norris and Supervisor Dellisanti replied yes we do.

Councilman Ruso and Councilman VanEtten suggested you and I will have to sit together and figure it out.

Supervisor Dellisanti noted the price of equipment you want is too much.

Councilman Norris said you can scale it down.

Councilwoman VanEtten remarked we can get a swing for that.

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Highway

Mixed sand and salt and put in shed, Cleaned up dead tree fallen in District 2 park, Finished mowing along roads, Grader patched on Circle Drive extension with blacktop, Grader patched on Mount Misery with blacktop, Patched dirt roads with crusher run, Hauled in more sand for winter, Winterized roller and put away, Washed salt off excavator and loader, Installed new water pump on hyster roller, Put sander on 2013 International, Picked up bagged leaves in hamlet, Cleaned leaves from ditches in hamlet and other roads, Washed and greased two 10 wheel dump trucks and put away for winter, Replaced batteries in 1993 International plow truck, Replaced tires on 2006 Ford f350, Picked up dead deer on Acquetuck Road, Sanded and painted rims on 2006 Ford f350, Replaced tires on 2012 Ford pickup, Cut up and removed fallen tree on Saw Mill Road, Put plows and wings on all trucks, and oiled sander chains, Replaced spinner motor on 1993 International sander, Cleaned beaver dam from culvert pipe on West Deans Mill Road, Winterized Massey Ferguson tractor and put away for winter, Cut dead tree on School Hill Road, Monday November 17, light snow called all in at 3am sanded all roads, Replaced u-bolts on 1993 International rear end, Replaced blown hydraulic hose on 2013 sander, Serviced all lawn mowers and put away for winter, Replaced Hydraulic piping on 1985 Oshkosh plow truck, Installed new license plates on all vehicles, Cut dead trees along roads, Patched holes with winter mix, Picked up large pile of deer parts dumped on Kings Road, Sunday, November 22 icy roads in western part of town called in 3 to sand, Did workplace violence training for Highway Employees

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
NOVEMBER 24, 2014**

RESOLUTION TO AUTHORIZE EMERGENCY REPAIR OF 1985 OSHKOSH

WHEREAS the Town Board adopted a Procurement Policy on January 1, 2014 concerning the procurement of goods and services.

WHEREAS it was discovered during a routine Inspection that the steering mechanism on the 1985 Oshkosh needed to be replaced and parts were ordered for repairs in time for winter snowplowing.

WHEREAS, due to the emergency condition of this repair and according to Procurement Policy 6 b, Section 103(4) of the General Municipal Law, this repair had to be performed immediately and an alternative proposal might threaten the life, health, safety or welfare of the residents.

BE IT RESOLVED, that the Town Board of the Town of New Baltimore approves said emergency repair of the 1985 Oshkosh by Tracey Road Equipment, Invoice No. S10212831-1, for \$2,780.76.

Motion by Councilman Norris seconded by Councilwoman VanEtten

Councilman Ruso asked they came out and repaired here it onsite?

Councilwoman VanEtten said I thought it was in for an Inspection.

Supervisor Dellisanti replied no it was at the place.

Councilman Ruso asked in Syracuse?

Councilwoman VanEtten and Supervisor Dellisanti explained that's where the part was ordered from.

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Supervisor Dellisanti pointed out I honestly don't know the answer to that; Denis isn't here.

Councilwoman VanEtten explained I understood it was in someplace to be repaired, Inspected and general that they do upkeep on it and found that that was wrong.

Councilman Norris added it says on his report that they replaced hydraulic piping on 85 Oshkosh truck. I would assume that is the steering mechanism.

Supervisor Dellisanti agreed tie rods are part of the steering mechanism, all the parts are right here.

AYES: Dellisanti, Ruso, Norris, VanEtten

NAYS:

ABSTAIN:

ABSENT: Benway

Councilman Norris commented a lot of the repairs are done inhouse, which saves the Town quite a bit of money, which is nice.

Supervisor Dellisanti agreed yes they do.

Insurance

No Report

Memorial

No Report

Personnel

Councilman Ruso began before we get into the other parts, I would like to make a Motion to go into Executive Session to discuss the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. I make that motion, seconded by Councilwoman VanEtten.

AYES: Dellisanti, Ruso, Norris, VanEtten

NAYS:

ABSTAIN:

ABSENT: Benway

The Board entered Executive Session at 7:20 PM

Motion by Councilman Ruso seconded by Councilman Norris to return to the Regular Meeting at 7:32 PM.

AYES: Dellisanti, Ruso, Norris, VanEtten

NAYS:

ABSTAIN:

ABSENT: Benway

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
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RESOLUTION TO ADOPT EMPLOYEE HANDBOOK

WHEREAS the Town of New Baltimore has recognized the need for a comprehensive Employee Handbook.

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WHEREAS Town Board officials, Town Clerk, Department Heads, Town employees, and Attorney for the Town have provided guidance and input into the development of this Employee Handbook over the last eight months having held numerous meetings.

WHEREAS the Town Board recognized the need for the Town employees to have guidance regarding their benefits and employment expectations.

THEREFORE, BE IT RESOLVED that the Employee Handbook shall be adopted with the effective date of January 1, 2015.

Motion by Councilman Ruso seconded by Councilwoman VanEtten

Councilman Norris said Jeff, I made some changes, and I told you the changes that I made and I also changed the date on that because I know how you changed the date on your heading. It still says May 1, it is actually September, the date these things were changed. So the newest one I forwarded you.

Supervisor Dellisanti asked which one are you on?

Councilman Norris explained I just picked out a page and I see May 1. The pages aren't numbered.

Councilman Ruso advised the changes you sent I made those changes and they were forwarded.

Supervisor Dellisanti asked what category?

Councilman Norris answered health care, middle of the pack, originally we were going to do it May 1 when we were making changes to employee health care, the ages of retirement, the amount that they have to pay to contribute, and I think we made some discussions, some changes, some additions, so it wound up being at the August meeting that effective September 1 if I remember correctly.

Councilman Ruso answered right.

Councilman Norris said so I caught that change, and I made the changes in your copy and I updated that copies and I forwarded you the updated copy.

Councilman Ruso advised we resent that to you, but this doesn't show, it says 75% as of...

Councilman Norris continued I will go to the topic here just as an example retirement health insurance, I don't know it's not page numbered, I'm sorry. If you go to the next page right at the top, it's highlighted employees hired on or after May 1. The resolution was September 1st of 2013 and underneath that another one is highlighted. And by the way, I took the highlights out too and made it conform September. That was the actual date that those changes became effective, September 1st of 2013.

Councilman Ruso asked how did May 1 get in here then?

Supervisor Dellisanti suggested was that the meeting time?

Councilman Norris responded that's partly my fault too so when I did the research, I pulled that out of the resolutions that we did, but I couldn't find the copy that we had, not the actual resolution. I did some research and I asked Barb for some Minutes from

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meetings, I actually found that meeting was the August meeting and we made the change effective September 1, so technically the change was going to be May 1, but we had some more additional change so we pushed it back until September 1. Just like here, we keep changing it going forward, same thing.

Supervisor Dellisanti clarified all of these May 1 have to go September 1.

Councilman Norris said they should be September.

Councilman Ruso asked when did you send that to me, it must have been yesterday or the day before?

Councilman Norris responded I think it was the day after you sent it to me.

Councilman Ruso clarified that was on Friday I sent it to you so you must have sent it over the weekend.

Councilman Norris said I think it was Sunday you sent it to me.

Councilman Ruso stated I didn't see it, any date changes, but we can amend those dates here. So basically those are the only differences September 1, 2013 instead of May. They did some changes last year and we are just recognizing those changes

Supervisor Dellisanti pointed out I see three on that page.

Councilwoman VanEtten added and one on the page before.

Councilman Norris stated I don't think the April one was changed.

Supervisor Dellisanti noted here's another one here.

Councilman Ruso explained the other think that I had changed on it was the specific language about the HRA and those amounts that change from year-to-year so that's changed because you sent that to me and I altered it and said based upon the resolution by the Board at the time. It's under G changes in premium contributions.

Councilman Norris said right, I amended that, the amounts in there and the amounts were wrong, because they are the old amounts.

Councilman Ruso agreed they were old amounts right.

Supervisor Dellisanti commented they are only going to change all the time.

Councilman Ruso observed they could change next month, next year.

Supervisor Dellisanti explained so that's why we wouldn't put the number in there.

Councilman Ruso added and the specific policy name too was in there. So with those amendments, shall I read this again or shall we go for a vote, what do you want to do here?

Supervisor Dellisanti answered we are on discussion. With the amendments to Item C on the Vision Plan, change from May 1 to September 1, 2013, Item D change May 1 to September 1 2013, Item F change May 1 to September 1, 2013 and Item I change May 1 to September 1, 2013.

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Motion by Supervisor Dellisanti seconded by Councilman Norris to accept those amendments.

Councilman Norris continued I have one more thing. Overall we were working on this in the last Board, but Jeff you did a great job, the Board did a great job putting this together and I am going to vote for it, but the only objection I have is changing the lunch 1/2 hour making it unpaid. I lobbied against that. I've never felt that changing the rules midway through the game, like in a ballgame changing from three strikes to two strikes, is not fair, so I'm opposed to that. That's the only I'm opposed to basically, otherwise it is a very good document, it brings out a lot of stuff for the employees, it puts everybody on the same pages as far as what their responsibilities are, what their pay is, and how they are paid overtime and all that. I would like to see that the policy continue where they get paid for that 1/2 hour, I don't like to see that being changed. Anybody new coming on, again I am open for that, we made a lot of changes to any new employees, but that's the one little snippet that I have that I'm not fond of in this document other than that, I think it's a nice...

Councilman Ruso explained where the genesis of that was the fact that you have to give them a 1/2 hour regardless of whether it is paid or not, part of the conversation I've had is some employees, notwithstanding how long they have been with the Town, and I am talking about the Highway people particularly, did not get a paid lunch whereas people that worked in Town Hall did get a paid lunch. That was whether they worked there 2 years or, I always felt you pay everybody or you pay nobody.

Councilman Norris replied I understand that argument but I do know a lot of the folks that work here do work through lunch, they will take their lunch, I've seen them many times and the phone will ring...

Councilman Ruso pointed out which is a Labor Law violation.

Councilman Norris continued they will get up, they are dedicated, that's the way I look at it, they answer the phone, or if someone comes in they'll stop what they are doing and help them out. So that being said, I just want to go on record saying that's the only thing I'm opposed to. Other than that, it's a good policy and that's all I have to say.

Supervisor Dellisanti asked for any other comments.

AYES: Dellisanti, Ruso, Norris, VanEtten

NAYS:

ABSTAIN:

ABSENT: Benway

Councilman Ruso explained the documents that we were provided by Erin Nevins with our CDPHP Medical Advantage Plan for our retirees had a wrong amount, we voted for it unfortunately, it was a typo and the typo suggested the cost of the insurance was \$240.80; the true cost is \$246.80 so we have to amend that.

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TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
NOVEMBER 24, 2014**

**RESOLUTION TO CORRECT RATES FOR MEDICARE ADVANTAGE
PLAN FOR 2015**

WHEREAS, the Town Board of the Town of New Baltimore adopted a resolution on November 10, 2014 to approve insurance programs for 2015 and the amount for the Medicare Advantage Plan CDPHP PPO quoted by the Nevins Insurance Agency, Inc. included a typographical error.

RESOLVED, that the correct amount should be \$246.80 effective January 1, 2015 at a cost of \$2,468 per month (with current enrollees).

Motion by Supervisor Dellisanti seconded by Councilwoman VanEtten

AYES: Dellisanti, Ruso, Norris, VanEtten

NAYS:

ABSTAIN:

ABSENT: Benway

Supervisor Dellisanti stated I would also like to tell everybody that we had Erin Nevins here today going over the plans with the retirees and she did a very good job. The retirees are very happy with it. We saw a lot of the costs coming down in some of the categories.

Councilman Ruso agreed the coverage is a little bit better in some places.

Planning Board

The Planning Board met on November 13, 2014 with the following business conducted: **Public Hearings** were held and completed on two Minor Subdivision Applications for Lands of CSX Transportation/Paul Schiller. Public Hearing was held on Minor Subdivision Application for Lands of Daniel Lynch and Virginia O'Keefe and recessed until December 11 for receipt of additional information. In the **Regular Monthly Meeting** that followed: Both Minor Subdivision Applications for CSX Transportation/Paul Schiller were approved with condition that the approved sub-standard parcels be immediately merged with relevant adjoining property and not be retained as separate undersized parcels. Continued discussion with a property owner's authorized representative regarding the correcting of a non-conforming parcel. Having received required Area Variance approval from the Zoning Board of Appeals, Domenico Varano's authorized representative appeared before the Board to move forward with the required subdivision to be able to complete a lot line adjustment with the Stanton Hill Cemetery Association. Required Public Hearing has been scheduled for 7:15 p.m., December 11, 2014. Note: Effective immediately, the Subdivision Application is being amended to require Parcel Tax ID Number to assist the Board with the SEQR process and question added asking if payment of all taxes on property wishing to be subdivided is up-to-date? If the question with regard to taxes is answered "no," the application will not be given consideration before the Planning Board until taxes are current since the County will not accept any map for filing on a parcel where taxes are delinquent.

Zoning Board of Appeals

The Zoning Board of Appeals met on November 5, 2014 with the following business transacted: **Public Hearings** were held on Area Variance Applications for: Paul Schiller & Patricia Schiller (.9 acre), Paul Schiller & Patricia Schiller (1.57 acres), and Domenico Varano (1+/- acre). In the **Regular Monthly Meeting** that followed: All three Variance Applications noted above concerned minor lot line adjustments. The Variances were all approved with the conditions that they immediately return to the Planning Board to complete what is considered to be a Minor Subdivision, and when completed, the acreage that is the subject of the Area Variance Application be merged with the relevant adjoining property and not retained as a separate undersized parcel.

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Note: As a result of our Town Code not having a provision for lot line adjustment, the Zoning Board of Appeals has addressed five of this type of Area Variance Applications in the past four months. All involved less than two-acre lot line adjustments. It is the recommendation of the Zoning Board of Appeals, that the Town Board give consideration to adding a provision to the Town Zoning Law that allows property owners to make these minor changes without going through the Planning Board, the ZBA and back to the Planning Board again. Perhaps a separate application that allows for such minor lot line adjustments, subject to ZBA approval, and requiring recording with the Town could allow for lot line adjustments. This would minimize cost and inconvenience for Town residents and the involved Boards.

Supervisor Dellisanti suggested I think we will give that to Tal.

Councilman Norris added we've done many lot line adjustments before...

Supervisor Dellisanti questioned why all of a sudden?

Councilwoman VanEtten noted well I have spoken to a couple different attorneys on this and there is a whole bunch of different opinions out there. According to the two I spoke to, there shouldn't have to go to the Planning Board or Zoning Board to begin with. They should go to the County to file, so but then Tal says we should so when you talk to five lawyers you get five different opinions.

Councilman Norris asked our attorney said...

Councilwoman VanEtten answered that we should probably pass a law saying that you don't have to specifically.

Councilman Norris added go to the ZBA.

Councilwoman VanEtten continued or the Planning Board for lot line adjustments or how that would be handled or where, I don't know.

Supervisor Dellisanti mentioned I was told also that if you had a formal survey on your property versus not having a survey, it is easier to have a lot line adjustment without the survey than it is with the survey.

Councilman Norris said it doesn't make any sense, but I know there is a reason for that.

Supervisor Dellisanti explained so you pay a tremendous expense for the survey and you have to go through the whole process to change the lot line.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
NOVEMBER 24, 2014**

**RESOLUTION TO PLACE ADVERTISEMENT FOR MEMBERS OF
PLANNING BOARD, ZONING BOARD OF APPEALS, AND BOARD OF
ASSESSMENT REVIEW**

WHEREAS an advertisement be placed in *The Daily Mail* for positions that are currently unfilled or whose term of office will expire on December 31, 2014 or that will expire during 2015.

RESOLVED that the Town Clerk will place the following advertisement, approved by the Attorney for the Town, in *The Daily Mail* for 7 days.

**TOWN OF NEW BALTIMORE
COUNTY OF GREENE
TOWN BOARD WORK MEETING
November 24, 2014 - Page 12**

**Draft 12/5/14
Approved 12/22/14**

The Town of New Baltimore is seeking applicants for the Planning Board, Zoning Board of Appeals, and Board of Assessment Review where annual training is required. Please send letter of interest or resume outlining experience to Councilwoman Shelly VanEtten, 3809 County Route 51, Hannacroix, NY 12087, svanetten@townofnewbaltimore.org, or call 756-3517 for information by December 19, 2014.

Motion by Supervisor Dellisanti seconded by Councilman Norris

AYES: Dellisanti, Ruso, Norris, VanEtten

NAYS:

ABSTAIN:

ABSENT: Benway

Seniors and Veterans

The Seniors are having their annual Christmas Party on December 3rd at 12:00 at Pegasus Restaurant. That would be for all town residents 60 and above that have called and made reservations. When do they have to make their reservations by?

Ellie Alfeld answered it is already filled. If they want their name to be held in case of a cancellation, we will do that.

The Veterans Committee actually has some good news. The O'Brien Stone Quarry has donated the stone for the Monument out front and also Taylor's Monument has given us a price, and it is almost unbelievable, for the engraving and the emblems that go on it. We got a price in Albany of \$1,500 for the emblems. He gave us a price for the engraving and emblems together \$770.

Councilman Norris asked the names are going on there, everybody that served?

Councilwoman VanEtten replied no, it is going to be general to all veterans past, present and future and then the emblems are for the different branches of service.

Councilman Norris added so there are no names on there, just generalized.

Councilwoman VanEtten explained no names, and the picture of the American Flag will be carved on there, so it will be general.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
NOVEMBER 24, 2014**

**RESOLUTION TO AUTHORIZE PREPAYMENT FOR SENIOR
HOLIDAY LUNCHEON NOT TO EXCEED \$1,255.09**

WHEREAS the Seniors Committee of the Town of New Baltimore will hold their Annual Holiday Luncheon on December 3, 2014 at 12:00 PM at Pegasus Restaurant.

WHEREAS according to the Town Procurement Policy dated January 1, 2014, two quotes will be procured if the total amount is over \$1,000.

NOW, THEREFORE, BE IT RESOLVED that the Town of New Baltimore is authorized to prepay the Senior Luncheon for attendees of the Town at a cost not to exceed \$1,255.09 from Line Item A.6772.4.

**TOWN OF NEW BALTIMORE
COUNTY OF GREENE
TOWN BOARD WORK MEETING
November 24, 2014 - Page 13**

**Draft 12/5/14
Approved 12/22/14**

Motion by Supervisor Dellisanti seconded by Councilman Norris

AYES: Dellisanti, Ruso, Norris, VanEtten

NAYS:

ABSTAIN:

ABSENT: Benway

Technology/Website

No Report

Town Courts

In October, Court fees were \$24,230 of which \$13,401 was sent to the State Comptroller and the Town retained \$10,829. Justice Farrell \$9,442, Justice Davis \$14,788

I will add that this amount is higher this month than we have experienced in the year, amongst them anyhow, we can use it.

Wastewater Treatment

Councilman Norris explained we are sending out an Income Survey to the residents of that district, this wastewater district, letter that is attached for them to respond back. The purpose of the Survey is to get a grant, hopefully 0% interest loan. The first step of course is to get the Survey and questionnaire get that back, are we going to do that twice did she say or once? A lot of times they send out two questionnaires and then go door-to-door. Is it one time only, I think there is a short window of time?

Tax Collector Jordan responded I believe she said one time.

Councilman Ruso responded I didn't hear a second.

Councilman Norris continued if they didn't respond back we would go door-to-door. Jeff and I volunteered to actually go door-to-door with Candace.

Councilman Ruso stated she turned me down. I said I would do it on the weekend and she said no, only if we have to.

Councilman Norris said both you and I volunteered, if you can't I will do it on a weekday.

Councilman Ruso remarked I don't have a problem with that, the weekends are out.

Councilman Norris continued so where are we at in sewer district? The first phase was completed, that was the Pump Station, they did a great job on that. The second phase is to do an upgrade to wastewater treatment plant itself, some of it they call redundancy, there is supposed to be 2 of everything there, our plant doesn't have two of everything, most things are in two but some are single. The state highly recommends that you have redundancy, that's one of the things we are looking at and upgrading a lot of the equipment that has been used over 30 years, it is showing its age. Jim Polverelli and Lou Betke are doing a great job of keeping that plant going. It is really clean, efficient plant and we are lucky to have them. What we are going to do is have a Public Hearing at next meeting, December 8, and this resolution will allow us to advertise it.

**TOWN OF NEW BALTIMORE
COUNTY OF GREENE
TOWN BOARD WORK MEETING
November 24, 2014 - Page 14**

**Draft 12/5/14
Approved 12/22/14**

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
NOVEMBER 24, 2014**

RESOLUTION TO SET PUBLIC HEARING ON DECEMBER 8, 2014 AT 6 PM, NOTIFY SEWER DISTRICT RESIDENTS, AND PLACE NOTICE IN THE DAILY MAIL ON PROPOSED IMPROVEMENTS TO WASTEWATER TREATMENT PLANT

WHEREAS the Wastewater Treatment Plant is over 30 years old and upgrades have been discussed for a more efficient and updated operation of the facility.

WHEREAS a Public Hearing will be scheduled for December 8 at 6 PM prior to the Town Board Regular Meeting to update the public and hear the concerns of residents who utilize the services of the Wastewater Treatment Plant.

RESOLVED that the residents of the Town of New Baltimore that reside in such district will be invited by mail to attend such Public Hearing and the Town Clerk will notice the Public Hearing in the Daily Mail.

Motion by Councilman Norris seconded by Councilman Ruso.

Councilman Norris said I would just like to add the 2014 in here at the top

AYES: Dellisanti, Ruso, Norris, VanEtten

NAYS:

ABSTAIN:

ABSENT: Benway

Youth, Parks and Recreation

Councilwoman VanEtten reported other than the grants we are applying for, there is nothing.

Public Comment Period

Ellie Alfeld said the first thing is, we are expecting snow Wednesday evening. Independence Lane has some beautiful, large ruts in it where the pavement has gaps, you have seen the pictures. I am suggesting, but it's up to you, that maybe Denis take a ride there before the snow comes just to note what's there and in case his plows hit it, more damage may be done to this road that CSX says it is going to fix.

Councilman Norris replied I would like to add the person that is assigned to plow that road might want to know for themselves, just a suggestion.

Ellie Alfeld added ahead of time, be prepared. The second thing I would like to bring before the Board, we mention recycling and the amount of recycled materials that are sent to the County. We receive no monies for this right? I would ask the Board to look into the possibility that other town may be reaping funds or monies for the materials that they turn over to the County because we know the county makes money on us and in fact that may help offset some of our expenses at the recycle center.

Supervisor Dellisanti answered as you know we went to a recycling company for metal recycling.

Councilman Ruso asked did they actually replace the dumpster yet?

Supervisor Ruso answered I don't know, Jeff.

Councilwoman VanEtten I called them again

**TOWN OF NEW BALTIMORE
COUNTY OF GREENE
TOWN BOARD WORK MEETING
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**Draft 12/5/14
Approved 12/22/14**

Ellie Alfeld asked are they going to paying us?

Supervisor Dellisanti responded \$200 a ton which is a lot more than \$7.50 a month or something like that. It helps, the County is looking in other directions as well.

Community Events

- November 27 Happy Thanksgiving. I hope everyone has a happy and healthy Thanksgiving.
- December 3 Senior Committee Christmas Party at Pegasus Restaurant at 12:00 Noon, Reservations Obviously are Closed
- December 3 Zoning Board of Appeals Meeting at 7:30 PM If Needed
- December 8 Town Board Regular Meeting at 7 PM, ***Public Hearing on the Sewage Treatment Center will be at 6 PM on December 8***
- December 11 Planning Board Meeting at 7 PM
- December 22 Town Board Work Meeting at 7 PM

Audit of Claims

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION
NOVEMBER 24, 2014**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED
CLAIMS**

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2014b-11-01 to 2014b-11-37, it is

RESOLVED that the Supervisor is hereby authorized to pay claims 2014b-11-01 to 2014b-11-37.

BE IT FURTHER RESOLVED that the Town Clerk will prepare an abstract and hold it for public review until December 31, 2014.

Motion by Supervisor Dellisanti seconded by Councilwoman VanEtten

AYES: Dellisanti, Ruso, Norris, VanEtten

NAYS:

ABSTAIN:

ABSENT: Benway

General \$61,426.87, Highway \$71,691.83, Sewer 1 \$6,574.15, Sewer 2 \$251.22, Water 2 \$252.15, Total \$140,196.22

The meeting was adjourned at 8:00 PM on a motion by Councilwoman VanEtten seconded by Councilman Norris.

AYES: Dellisanti, Ruso, Norris, VanEtten

NAYS:

ABSTAIN:

ABSENT: Benway

Supervisor Dellisanti concluded Happy Thanksgiving everyone.

Respectfully Submitted,

Barbara Finke
Town Clerk