

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE
WORK MEETING**

**November 23, 2015
AGENDA**

Please turn off all cell phones and electronic devices.

Pledge of Allegiance

Presentation by Coxsackie-Athens School District on Proposed Building Project

Reports

Supervisor

County Legislator (Invited)

Town Clerk

Tax Collector

Historian

Agriculture (Chair Norris/Member Benway)

Ag Fest Liaison (Member Ruso)

Animal Control (Chair Ruso/Member Norris)

Assessment (Chair Dellisanti/Member Norris)

Audit and Control Committee (Chair Ruso/Member Dellisanti)

Buildings & Grounds/Recycling (Chair Ruso/Member Norris)

Building Inspector/Code Enforcement (Chair VanEtten/Member Benway)

Fire, EMS & Law Enforcement (Chair Dellisanti/Member VanEtten)

Greene County EMS (Representative Dellisanti/Deputy Norris)

Greene County Planning Board (Representative Cashin)

Grants/Promotions/Economic Development (Chair Ruso/Member VanEtten)

Highway (Chair Dellisanti/Member Ruso)

Insurance (Member VanEtten)

Memorial (Chair Benway/Member Norris)

Personnel (Chair Ruso/Member Dellisanti)

Planning Board/Zoning Board of Appeals (Chair VanEtten/Member Dellisanti)

- Resolution to Advertise for 2016 Appointments for Planning Board, Zoning Board of Appeals, Board of Assessment Review, and Clerk Position
- Resolution to Adopt Complaint Policy and Complaint Form for Use by the Planning and Zoning Department

Seniors and Veterans (Chair VanEtten/Member Benway)

- Resolution to Authorize Prepayment for Seniors Holiday Luncheon not to Exceed \$1,327.71

Technology/Website (Chair Benway/Member VanEtten)

Town Courts Liaison (Member Ruso)

Wastewater Treatment (Chair Norris/Member Benway)

- Resolution to Authorize Emergency Repair of Auger Monster and Muffin Monster Removal at the Wastewater Treatment Plant by Flach Industries, Inc.

Youth, Parks and Recreation (Chair VanEtten/Member Dellisanti)

Public Comment Period/Community Events

- November 26 Happy Thanksgiving
- December 2 Zoning Board of Appeals Meeting at 7:30 PM If Needed
- December 3 Senior Committee Christmas Party at Pegasus Restaurant at 12:00 Noon, Reservations Only by Calling Conrad Jurgens
- December 10 Planning Board Meeting at 7 PM
- December 14 Town Board Regular Meeting at 7 PM
- December 16 Comprehensive Plan Committee at 7 PM
- December 24, 2015 Town Hall Offices Closing at Noon
- December 25, 2015 Happy Holiday
- December 28 Town Board Work Meeting at 7 PM

Audit of Claims**Adjournment**

****** Agenda Subject to Change******

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 161-2015
NOVEMBER 23, 2015**

**RESOLUTION TO PLACE ADVERTISEMENT FOR MEMBERS OF
PLANNING BOARD, ZONING BOARD OF APPEALS, BOARD OF
ASSESSMENT REVIEW, AND CLERK POSITION**

WHEREAS an advertisement be placed in *The Daily Mail* for positions that are currently unfilled or whose term of office will expire on December 31, 2015 or that will expire during 2016.

RESOLVED that the Town Clerk will place the following advertisement, approved by the Attorney for the Town, in *The Daily Mail* for 7 days.

The Town of New Baltimore is seeking applicants for the Planning Board, Zoning Board of Appeals, Board of Assessment Review, where annual training is required, and Clerk Position. Please send letter of interest or resume outlining experience to Councilwoman Shelly VanEtten, 3809 County Route 51, Hannacroix, NY 12087, svanetten@townofnewbaltimore.org, or call 756-3517 for information by December 18, 2015.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 162-2015
NOVEMBER 23, 2015**

**RESOLUTION TO ADOPT COMPLAINT POLCY AND COMPLAINT FORM
FOR USE BY THE PLANNING AND ZONING DEPARTMENT**

WHEREAS the Planning and Zoning Department receives complaints from residents that are referred to the Code Enforcement Officer.

RESOLVED the Town Board of the Town of New Baltimore adopts the attached Code Enforcement Complaint Policy and Complaint From for use by the Planning and Zoning Department.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 163-2015
NOVEMBER 24, 2015**

**RESOLUTION TO AUTHORIZE PREPAYMENT FOR SENIOR
HOLIDAY LUNCHEON NOT TO EXCEED \$1,327.71**

WHEREAS the Seniors Committee of the Town of New Baltimore will hold their Annual Holiday Luncheon on December 3, 2015 at 12:00 PM at Pegasus Restaurant.

WHEREAS according to the Town Procurement Policy dated January 1, 2015, two quotes will be procured if the total amount is over \$1,000.

NOW, THEREFORE, BE IT RESOLVED that the Town of New Baltimore is authorized to prepay the Senior Luncheon for attendees of the Town at a cost not to exceed \$1,327.71 from Line Item A.6772.4.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 164-2015
NOVEMBER 14, 2015**

**RESOLUTION TO AUTHORIZE EMERGENCY REPAIR OF
AUGER MONSTER AND MUFFIN MONSTER REMOVAL AT THE
WASTEWATER TREATMENT PLANT BY FLACH INDUSTRIES, INC.**

WHEREAS the Town Board adopted a Procurement Policy on January 1, 2015 concerning the procurement of goods and services.

WHEREAS the Auger Monster and Muffin Monster were not working properly at the Wastewater Treatment Plant.

WHEREAS due to the emergency condition of this repair and according to Procurement Policy 6 b, Section 103(4) of the General Municipal Law, this repair had to be performed immediately and an alternative proposal might threaten the life, health, safety or welfare of the residents.

BE IT RESOLVED that the Town Board of the Town of New Baltimore approves said emergency repair at the Wastewater Treatment Plant by Flach Industries, Inc., Invoice No. 10387, Town Voucher 2015b-11-, for \$2,873.00.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 165-2015
NOVEMBER 23, 2015**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED
CLAIMS**

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2015b-11-01 to 2015b-11-, it is

RESOLVED that the Supervisor is hereby authorized to pay claims 2015b-11-01 to 2015b-11-.

BE IT FURTHER RESOLVED that the Town Clerk will prepare an abstract and hold it for public review until December 31, 2015.