

**AGENDA**  
**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**  
**TOWN BOARD REGULAR MEETING**

**SEPTEMBER 10, 2018**

**AGENDA**

*Please turn off all cell phones and electronic devices.*

**Pledge of Allegiance**

**Adoption of Minutes**

- August 27, 2018 Town Board Work Meeting

**Correspondence**

- Community Action of Greene County Inc. Free Weatherization Program
- Department of the Army, U.S. Army Corps of Engineers

**Public Comment Period**

**New Business**

- Resolution to Place Advertisement for Board of Assessment Review Member
- Motion to Rescind Resignation of Kimberly Ruby as Deputy Tax Collector
- Motion to Allow Parking in Town Parking Lot for Townwide Yard Sale
- Audit of Claims

**Upcoming Meetings**

- September 15, 2018 Townwide Yard Sale 9 AM
- September 20, 2018 Rescheduled Planning Board Meeting at 7PM
- September 24, 2018 Town Board Work Meeting at 7 PM
- October 3, 2018 Zoning Board of Appeals Meeting at 7:30 PM (If Needed)
- October 8, 2018 Town Board Regular Meeting at 7 PM
- October 11, 2018 Planning Board Meeting at 7PM

**Public Comment Period/Community Events**

**Adjournment**

**\*\*\*\* Agenda Subject to Change\*\*\*\***

**Please See Attached Guidelines for Public Conduct During Town Board Meetings**

## **GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS**

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

**This policy will be amended by Majority vote of the Town Board.**

**TOWN OF NEW BALTIMORE**                      **Draft 9/10/18**  
**COUNTY OF GREENE**                              **Approved 9/24/18**  
**TOWN BOARD REGULAR MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**SEPTEMBER 10, 2018– Page 1**

**OPENING OF REGULAR MEETING**

Supervisor Ruso opened the meeting at 7:00 PM and the Pledge of Allegiance was said. Also attending Deputy Supervisor Dellisanti, Councilmembers Briody, Irving and VanEtten, Town Clerk Finke, and 1 member of the public who signed the attendance book. Absent: Councilmember Downes (Work), Deputy Highway Superintendent VanWormer, and Tax Collector Jordan

**ADOPTION OF MINUTES**

The August 27, 2018 Town Board Regular Meeting submitted by Town Clerk Finke, Moved by Supervisor Ruso seconded by Councilmember VanEtten. The adoption of the foregoing Motion was duly put to a vote and the vote was as follows:

AYES: Briody, Ruso, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

**CORRESPONDENCE**

**Community Action of Greene County, Inc.** ‘Greene County Town Officials: I want to remind all Town Officials of the free Weatherization program within Community Action of Greene County, Inc. The Weatherization program is grant funded by the NYS Housing and Community Renewal. The program is free to income eligible homeowners. It also can be beneficial to the property owners in the county that rent to income eligible tenants. We follow the same income guidelines as HEAP. Please mention us in your next meeting. All our contact information is in this letter. Anyone can call us for more information. Thank You for your time. Sincerely, Jamie Linzey – Weatherization Program Director’

**Supervisor Ruso:** I would hope that the Town Clerk could post this. Thank you.

**Department of the Army, U.S. Army Corps of Engineers Permit Application Number NAN-2018-01063-USH by Ravena, Village of Town of New Baltimore, Greene County, New York** ‘On July 31, 2018, this office received your Joint Application Form dated July 24, 2018, and the attached drawings entitled “Village of Ravena Raw Water Intake Improvements”, Sheet Nos. G 3.1, 3.2, 4.2, and 4.3, all prepared by Barton and Loguidice, D.P.C., and dated March 2016. The submitted information describes a proposal that would consist of the following: **The discharge of fill material below the ordinary high water mark (OHWM) of Hannacroix Creek to facilitate the replacement an existing raw water intake screen and approximately 90 linear feet of an existing retaining wall. In addition, excavate approximately 400 cubic yards of accumulated sediment from below the OHWM of a portion of Hannacroix Creek that is currently dammed to provide a reservoir for raw water. All excavated material will be removed to an adjacent upland location to allow it to dry behind silt fencing, hay bales, and fiber rolls, with excess return flow being discharged back into Hannacroix Creek. Prior to the commencement of work the reservoir will be drained.** Based upon the information provided, it appears that your proposed work may be authorized under Department of the Army nationwide general permit numbers: 3 and 16. The nationwide permits are prescribed as a Reissuance of Nationwide Permits in the Federal Register dated January 6, 2017 (82 FR 1860). The work may be performed without further authorization from this office provided the activity complies with the terms and conditions of the Nationwide Permits (NWP)...’

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**NEW BUSINESS**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 144-2018**  
**SEPTEMBER 10, 2018**

**RESOLUTION TO PLACE ADVERTISEMENT FOR  
BOARD OF ASSESSMENT REVIEW MEMBER**

*WHEREAS* the term of office of one member of the Board of Assessment Review will expire on September 30, 2018.

*RESOLVED* the Town Clerk will place the following advertisement, approved by the Attorney for the Town, in the Daily Mail for seven days.

The Town of New Baltimore is seeking applicants for the Board of Assessment Review where annual training is required. Please send letter of interest or resume outlining experience to Councilmember Shelly VanEtten, 3809 County Route 51, Hannacroix, NY 12087, [svanetten@townofnewbaltimore.org](mailto:svanetten@townofnewbaltimore.org), or call (518)756-3517 for information by September 21, 2018 at 4 PM.

**Town Clerk Finke:** Can I change that to September 21?

**Supervisor Ruso:** Absolutely, so we'll change that to say by September 21.

Motion by Supervisor Ruso seconded by Councilmember Briody

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

**Supervisor Ruso:** I spoke about something last meeting and we had a resignation and a rescinding of that resignation so I'd like to make a Motion to rescind the resignation of Deputy Tax Collector Kimberly Ruby that was effective August 24, 2018. Tax Collector Diane Jordan requested her reinstatement as Deputy Tax Collector effective immediately. Do I have a second?

**Councilmember VanEtten:** I'll second.

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

**Supervisor Ruso:** We have another request here. A resident of 3797 County Route 51 which is right next to Town Hall is having a yard sale on Saturday, September 15. This is our sponsored Yard Sale. She stopped in at Town Hall today and asked if it would be possible if anyone attending her yard sale could park at the Town Hall parking lot. I would like to make a Motion to allow parking if necessary on Saturday, September 15 at 9AM until the end of her yard sale on said day. Do I have a second?

**Councilmember VanEtten:** I'll second.

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

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**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 145-2018**  
**SEPTEMBER 10, 2018**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS**

*WHEREAS* the Town Clerk has presented claims to the Town Board for audit and review, and

*WHEREAS* the Town Board has audited claims 2018-09-01 to 2018-09-42, it is

*REVOLVED* that the Supervisor is hereby authorized to pay claims 2018-09-01 to 2018-09-42.

*BE IT FURTHER RESOLVED* that the Town Clerk will prepare an abstract and hold it for public review until October 31, 2018.

Motion by Supervisor Ruso seconded by Councilmember Briody

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

General \$11,624.40, Highway \$5,563.15, Sewer 1 \$1,000.15, Sewer 2 \$31.91, Water 1 \$281.50, Lighting 1 \$1,723.42, Lighting 2 \$160.40, Total \$20,384.93

**UPCOMING MEETINGS**

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**Public Comment Period/Community Events**

None

On a Motion by Councilmember Briody seconded by Councilmember VanEtten, the meeting was adjourned at 7:10 PM.

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes (Work)

**Motion Carried**

**Supervisor Ruso:** Thank you everybody; good night.

Respectfully Submitted,

Barbara M. Finke RMC  
Town Clerk