

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE
TOWN BOARD WORK MEETING**

NOVEMBER 25, 2019

AGENDA

Pledge of Allegiance

Reports

Supervisor

- Letter from Jeff McGurn, P.E., New York State Department of Transportation
- Letter from John B. Auricchio, Director of the Office of Consumer Services, New York State Department of Public Service
- New York State Department of Agriculture and Markets Municipal Shelter Inspection Report for Columbia Greene Humane Society

County Legislator

Town Clerk

- Approval of November 13, 2019 Town Board Regular Meeting Minutes

Tax Collector

Historian

Agriculture (Chair R. VanEtten/Member Irving)

Ag Fest Liaison (Member Irving)

Animal Control (Chair Irving/Member Ruso)

Assessment (Chair VanEtten/Member Ruso)

Audit and Budget (Chair Ruso/Member Downes)

Buildings & Grounds/Recycling (Chair Irving/Member Briody)

Building Inspector/Code Enforcement (Chair VanEtten/Member Briody)

Fire, EMS & Law Enforcement (Chair Dellisanti/Member Downes)

Grants/Promotions/Economic Development (Chair VanEtten/Member Ruso)

Greene County EMS (Representative Dellisanti/Deputy Ruso)

- Motion to Authorize the Supervisor to Sign an Amended 2020 Contract with Greene County Emergency Medical Systems, Inc.

Greene County Planning Board (Member Irving)

Highway (Chair Ruso/Member Briody)

- Resolution to Appoint Part-Time Employees for Town Highway Department
- Resolution to Surplus Highway Equipment Through GovDeals, Inc.
- Resolution to Increase Pay Rate for Part-Time Highway Department Employee

Insurance (Chair Ruso/Member Downes)

Personnel (Chair Ruso/Member VanEtten)

- Standard Work Day and Reporting Resolution

Planning Board/Zoning Board of Appeals (Chair Irving/Member Ruso)

Seniors (Chair VanEtten/Member Ruso)

Technology/Website (Chair Briody/Member Downes)

Town Courts Liaison (Chair VanEtten/Member Briody)

Veterans and Memorials (Chair VanEtten/Member Irving)

Wastewater Treatment (Chair Irving/Member Briody)

Youth, Parks and Recreation (Chair VanEtten/Member Briody)

Public Comment Period/Community Events

- December 4, 2019 Senior Committee Christmas Party at Pegasus at 12:30 PM
- December 4, 2019 Zoning Board of Appeals Meeting at 7:30 PM (If Needed)
- December 9, 2019 Town Board Regular Meeting at 7 PM
- December 12, 2019 Planning Board Meeting at 7 PM
- December 23, 2019 Town Board Work Meeting at 7 PM

Audit of Claims

Adjournment

****** Agenda Subject to Change******

GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

This policy will be amended by Majority vote of the Town Board.

Supervisor Ruso: Resolution 132-2019 which was adopted on September 23, 2019 authorized the Supervisor to sign an agreement with Greene County Emergency Medical Systems, Inc. from January 1, 2020 to December 31, 2020. I am in receipt of a letter dated October 30, 2019 from President Mark Evans which enclosed an amended contract with the correct date of '2020' instead of '2019.' I would like to make a Motion to authorize the Supervisor to sign the amended agreement with the correct date of '2020.'. Do I have a second?

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 160-2019
NOVEMBER 25, 2019**

**RESOLUTION TO APPOINT PART-TIME EMPLOYEES FOR
THE TOWN HIGHWAY DEPARTMENT**

RESOLVED that the Town Superintendent of Highways be empowered to employ the following individuals as Part-Time Heavy Equipment Operators to assist the Town Highway Department for snow removal when their assistance is deemed necessary by the Superintendent of Highways at the rate of \$17.00 per hour.

Paul VanSlyke
Ken Burns

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 161-2019
NOVEMBER 25, 2019**

**RESOLUTION TO SURPLUS HIGHWAY EQUIPMENT
THROUGH GOVDEALS, INC.**

WHEREAS the Town Highway Superintendent has declared a Ford F-350 Truck Body and a Husky 3" Water Pump to be surplus equipment.

RESOLVED the Town Board of the Town of New Baltimore approves the surplus of said equipment through GovDeals, Inc. auction services as approved by Resolution 139-2016.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 162-2019
NOVEMBER 25, 2019**

**RESOLUTION TO INCREASE PAY RATE FOR
PART-TIME HIGHWAY DEPARTMENT EMPLOYEE**

RESOLVED Gregory Empie has successfully completed a six-month probationary period with the Highway Department and his rate of pay will increase to \$17.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 163-2019
NOVEMBER 25, 2019**

STANDARD WORK DAY AND REPORTING RESOLUTION

WHEREAS Resolutions 203-2016 adopted December 26, 2016, 99-2017 adopted April 24, 2017, 131-2018 adopted on August 13, 2018 were posted on the Town Bulletin Board, Town website, and sent to the State Comptroller.

WHEREAS said resolutions have been reviewed by the State Comptroller's Office and time accruals are being updated with changes.

BE IT RESOLVED that the Town of New Baltimore hereby establishes the following as standard work days for an elected official and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body.

Title	Name	Social Security No. (Last 4 Digits)	Registration Number	Standard Work Day (Hours/Day)	Term Begins/ Ends	Participates In Employer's Time Keeping System (Y/N)	Days/ Month (Based on Record of Activities)
ELECTED OFFICIALS							
Town Council	Kelly Downes			6.5	01/01/18-12/31/21	N	.97
Town Justice	Joseph Farrell			6.5	01/01/16-12/31/19	N	5.77
Town Clerk	Barbara Finke			6.5	01/01/15-12/31/17	Y	23.64
Town Justice	Thomas Meacham			6.5	01/01/17-12/31/20	N	3.58

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 164-2019
NOVEMBER 25, 2019**

**RESOLUTION TO AUTHORIZE PREPAYMENT FOR SENIOR
HOLIDAY LUNCHEON**

WHEREAS the Town of New Baltimore Senior Committee will hold their Annual Holiday Luncheon on December 4, 2019 at 12:00 PM at Pegasus Restaurant.

WHEREAS according to the Town Procurement Policy dated January 1, 2018, two quotes were procured as the total amount is over \$1,000.

NOW, THEREFORE, BE IT RESOLVED that the Town of New Baltimore is authorized to prepay the Senior Luncheon for attendees of the Town in an amount not to exceed \$1,484.93 from Line Item A.6772.4.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 165-2019
NOVEMBER 25, 2019**

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2019b-11-01 to 2019b-11-, it is

RESOLVED that the Supervisor is hereby authorized to pay claims 2019b-11-01 to 2019b-11-.

BE IT FURTHER RESOLVED that the Town Clerk will prepare an abstract and hold it for public review until December 31, 2019.