

**AGENDA  
TOWN OF NEW BALTIMORE, COUNTY OF GREENE  
REGULAR TOWN BOARD MEETING**

**JANUARY 14, 2019**

*Please turn off all cell phones and electronic devices.*

**Pledge of Allegiance**

**Approval of Minutes**

- December 10, 2018 Town Board Regular Meeting
- December 26, 2017 Town Board Work Meeting
- January 1, 2019 Organizational Meeting

**Correspondence**

- Village of Cocksackie Water/Sewer Rates
- Greene County Public Health Rabies Clinic at Medway Grapeville Firehouse from on March 27, 2019 from 6-8 PM

**Public Comment Period**

**New Business**

- Resolution to Authorize Supervisor to Sign Agreement with Evening Star Bookkeeping Service for Bookkeeping Services
- Resolution to Establish Water District #2 Use Charges for 2019
- Resolution to Establish Water District #3 Use Charges for 2019
- Resolution to Establish Sewer District #1 Use Charges for 2019
- Resolution Setting Public Hearing for a Proposed Local Law to Establish a New Schedule of Real Property Tax Exemptions for Persons Sixty-Five (65) Years of age or Over and Persons with Disabilities and Limited Incomes
- Resolution to Approve Advertisement for Full-Time Operators for the Highway Department
- Resolution to Increase Rate of Pay for Highway Department Employee
- Resolution to Approve Second Signature on Highway Purchase Orders and Vouchers
- Resolution to Allow the Highway Superintendent to Change Traffic Signage at East Honey Hollow and Honey Hollow Roads to Improve Safety
- Resolution to Authorize the Supervisor to Sign an Agreement for IT Services for 2019
- Resolution Sign Contracts approval by afor the town
- Resolution
- Discussion of Administrator of the Court Grant
- Audit of Claims

**Upcoming Meetings**

- January 28, 2019 Town Board Work Meeting at 7 PM
- February 6, 2019 Zoning Board of Appeals Meeting at 7:30 PM if Needed
- February 11, 2019 Town Board Work Meeting at 7 PM
- February 14, 2019 Planning Board Meeting at 7 PM
- February 25, 2019 Town Board Work Meeting at 7 PM
- March 27, 2019 Greene County Public Health Rabies Clinic at Medway Grapeville Firehouse from 6-8 PM

**Public Comment Period/Community Events**

**Adjournment**

**\*\*\*\* Agenda Subject to Change\*\*\*\***

**TOWN OF NEW BALTIMORE**                      **Draft 1/16/19**  
**COUNTY OF GREENE**                              **Adopted 1/28/19**  
**TOWN BOARD REGULAR MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JANUARY 14, 2019 - Page 1**

**OPENING OF REGULAR MEETING**

Supervisor Ruso opened the meeting at 7:00 PM and the Pledge of Allegiance was said. Also attending Deputy Supervisor Dellisanti, Councilmembers Briody, Downes, Irving, Van Etten, Aline D. Galgay, Esq., Town Clerk Finke, Highway Superintendent VanWormer, Justices Farrell and Meacham, and 8 members of the public who signed the attendance book.

Absent: Tax Collector Jordan

**Supervisor Ruso:** It doesn't have it on the Agenda, but I want everyone to welcome our new Attorney for the Town, Aline Galgay.

**Aline Galgay, Esq.:** Hello everyone.

**ADOPTION OF MINUTES**

The December 10, 2018 Town Board R Meeting submitted by Town Clerk Finke, Moved by Councilmember VanEtten and was seconded by Councilmember Downes. The adoption of the foregoing Motion was duly put to a vote and vote was as follows:

AYES: Ruso, Briody, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

**Motion Carried**

The December 26, 2018 Town Board Work Meeting submitted by Town Clerk Finke, Moved by Supervisor Ruso and was seconded by Councilmember Downes. The adoption of the foregoing Motion was duly put to a vote and vote was as follows:

AYES: Ruso, Briody, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

**Motion Carried**

The January 1, 2019 Town Board Organizational Meeting submitted by Town Clerk Finke, Moved by Supervisor Ruso and was seconded by Councilmember VanEtten. The adoption of the foregoing Motion was duly put to a vote and vote was as follows:

AYES: Ruso, Briody, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

**Motion Carried**

**Correspondence**

**Village of Coxsackie** 'Dear Town of New Baltimore, As you may be aware, the Village of Coxsackie held a Public Hearing on December 10, 2018 to discuss our new Water/Sewer rate structure effective January 1, 2019. At the regular monthly Board Meeting that followed the Public Hearing, the Village of Coxsackie Board unanimously approved the new rates. The Village is changing from a 10,000-gallon minimum rate to a rate per 1,000 gallons, The Town of New Baltimore multiplier will also be reduced from 1.5 (1 ½) times the Village rate, to 1.25 (1 ¼) times the Village rate. Although effective January 1, 2019, the new rates will not be reflected until the April 2019 billing. The new rates for water and sewer are below. Town Water: \$10.18/1,000 gallon Town Sewer: \$5.41/1,000 gallon I have also attached to this letter the Rate Sheet for your reference. The Public Hearing PowerPoint presentation is posted on the Village website, [www.villageofcoxsackie.com](http://www.villageofcoxsackie.com) as well. Any question may be directed to the Village Clerk at (518) 731-2718. Thank you, Village of Coxsackie Board'

**Supervisor Ruso:** This is of particular interest to those in the water district in Scheller Park.

**TOWN OF NEW BALTIMORE**                      **Draft 1/16/19**  
**COUNTY OF GREENE**                              **Adopted 1/28/19**  
**TOWN BOARD REGULAR MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JANUARY 14, 2019 - Page 2**

**Greene County Public Health 2019 Rabies Clinic** March 27, 2019, 6-8 PM, Medway-Grapeville Firehouse, Route 51, New Baltimore; April 24, 2019 6-8 PM Lexington Firehouse, Route 42 Lexington; May 22, 2019 6-8 PM Leeds Firehouse, Old Route 23B, Leeds; June 12, 2019 6-8 PM, Earlton Firehouse, Route 81, Earlton; August 21, 2019 6-8 PM, Cairo Firehouse, Railroad Avenue, Cairo; September 11, 2019 6-8 PM, Freehold Firehouse, Route 32, Freehold; October 23, 2019 6-8 PM, Hensonville Firehouse, 432 Route 296, Hensonville

**Public Comment**

**Ellie Alfeld:** As indicated on the card that I've submitted, I'd like to bring two things up before the Board. One of them is about assessments and senior exemptions. I'm not sure if the Board is aware that they've come up with a new exemption and that's gonna be for the benefit of seniors with less income than \$37,000. I believe it's \$37,400. In order to arrive at how much money you have to worry about, it's that figure minus medical expenses that you can prove. The State of New York's Taxation and Finance was not happy with what we've been doing because of the fact that there's been a number I guess of residents in New York State that are also claiming senior exemptions in other states like Florida, North Carolina, Tennessee, and what have you. They want to make it for your primary residence only would you be entitled to this and I'm afraid a lot of seniors may not have seen that they now have a better way of getting an exemption which it will be on a sliding scale. On January 3 there was a nice write-up, I have copies at home, concerning this okay and explaining it. But I thought the possibility of maybe having the Assessor hold a meeting per se, informative meeting, for the benefit of anyone that this might apply to rather than have them coming in on a steady stream when he may not even be here to answer their questions and Kathy would be, I believe her name's Kathy, would be overrun with people. That was my first suggestion to the Board. As I said I have copies of this article if anybody's interested. The second thing I wanted to bring up before you I listed as solar farms. I became aware that the Town of Nassau has really come up with some very well-thought-out solar farm rules and regulations, limitations on how many to so much acreage, how they are taxed, if the benefit the residents of the Town benefit from the solar power that is generated, they would be taxed at a different level than it if were sold back to say the electric company. So that's something you might find of interest. It really preserves their farmland and yet does not stop solar farms from coming in. They just have to meet certain requirements and regulations. It's very informative and I bring that to you.

**Supervisor Ruso:** Thank you.

**Eilleen Vosburgh:** I have a question, is that a combined income?

**Ellie Alfeld:** That is whatever is on your tax certificate as far as what you get and it's for seniors over 65 and this is a third stage.

**James Eckl:** Mr. Supervisor, Madam, Gentlemen, thank you for this opportunity. As the card indicates I wanted to speak about the Office of Court Administration Justice Court Improvement Grant and, of course, I can't comment on the discussion that hasn't been had yet. I notice that it's the 11th item on the Agenda under New Business, but I would like to offer an observation of a general nature. Now certainly there's no question as to this Board's authority to adopt a Procurement Policy and I have no critique to make of any provision of the Policy that is has adopted, but and we all learned this in Junior High School Social Studies and I apologize if I sound like I'm lecturing, nevertheless it needs to be said that one of the fundamental principles of our system of government is the principle of separation of powers within a government. That applies here too. Now the Procurement Policy certainly authorized -- we'll assume for the sake of this discussion that all it's provision are entirely valid -- nevertheless the Board cannot use the Procurement Policy as an instrument to frustrate the workings of the judicial system. It's a separate and coequal branch of government and the authority of the Board is implicitly constrained I submit to you by the rule that the Board cannot exercise it's authority in a manner that interferes with the Judiciary. It's been repeatedly said for over a century by the Courts of this State that it's intolerable that the independence of the Judiciary and the freedom of the law should depend on the generosity of the legislature and I respectfully urge you to take that into consideration in your deliberations. Thank you

**Aline Galgay, Esq.:** Thank you.

**TOWN OF NEW BALTIMORE**                      **Draft 1/16/19**  
**COUNTY OF GREENE**                              **Adopted 1/28/19**  
**TOWN BOARD REGULAR MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JANUARY 14, 2019 - Page 3**

Supervisor Ruso: Alright, thank you, sir.

**New Business**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 39-2019**  
**JANUARY 14, 2019**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO SIGN AGREEMENT WITH EVENING STAR BOOKKEEPING SERVICE FOR BOOKKEEPING SERVICES**

*WHEREAS* Evening Star Bookkeeping Service has been providing bookkeeping services to the Town of New Baltimore since 2013,

*WHEREAS* according to the Procurement Policy of the Town of New Baltimore (6)(a) Professional services or services requiring special or technical skill, training or expertise. The individual or company must be taken based on accountability, reliability, responsibility, skill, education and training, judgment integrity and moral worth.

*WHEREAS* the Attorney for the Town has determined that this Agreement is considered professional services.

*RESOLVED* that the Supervisor is authorized to sign an Agreement with Evening Star Bookkeeping Services for 2019.

Motion by Supervisor Ruso seconded by Councilmember VanEtten

AYES: Ruso, Briody, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

**Motion Carried**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 40-2019**  
**JANUARY 14, 2019**

**RESOLUTION TO ESTABLISH WATER DISTRICT #2 USE CHARGES FOR 2019**

*BE IT RESOLVED* that the Town Board hereby establish the following fees in accordance with the 2019 Budget for Water District #2:

Operation and Maintenance	\$40.00 Annually
---------------------------	------------------

Motion by Supervisor Ruso seconded by Councilmember Briody

AYES: Ruso, Briody, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

**Motion Carried**

**TOWN OF NEW BALTIMORE**                      **Draft 1/16/19**  
**COUNTY OF GREENE**                              **Adopted 1/28/19**  
**TOWN BOARD REGULAR MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JANUARY 14, 2019 - Page 4**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 41-2019**  
**DECEMBER 27, 2019**

**RESOLUTION TO ESTABLISH WATER DISTRICT #3 USE CHARGES FOR 2019**

*BE IT RESOLVED* that the Town Board hereby establish the following fees in accordance with the 2019 Budget for Water District #3:

User Fees Minimal Rate	\$1,788.16 Annually
Operation and Maintenance	\$300.00 Annually

**Supervisor Ruso:** For those that don't know, this is the one that serves SERTA.

Motion by Supervisor Ruso seconded by Councilmember Irving

AYES: Ruso, Briody, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

**Motion Carried**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 42-2019**  
**JANUARY 14, 2019**

**RESOLUTION TO ESTABLISH SEWER DISTRICT #1 USE CHARGES FOR 2019**

*BE IT RESOLVED* that the Town Board hereby establish the following fees in accordance with the 2019 Budget for Sewer District #1:

Debt Service	\$26.7749
Operation and Maintenance	\$35.9150

Motion by Supervisor Ruso seconded by Councilmember VanEtten

AYES: Ruso, Briody, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

**Motion Carried**

**Ellie Alfeld:** Is this the hamlet where Delaware thought they would be almost without fees since we got that grant?

**Deputy Supervisor Dellisanti:** Without fees?

**Ellie Alfeld:** Remember they said that...

**Councilmember VanEtten:** The fee is not gonna go up. Stay the same.

**Supervisor Ruso:** Fees aren't going away, they weren't going up.

**Councilmember VanEtten:** There's always going to be maintenance.

**Supervisor Ruso:** There better be maintenance or else...

**Deputy Supervisor Dellisanti:** And debt service.

**TOWN OF NEW BALTIMORE**                      **Draft 1/16/19**  
**COUNTY OF GREENE**                              **Adopted 1/28/19**  
**TOWN BOARD REGULAR MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JANUARY 14, 2019 - Page 5**

**Supervisor Ruso:** And debt service.

**Eilleen Vosburgh:** What was the figure again?

**Supervisor Ruso:** For which one? The debt service is \$26.7749, those are per point, and Operation and Maintenance is \$35.9150.

**Town Clerk Finke:** These rates have been the same for a number of years.

**Supervisor Ruso:** They haven't gone up, but they have to be established each year.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 43-2019**  
**JANUARY 14, 2019**

**RESOLUTION SETTING PUBLIC HEARING FOR A PROPOSED LOCAL LAW TO  
ESTABLISH A NEW SCHEDULE OF REAL PROPERTY TAX EXEMPTIONS  
FOR PERSONS SIXTY-FIVE (65) YEARS OF AGE OR OVER  
AND PERSONS WITH DISABILITIES AND LIMITED INCOMES**

*BE IT RESOLVED*, that the Town Board of the Town of New Baltimore will hold a Public Hearing on January 28, 2019 at 6:45 PM at the Town Hall, 3809 County Route 51, Hannacroix, New York to hear those members of the public who wish to be heard regarding proposed Local Law 1 of 2019, a Local Law to establish a new schedule of real property tax exemptions for persons sixty-five (65) years of age or over and persons with disabilities and limited incomes.

**PROPOSED LOCAL LAW #1 OF 2019**

**A LOCAL LAW TO ESTABLISH A NEW SCHEDULE OF REAL PROPERTY TAX  
EXEMPTIONS FOR PERSONS SIXTY-FIVE (65) YEARS OF AGE OR OVER AND  
PERSONS WITH DISABILITIES AND LIMITED INCOMES**

*BE IT ENACTED* by the Town Board of the Town of New Baltimore, as follows:

SECTION 1. This Local Law is adopted pursuant to the authority of Real Property Tax §459© and §467. All definitions, terms and conditions of such statute shall apply to this Local Law and are incorporated herein.

SECTION 2. Local Law #1 of 2018 is HEREBY REPEALED.

SECTION 3. The Town Board of the Town of New Baltimore does hereby establish the following sliding scale of property tax exemptions for real property owned by persons sixty-five (65) years of age or over and for real property owned by a person with a disability whose income is limited by such disability, and used as the legal residence of such person, based on the income limits set forth below:

<u>Maximum Income Limit</u>	<u>Property Tax Exemption</u>
\$28,500.00	50%
\$28,500.01-\$29,499.99	45%
\$29,500.00-\$30,499.99	40%
\$30,500.00-\$31,499.99	35%
\$31,500.00-\$32,399.99	30%
\$32,400.00-\$33,299.99	25%
\$33,300.00-\$34,199.99	20%
\$34,200.00-\$35,099.99	15%
\$35,100.00-\$35,999.99	10%
\$36,000.00-\$36,899.99	5%

**TOWN OF NEW BALTIMORE**                      **Draft 1/16/19**  
**COUNTY OF GREENE**                              **Adopted 1/28/19**  
**TOWN BOARD REGULAR MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JANUARY 14, 2019 - Page 6**

SECTION 4. Any person who qualifies for a property tax exemption as a person with a disability shall not be eligible for a property tax exemption as a person who is sixty-five (65) years of age or over.

SECTION 5. The maximum income limit set forth in Section 3 above shall be offset by medical and prescription drug expenses actually paid which are not reimbursed or paid for by insurance.

SECTION 6. This Local Law shall take effect immediately upon its filing in the Office of the Secretary of State.

**Supervisor Ruso:** This is in keeping with dollar-for-dollar with the notice we received from Greene County Real Property Tax.

Motion by Supervisor Ruso seconded by Councilmember Briody

AYES: Ruso, Briody, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

**Motion Carried**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 44-2019**

**JANUARY 14, 2019**

**RESOLUTION TO APPROVE ADVERTISEMENT FOR FULL-TIME  
OPERATORS FOR THE HIGHWAY DEPARTMENT**

**WHEREAS** the Highway Superintendent is seeking two full time operators for the Highway Department.

**RESOLVED**, the wording for the advertisement has been approved by the Attorney for the Town and following approval from the Town Board, the advertisement will be submitted to the Town Clerk for publication in The Daily Mail for one week.

The Town of New Baltimore Highway Department is accepting applications for two full time CDL driver/motor equipment operators. Applicants must have a minimum of a clean CDL Class B license. Experience plowing snow with a large truck with plow and wing preferred. Applicant must pass pre-employment drug screen and authorize driver's license check through our insurance company. If interested please fill out application at the Town Clerk's office Monday-Friday from 9AM-4PM.

Motion by Supervisor Ruso seconded by Councilmember VanEtten

**Councilmember Downes:** Is that all we're gonna accept is a Class B license, or CDL or...?

**Highway Superintendent VanWormer:** If they have an A that's fine too. I need drivers that can drive the big trucks right now. They have to have a CDL B.

**Councilmember Downes:** Right, no, I understand that, but we just, didn't we start somebody new different?

**Highway Superintendent VanWormer:** He has a B permit.

**Councilmember Downes:** Permit. Would we accept that?

**Highway Superintendent VanWormer:** We could I mean really I would rather have them with a license then we could start then right away.

**TOWN OF NEW BALTIMORE**                      **Draft 1/16/19**  
**COUNTY OF GREENE**                              **Adopted 1/28/19**  
**TOWN BOARD REGULAR MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JANUARY 14, 2019 - Page 7**

**Councilmember Downes:** And I understand it just seems like we're having difficulty getting drivers.

**Town Clerk Finke:** So is everyone else.

**Councilmember Downes:** That's what I was wondering.

**Highway Superintendent VanWormer:** If we get no applications, then we have to try to take another route.

**Town Clerk Finke:** We got one today.

**Supervisor Ruso:** We didn't even advertise yet.

AYES: Ruso, Briody, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

**Motion Carried**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 45-2019**

**JANUARY 14, 2019**

**RESOLUTION TO INCREASE RATE OF PAY FOR  
HIGHWAY DEPARTMENT EMPLOYEE**

*WHEREAS* Tavis Stupplebeen was hired on October 9, 2017 and was inadvertently not included on the wage scale for the Town Highway Department on Resolution 16-2019 adopted on January 1, 2019

*RESOLVED* his rate of pay will increase to \$18.61 per hour effective January 1, 2019.

Motion by Supervisor Ruso seconded by Councilmember Briody

AYES: Ruso, Briody, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

**Motion Carried**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 46-2019**

**JANUARY 14, 2019**

**RESOLUTION TO APPROVE SECOND SIGNATURE ON  
HIGHWAY PURCHASE ORDERS AND VOUCHERS**

*WHEREAS* the Highway Superintendent has instituted a payment system at the Highway Department to insure accuracy in the inclusion of all necessary documentation in the processing of Purchase Orders and vouchers.

*RESOLVED* that JoAnn Curtis is approved as an authorized second signature on all Highway Purchase Orders and vouchers.

Motion by Supervisor Ruso seconded by Councilmember VanEtten

**Supervisor Ruso:** This is just a second person check for all vouchers for payment.

**TOWN OF NEW BALTIMORE**                      **Draft 1/16/19**  
**COUNTY OF GREENE**                              **Adopted 1/28/19**  
**TOWN BOARD REGULAR MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JANUARY 14, 2019 - Page 8**

**Janet Kash:** Who's JoAnn Curtis, does she work in the Highway?

**Supervisor Ruso:** She's one of the employees.

**Councilmember VanEtten:** She's an employee.

AYES: Ruso, Briody, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

**Motion Carried**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 47-2019**  
**JANUARY 28, 2019**

**RESOLUTION TO ALLOW THE HIGHWAY SUPERINTENDENT TO  
CHANGE TRAFFIC SIGNAGE AT EAST HONEY HOLLOW ROAD  
AND HONEY HOLLOW ROAD TO IMPROVE SAFETY**

*WHEREAS* the Highway Superintendent has determined that an unsafe intersection exists at East Honey Hollow Road and Honey Hollow Road and desires to improve safety at this location.

*WHEREAS* the Highway Superintendent met with the County Engineer on January 14, 2019 and spoke to a Resident Engineer at DOT who concurs with this safety improvement.

*RESOLVED* the Town Board of the Town of New Baltimore approves the recommendation by the Highway Superintendent and adopts said resolution in accordance with Vehicle and Traffic Law Section 1660 1.

Motion by Councilmember VanEtten seconded by Councilmember Downes

AYES: Ruso, Briody, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

**Motion Carried**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 48-2019**  
**JANUARY 14, 2019**

**RESOLUTION TO AUTHORIZE THE SUPERVISOR TO SIGN  
AN AGREEMENT FOR IT SERVICES FOR 2019**

*WHEREAS* the Town of New Baltimore will be utilizing professional IT Services for 2019.

*WHEREAS* the Attorney for the Town has determined that said services are considered professional services or services requiring special or technical skill, training or expertise according to the Town of New Baltimore Procurement Policy adopted January 1, 2019.

*RESOLVED* that the Town Supervisor is authorized to sign an Agreement with Intelligent Technology Solutions, Inc. for IT Services until December 31, 2019.

**TOWN OF NEW BALTIMORE**                      **Draft 1/16/19**  
**COUNTY OF GREENE**                              **Adopted 1/28/19**  
**TOWN BOARD REGULAR MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JANUARY 14, 2019 - Page 9**

Motion by Supervisor Ruso seconded by Councilmember Briody

AYES: Ruso, Briody, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

**Motion Carried**

**Eilleen Vosburgh:** I have a question

**Supervisor Ruso:** I'll sign those right now. While I'm signing go ahead.

**Eilleen Vosburgh:** Does that have to go to bid?

**Supervisor Ruso:** No.

**Councilmember VanEtten:** No, it's Professional Services.

**Discussion of Administrator of the Court Grant**

**Aline Galgay, Esq.:** Obviously I'm the new person in the room so I don't want anyone to think that I know more than they already know, but I was asked if I would be willing or interested in going through and working with the Justices on the Court Grant to get it moving and get it administered and I said I absolutely would. I have gone through everything. There are some areas that need to be tightened up with respect to the bids and the estimates, but if you will allow me I would like to work with you so we can get this through and start to have this presented to the Board where it's in a, I want to say a status that actually can be approved. While Mr. Eckl I heard everything you said in your public comment and I don't disagree with you that there's a separation of the various branches of government and that is something that we need to keep under consideration, it is the Town Board's responsibility to approve the expenditures and to actually allow for payment. So it's the Court who is going to put the grant in, get the bids, determine which one they would like to use and present that to the Board, it's the Board that's ultimately going to approve for that expenditure. I don't know if it's just been that the information wasn't processed accordingly. I make no comment on what a predecessor might or may not have done, but I believe that that was what we were going to start with this year. I'm hoping you'll allow me to work with you on it so we can bring it to fruition and get this done so that you can actually utilize the money that's already on deposit with the Town. No, yes?

**Justice Farrell:** I'm looking forward to it. It's simple.

**Aline Galgay, Esq.:** And so what I'll do is after the meeting we can exchange it, but I have everything. Barb gave me all of the packages, all of the information. I have had an opportunity over the weekend to go through it. I went through it actually in good detail. I think there's so much there. There is some bidding that has to happen that I don't think that has occurred unless, of course, there are some companies that I believe was advised that had already been approved by OCA. Again, I'm coming in new and I want to bring this to closure for you and for the Board, but I do think there are some things that do have to be fine-tuned.

**Justice Meacham:** One of the questions that was brought up by a citizen was why was the resolution to authorize Supervisor to sign an agreement for IT services not out for bid. You said it was because of Professional or somebody said it was because of Professional Services. What's the definition of Professional Services?

**Aline Galgay, Esq.:** There actually is a definition in the Town Law.

**Supervisor Ruso:** General Municipal Law.

**Aline Galgay, Esq.:** I don't have it, I can get it back to you. There's also one in your Procurement Policy

**TOWN OF NEW BALTIMORE**                      **Draft 1/16/19**  
**COUNTY OF GREENE**                              **Adopted 1/28/19**  
**TOWN BOARD REGULAR MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JANUARY 14, 2019 - Page 10**

**Justice Meacham:** So Professional Services would not qualify for anything that the judges have submitted?

**Aline Galgay, Esq.:** Again, I don't want to make any statements on anything because I just haven't... I've read through it. My first time being here was Friday. I have a lot of information to process so I don't want to say something and have that be incorrect. I don't think much of what you've proposed in that chart of I think it was there was a safe, and there was windows, there was a whole bunch of stuff, as for that document, I think there was something to do with was it shredding documents or storage? I have the file here.

**Justice Meacham:** That's what I'm thinking may be Professional Services.

**Aline Galgay, Esq.:** I don't know. I want to say no, it's not. It doesn't comply with the definition as these other two contracts do, but that doesn't mean there might not be an approved vendor through OCA or through the State. We just have to explore that. It doesn't mean that there might not be a mechanism by which we can avoid having to go to competitive bid. I just don't have that answer on my fingertips.

**Justice Meacham:** That's fine. So for follow-up then, those items that have met all the qualifications of the Procurement Policy can we get those approved as a partial or do we have to approve the whole thing as a lot on this grant?

**Aline Galgay, Esq.:** You don't have to approve the whole thing as a lot as long as they're separated into items and there's a clear delineation as to what the item is and what the amount is because you will always do this in piecemeal, but I thought -- and I could be mistaken forgive me -- but I thought that there was some issues with the estimates that were provided which is why those other smaller items could not be approved. And, again, I'm only going by the notes I have in the May meeting Minutes and all of that. But am I correct? I believe we still needed to fine-tune some of those.

**Justice Meacham:** If you could have the Board or you, yourself, put together the questions that are needed to be answered so we can cover those items that are lacking.

**Aline Galgay, Esq.:** Absolutely. I was going to offer to meet with the two of you.

**Justice Meacham:** That's fine, we can do it that way too or however we get this ball rolling.

**Aline Galgay, Esq.:** That's what I say rather than go back and forth, I was going to offer to sit down and meet with the two of you and go through it and say 'here's where the problems are and here's what we need to do.'

**Justice Meacham:** When?

**Aline Galgay, Esq.:** When? If you don't mind, we can decide that after the meeting.

**Justice Meacham:** Okay.

**Aline Galgay, Esq.:** Okay.

**Justice Meacham:** Thank you.

**Aline Galgay, Esq.:** You're welcome.

**Justice Meacham:** Any other questions for me?

**Aline Galgay, Esq.:** I'm very hands-on. You probably will not want, when we're done you'll be like 'tell her to go away.'

**Justice Meacham:** No, I'm fine with that. I don't like touching the same piece of paper more than once if I don't have to.

**TOWN OF NEW BALTIMORE**                      **Draft 1/16/19**  
**COUNTY OF GREENE**                              **Adopted 1/28/19**  
**TOWN BOARD REGULAR MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JANUARY 14, 2019 - Page 11**

**Aline Galgay, Esq.:** Absolutely and just so you know, I may not be familiar with this, but I'm not a neophyte at it. I just administered an Office of Court Administration Grant so I'm aware of what they come back and audit us for so I definitely think we can get to the end game.

**Justice Meacham:** Good, thank you.

**Supervisor Ruso:** Any other discussion?

**Councilmember Downes:** Just as a side note any type of money we spend anywhere, it doesn't matter whether it's the Court, whether it's the Town, it's all up to be audited.

**Aline Galgay, Esq.:** Right.

**Councilmember Downes:** So I know that a lot of times you think we're just making you jump through hoops, but we're signing off on it and it is all eligible to be audited at any time the State decides to come in.

**Aline Galgay, Esq.:** Well, grants are generally audited post-grant administration so even though Comptroller comes in and does their audits and you always get these lovely reports published in the newspaper that say 'the Town of New Baltimore criticized for the following five things, only getting one estimate here and five estimates here' but grants -- typically a part of the grant administration -- is post-grant administration audit. So it generally isn't even a question of whether you're going to be audited, it's just a matter of when and who, and are your files together. And each file will be a file for the safe and do we have two estimates and are they the same, and what do they say, who did we award it to, and if we didn't award it to the lower estimate why, and literally we should have a file for each one of them, and each one of them has their own documentation so when the auditor comes in, they just go to that file, that drawer and they're able to look at it. Ultimately even though it's the Court that's going to be doing the legwork and providing it to the Town, it's ultimately the Town that's basically holding the bag. In the end it will be the Town that's criticized. You'll be criticized as well, but it'll be the Town who's actually paying that without having the proper documentation. So my goal here is to just make sure when we have those folders and we're audited, my goal is always we stay out of trouble. They're all going to have their i's dotted and their t's crossed. And it might all be here, I just, we need to go through it.

**Supervisor Ruso:** Thank you. Alright let's move on then.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 50-2019**  
**JANUARY 14, 2019**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS**

**WHEREAS** the Town Clerk has presented claims to the Town Board for audit and review, and

**WHEREAS** the Town Board has audited claims 2019-01-01 to 2019-01-62, it is

**REVOLVED** that the Supervisor is hereby authorized to pay claims 2019-01-01 to 2019-01-62.

**BE IT FURTHER RESOLVED** that the Town Clerk will prepare an abstract and hold it for public review until February 28, 2019.

Motion by Supervisor Ruso seconded by Councilmember Downes

AYES: Ruso, Briody, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

**Motion Carried**

**TOWN OF NEW BALTIMORE**                      **Draft 1/16/19**  
**COUNTY OF GREENE**                              **Adopted 1/28/19**  
**TOWN BOARD REGULAR MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JANUARY 14, 2019 - Page 12**

General \$33,931.52, Highway \$10,090.84, Sewer 1 \$2,542.64, Sewer 2 \$32.84, Lighting 1 \$1,635.01, Lighting 2 \$140.00, Ambulance 1 \$28,914.99, Ambulance 2 \$2,358.07, Total \$79,645.85

**Upcoming Meetings**

- January 28, 2019 Town Board Work Meeting at 7 PM
- February 6, 2019 Zoning Board of Appeals Meeting at 7:30 PM if Needed
- February 11, 2019 Town Board ~~Work~~ Regular Meeting at 7 PM
- February 14, 2019 Planning Board Meeting at 7 PM
- February 25, 2019 Town Board Work Meeting at 7 PM
- March 27, 2019 Greene County Public Health Rabies Clinic at Medway Grapeville Firehouse from 6-8 PM

**Public Comment**

**Ellie Alfeld:** The date again on when you're going to have the Public Hearing about the Assessment I believe you said.

**Town Clerk Finke:** January 28 at 6:45.

**Ellie Alfeld:** And the other thing I'd like to tell you is what I was speaking about with the tax exemptions is for the STAR tax exemption not the land tax which you were relating to in your limitations.

**Councilmember VanEtten:** The STAR exemption.

**Eilleen Vosburgh:** I just want to know when do you have to have the STAR applications in by.

**Councilmember VanEtten:** It's March.

**Ellie Alfeld:** March 1<sup>st</sup>.

**Eilleen Vosburgh:** What happens when somebody purchases a property after March 1? Do you have to wait the whole year?

**Aline Galgay, Esq.:** You do. So your STAR exemptions have to be in by March 1. They're different now so if you're used to your STAR exemption coming off your tax bill, so most people who have owned their homes for ten or more years, their school tax bill has an actual reduction, the assessed value is reduced, it's no longer that way.

**Eilleen Vosburgh:** Okay.

**Aline Galgay, Esq.:** So it's a rebate now so you have to do it by March 1. It's a rebate that coincides with your income tax return.

**Eilleen Vosburgh:** And where do you apply, at right here?

**Aline Galgay, Esq.:** Same place. You go online and you'll get your form or you'll go to the Assessor, you'll do the same type of application, but it won't be reflected on your bill. Rather you get a secondary rebate check sometime in October.

**Eilleen Vosburgh:** Can you apply online or do you apply here?

**Aline Galgay, Esq.:** I believe you can apply online as well.

**Supervisor Ruso:** I think it's both.

**Eilleen Vosburgh:** Okay, thank you.

**Supervisor Ruso:** Let's move on. Do we have any other business before the Town Board?

**TOWN OF NEW BALTIMORE**                      **Draft 1/16/19**  
**COUNTY OF GREENE**                              **Adopted 1/28/19**  
**TOWN BOARD REGULAR MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**JANUARY 14, 2019 - Page 13**

On a motion by Councilmember Briody seconded by Councilmember VanEtten, the meeting was adjourned at 7:40 PM.

AYES: Ruso, Briody, Downes, Irving, VanEtten

NAYS:

ABSTAIN

ABSENT:

**Supervisor Ruso:** Thank you, good night everybody.

Respectfully Submitted,

Barbara M. Finke RMC  
Town Clerk