

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE
TOWN BOARD REGULAR MEETING**

**JULY 12, 2021
AGENDA**

Please turn off all cell phones and electronic devices.

Pledge of Allegiance

Approval of Minutes

- June 28, 2021 Town Board Work Meeting
- July 7, 2021 Town Board Special Meeting

New Business

- Resolution Appointing Part-Time Deputy Town Clerk
- Resolution Appointing Highway Department Employee
- Audit of Claims

Upcoming Meetings

- July 26, 2021 Town Board Work Meeting at 7 PM
- August 4, 2021 Zoning Board of Appeals Meeting at 7:30 PM (If Needed)
- August 9 Town Board Regular Meeting at 7 PM
- August 12, 2021 Planning Board Meeting at 7 PM
- August 23, 2021 Town Board Work Meeting at 7 PM

Public Comment Period

Adjournment

****** Agenda Subject to Change******

GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

This policy will be amended by Majority vote of the Town Board.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 119-2021

JULY 12, 2021

RESOLUTION APPOINTING PART-TIME DEPUTY TOWN CLERK

WHEREAS a vacancy exists in the Town Clerk's Office and an advertisement appeared for seven days in the *Daily Mail*.

RESOLVED that _____ is appointed as Deputy Town Clerk until December 31, 2021 at a salary of \$ _____ per hour.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 120-2021

JULY 12, 2021

RESOLUTION APPOINTING HIGHWAY DEPARTMENT EMPLOYEE

WHEREAS a vacancy will exist in the Highway Department due to retirement and the Highway Superintendent has made a recommendation for appointment.

RESOLVED that _____ is appointed as a Heavy Motor Equipment Operator at a salary of \$17.81 per hour for a probationary period of six months where the salary will increase to \$18.31 following successful evaluation.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 121-2021

JULY 12, 2021

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2021-07-01 to 2021-07- , it is

REVOLVED that the Supervisor is hereby authorized to pay claims 2021-07-01 to 2021-07- .

BE IT FURTHER RESOLVED that the Town Clerk will prepare an abstract and hold it for public review until September 30, 2021.