

**AGENDA**  
**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**  
**TOWN BOARD REGULAR MEETING**

**OCTOBER 13, 2021**

*Please turn off all cell phones and electronic devices.*

**Pledge of Allegiance**

**Budget Workshop and Presentation of the 2022 Tentative Budget and Fiscal Stress Report**

**Adoption of Minutes**

- September 27, 2021 Town Board Work Meeting

**Public Comment Period**

**New Business**

- Resolution to Establish 2022 Preliminary Budget
- Resolution to Set Public Hearing for 2021 Preliminary Budget
- Resolution to Appoint Board of Assessment Review Member
- Resolution to Appoint Part-Time Clerk
- Resolution to Increase Rate of Pay for Highway Department Employees
- Audit of Claims

**Upcoming Meetings**

- October 14, 2021 Planning Board Meeting at 7 PM
- October 25, 2021 Public Hearing on the 2022 Preliminary Budget Followed by the Town Board Work Meeting at 7 PM
- November 2, 2021 Town Offices Closed for Election Day
- November 3, 2021 Zoning Board of Appeals Meeting at 7:30 PM (If Needed)
- November 4, 2021 Planning Board Meeting at 7 PM
- November 8, 2021 Town Board Regular Meeting at 7 PM
- November 11, 2021 Town Offices Closed for Veterans Day
- November 22, 2021 Town Board Work Meeting at 7 PM
- November 25-26, 2021 Town Offices Closed for Thanksgiving

**Public Comment Period/Community Events**

**Adjournment**

**\*\*\*\* Agenda Subject to Change\*\*\*\***

## **GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS**

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

**This policy will be amended by Majority vote of the Town Board.**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 151-2021**

**OCTOBER 13, 2021**

**RESOLUTION TO ESTABLISH 2022 PRELIMINARY BUDGET**

***RESOLVED*** that the Town Board of the Town of New Baltimore hereby establishes the 2022 Preliminary Budget from the 2022 Tentative Budget.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 152-2021**

**OCTOBER 13, 2021**

**RESOLUTION TO SET PUBLIC HEARING FOR  
2022 PRELIMINARY BUDGET**

**WHEREAS** the Town Board has established the 2022 Preliminary Budget and the Town Law of the State of New York requires that a Public Hearing be held regarding the Preliminary Budget.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of New Baltimore hold a Public Hearing on October 25, 2021 at 6:30 PM at the Town Hall, 3809 County Route 51, Hannacroix, NY 12087 to hear those members of the public who wish to be heard regarding the 2022 Preliminary Budget.

**TOWN OF NEW BALTIMORE  
NOTICE OF PUBLIC HEARING**

Notice is hereby given that the Town Board of the Town of New Baltimore will hold a Public Hearing on Monday, October 25, 2021 at 6:30 PM at Town Hall, 3809 County Route 51, Hannacroix, New York to hear those members of the public who wish to be heard regarding the 2022 Preliminary Budget. The Work Meeting will be held at 7 PM.

A copy of the proposed budget is available for public inspection in the Town Clerk's Office at the Town of New Baltimore, 3809 County Route 51, Hannacroix, NY 12087.

Proposed Salary Figures of Elected Officials are as Follows:

Town Council (4)	\$ 5,000
Town Justices (2)	12,000
Town Supervisor	12,000
Town Clerk	40,000
Superintendent of Highways	57,000

By Order of the Town Board

Barbara M. Finke  
Town Clerk

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 153-2021**

**SEPTEMBER 27, 2021**

**RESOLUTION TO APPOINT BOARD OF ASSESSMENT REVIEW MEMBER**

**RESOLVED** that \_\_\_\_\_ is appointed to the Board of Assessment Review until September 30, 2026.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 154-2021**

**SEPTEMBER 27, 2021**

**RESOLUTION TO APPOINT PART-TIME CLERK**

**WHEREAS** the Town of New Baltimore advertised for a Part-Time Clerk position in the *Daily Mail*.

**RESOLVED** that \_\_\_\_\_ is appointed as a Part-Time Clerk at a salary of \$\_\_\_\_\_ and will have a probationary period of six months.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 155-2021**

**SEPTEMBER 27, 2021**

**RESOLUTION TO INCREASE RATE OF PAY FOR  
HIGHWAY DEPARTMENT EMPLOYEES**

**WHEREAS** Gary J. Maher and Mark Petermann have successfully completed a six-month probationary period with the Highway Department.

**RESOLVED** at the request of the Highway Superintendent, their pay rate will increase to \$18.31 per hour.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 156-2021  
SEPTEMBER 27, 2021**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS**

*WHEREAS* the Town Clerk has presented claims to the Town Board for audit and review, and

*WHEREAS* the Town Board has audited claims 2021-10-01 to 2021-10-, it is

*RESOLVED* that the Supervisor is hereby authorized to pay claims 2021-10-01 to 2021-10-.

*BE IT FURTHER RESOLVED* that the Town Clerk will prepare an abstract and hold it for public review until October 31, 2021.