

**AGENDA
TOWN OF NEW BALTIMORE, COUNTY OF GREENE
TOWN BOARD REGULAR MEETING**

SEPTEMBER 13, 2021

Please turn off all cell phones and electronic devices.

Pledge of Allegiance

Correspondence

- Notice of 30-Day Period for Public Request for Inclusion in Agricultural District No. 124

Adoption of Minutes

- August 23, 2021 Town Board Work Meeting

Public Comment Period

New Business

- Resolution Authorizing Supervisor to Execute Agreement for General Ambulance Services with the Town of Coxsackie
- Resolution Authorizing Supervisor to Execute Agreement with Greene County Emergency Medical Systems, Inc.
- Resolution to Appoint Full-Time Deputy Town Clerk
- Resolution to Appoint Sole Assessor
- Resolution to Advertise for Part-Time Assessor Clerk
- Resolution to Place Advertisement for Board of Assessment Review Member
- Audit of Claims

Upcoming Meetings

- September 18, 2021 Townwide Yard Sale
- September 27, 2021 Town Board Work Meeting at 7 PM
- September 29, 2021 Zoning Board of Appeals Meeting at 7:30 PM (if Needed)
- October 6, 2021 Zoning Board of Appeals Meeting at 7:30 PM Rescheduled to September 29, 2021
- October 13, 2021 Town Board Regular Meeting at 7PM
- October 14, 2021 Planning Board Meeting at 7 PM
- October 25, 2021 Town Board Work Meeting at 7 PM

Public Comment Period/Community Events

Adjournment

****** Agenda Subject to Change******

GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

This policy will be amended by Majority vote of the Town Board.

TOWN OF NEW BALTIMORE **Draft 9/22/2021**
COUNTY OF GREENE **Adopted 9/27/2021**
TOWN BOARD WORK MEETING
TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087
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OPENING OF WORK MEETING

Supervisor Ruso opened the meeting at 7:00 PM and the Pledge of Allegiance was said. Also attending Councilmembers Downes, Irving and VanEtten; Deputy Supervisor Dellisanti; Town Clerk Finke; Highway Superintendent VanWormer; and 6 members of the public who signed the attendance book. Absent: Councilmember Boehlke and Tax Collector Jordan

CORRESPONDENCE

Greene County Economic Development, Tourism & Planning: ‘Notice of 30-Day Period for Public Request for Inclusion in Agricultural District No. 124 NOTICE OF A 30-DAY PERIOD FOR PUBLIC REQUEST FOR INCLUSION IN AGRICULTURAL DISTRICT NO. 124 PLEASE TAKE NOTICE, that Agricultural District No. 124 encompassing 819 Parcel and 40,985.35 acres within the County of Greene, in the Towns of Ashland, Athens, Cairo, Catskill, Coxsackie, Durham, Halcott, Hunter, Greenville, Jewett, New Baltimore, Prattsville, Lexington, Windham and the Villages of Athens, Catskill, Coxsackie, Hunter, and Tannersville (entire County of Greene), was established pursuant to Article 25-AA of the Agriculture and Markets Law. PLEASE TAKE FURTHER NOTICE, that under Section 303 of the Agriculture and Markets Law, the County is required to allow landowners an opportunity to submit a request for inclusion of land which is predominantly viable agricultural land within a certified agricultural district prior to the county established eight-year review period. PLEASE TAKE FURTHER NOTICE, that the County will conduct a thirty-day request for inclusion period which will begin October 1, 2021 and end on October 30, 2021. PLEASE TAKE FURTHER NOTICE, that during this 30-day period, any municipality whose territory encompassed the above Agricultural District, any State Agency or any landowner within or adjacent to the district may propose an addition to the district. PLEASE TAKE FURTHER NOTICE that any proposed addition must be filed with Greene County Economic Development, Tourism & Planning, 411 Main Street, Catskill, N.Y. 12414 within the thirty (30) days specified. PLEASE TAKE FURTHER NOTICE that a fillable PDF of the ‘Request for Inclusion’ form can be at <https://www.greenegovernment.com> PLEASE TAKE FURTHER NOTICE that a paper copy of the ‘Request for Inclusion’ form can be obtained from Greene County Economic Development, Tourism & Planning (518) 719-3290 PLEASE TAKE FURTHER NOTICE, that at the termination of the thirty (30) day period, the proposed additions will be submitted to the Greene County Agricultural and Farmland Protection Board and that thereafter a public hearing will be held on the District, proposed additions, and recommendations of said board. Dated: September 8, 2021’

ADOPTION OF MINUTES

The August 23, 2021 Town Board Work Meeting submitted by Town Clerk Finke Moved by Supervisor Ruso and was seconded by Councilmember VanEtten. The adoption of the foregoing Motion was duly to a vote and the vote was as follows:

AYES: Ruso, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Boehlke

Motion Carried

Public Comment Period

None

NEW BUSINESS

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 136-2021
SEPTEMBER 13, 2021

RESOLUTION AUTHORIZING SUPERVISOR TO EXECUTE AGREEMENT FOR GENERAL AMBULANCE SERVICES WITH THE TOWN OF COXSACKIE

RESOLVED the Town of New Baltimore hereby authorizes the Supervisor to execute an agreement with the Town of Coxsackie for General Ambulance Services for the period January 1, 2020 to December 31, 2020, 51 Calls at \$530.92 per call, for a total of \$27,076.92.

Motion by Supervisor Ruso seconded by Councilmember Downes

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AYES: Ruso, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Boehlke

Motion Carried

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 137-2021
SEPTEMBER 13, 2021

**RESOLUTION AUTHORIZING SUPERVISOR TO EXECUTE AGREEMENT WITH
GREENE COUNTY EMERGENCY MEDICAL SYSTEMS, INC.**

RESOLVED that the Town Board does hereby authorize the Supervisor to execute an agreement with Greene County Emergency Medical Systems, Inc. for the period January 1, 2022 to December 31, 2022 for \$19,821.

Motion by Supervisor Ruso seconded by Councilmember Downes

Deputy Supervisor Dellisanti: I just wanted to let you know it's an increase of \$1,231 which I thought we would have because of the amount of calls that we had extra this year.

Supervisor Ruso: Yeah, you did say you would expect it to go up.

Councilmember VanEtten: Would that be January 1, 2021 to December 31, 2021?

Supervisor Ruso: They estimate next year's calls. Coxsackie's behind, Greene County's forward.

Ellie Alfeld: And Ravena reimburses us.

Supervisor Ruso: That would be nice.

AYES: Ruso, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Boehlke

Motion Carried

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 138-2021
SEPTEMBER 13, 2021

RESOLUTION TO APPOINT FULL-TIME DEPUTY TOWN CLERK

WHEREAS the Town Board approved Resolution 131-2021 to place an advertisement in the Daily Mail for a full-time Deputy Town Clerk that appeared for seven days.

RESOLVED that Amanda Eldred is appointed as a Full-Time Deputy Town Clerk at a salary of \$17.00 per hour for a probationary period of six months.

Motion by Supervisor Ruso seconded by Councilmember VanEtten

Town Clerk Finke: I would like to thank the Board and recommend Amanda wholeheartedly and she's actually sitting in the back.

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AYES: Ruso, Irving, VanEtten
NAYS:
ABSTAIN: Downes
ABSENT: Boehlke
Motion Carried

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 139-2021
SEPTEMBER 13, 2021

RESOLUTION TO INCREASE RATE OF PAY FOR
PART-TIME DEPUTY TOWN CLERK

RESOLVED the rate of pay for Marjorie Loux, part-time Deputy Town Clerk, will be \$17 an hour while working in that capacity.

Motion by Supervisor Ruso seconded by Councilmember Downes
AYES: Ruso, Downes, Irving, VanEtten
NAYS:
ABSTAIN:
ABSENT: Boehlke
Motion Carried

Supervisor Ruso: For those that don't recall, it was a month or so ago that our former Assessor gave notice that he would be leaving at the first of the month, September that is.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 140-2021
SEPTEMBER 13, 2021

RESOLUTION TO APPOINT SOLE ASSESSOR

RESOLVED that the Town Board of the Town of New Baltimore hereby appoints Dawn DeRose as the Sole Assessor at a salary of \$18,000 until September 30, 2025.

Motion by Supervisor Ruso seconded by Councilmember VanEtten

Councilmember Downes: When it says Sole Assessor that just means she's the only Assessor for us right? It doesn't mean she's not doing outside people, she's...

Town Clerk Finke: No, it's the title.

Councilmember Downes: It's the title, okay.

Supervisor Ruso: It's just the title. I mean almost all the Assessors, actually both Justin and Gordon, they were the Assessors for other municipalities as well.

Ellie Alfeld: Will she do on-site inspections for assessments?

Supervisor Ruso: Yeah, she said she's also gonna rely upon our Code Enforcement Officer for much of that.

Ellie Alfeld: Okay, but here you go again. Previous Assessors have been known to stay in the office on visual...

Supervisor Ruso: Map things.

Many speaking at once.

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George McHugh, Esq.: I can tell you from my own experience that she goes to parcels and physically looks at them.

Ellie Alfeld: That's important.

Supervisor Ruso: She's also the Assessor for the Town of Coeymans.

George McHugh, Esq.: And also the Town of Athens, but she does go to the parcels too.

Ellie Alfeld: Well, to me that's important because I can remember when we had three gentlemen in that position and years ago I grant you, but they looked at property. They didn't just go on a screen and say 'oh, wait a minute, I think there's an addition.'

Supervisor Ruso: But, Ellie, they didn't have screens back then.

Ellie Alfeld: I realize that. I am whatever you want to call it, but they did a damn good job knowing what anything looked like.

Supervisor Ruso: That has changed many years ago when you were elected as Assessor.

Ellie Alfeld: I remember.

AYES: Ruso, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Boehlke

Motion Carried

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 141-2021

SEPTEMBER 13, 2021

**RESOLUTION TO PLACE ADVERTISEMENT FOR
PART-TIME CLERK**

WHEREAS an opening exists for a part-time Clerk and the Town Board approves the advertisement for said position.

RESOLVED the wording of the advertisement has been approved by the Attorney for the Town and following approval from the Town Board, the advertisement will be submitted to the Town Clerk for publication in the *Daily Mail* for one week.

The Town of New Baltimore is seeking applicants for a part-time Clerk. Duties include direct interaction with the public, assisting with requests for information and paperwork, and other basic office tasks. Clerical skills including computer competency and organizational skills a must. Please send letter of interest or resume outlining experience to Councilmember Shelly VanEtten, 3809 County Route 51, Hannacroix, NY 12087 or svanetten@townofnewbaltimore.org.

Motion by Supervisor Ruso seconded by Councilmember Downes

AYES: Ruso, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Boehlke

Motion Carried

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TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 142-2021
SEPTEMBER 13, 2021

RESOLUTION TO PLACE ADVERTISEMENT FOR
BOARD OF ASSESSMENT REVIEW MEMBER

WHEREAS the term of office of a Board of Assessment Review member will expire on September 30, 2021 and the Town Board approves the advertisement for said position.

RESOLVED the wording of the advertisement has been approved by the Attorney for the Town and following approval from the Town Board, the advertisement will be submitted to the Town Clerk for publication in the *Daily Mail* for one week.

The Town of New Baltimore is seeking applicants for a Board of Assessment Review member where training is required. Applicant must be a resident of the Town of New Baltimore. Please send letter of interest or resume outlining experience to Councilmember Shelly VanEtten, 3809 County Route 51, Hannacroix, NY 12087 or svanetten@townofnewbaltimore.org.

Motion by Supervisor Ruso seconded by Councilmember VanEtten

Supervisor Ruso: Should it say it must be a Town resident?

Councilmember VanEtten: Probably that's not a bad idea because I have had people offer to be on the Board who were not residents of New Baltimore.

George McHugh, Esq.: They do have to be.

Supervisor Ruso: All of our Boards have to be a resident of the Town, not so with employees. We have plow drivers from Greenville that kind of thing, but for Board members it should say 'must be a resident of the Town of New Baltimore.'

Ellie Alfeld: I think it would help in the determination when they have to make a determination as far as the assessment things on their property when they grieve it.

Supervisor Ruso: All those points are valid. So if we can just amend it to include that.

AYES: Ruso, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Boehlke

Motion Carried

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 143-2021
SEPTEMBER 13, 2021

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2021-09-01 to 2021-09-54, it is

RESOLVED that the Supervisor is hereby authorized to pay claims 2021-09-01 to 2021-09-54.

BE IT FURTHER RESOLVED that the Town Clerk will prepare an abstract and hold it for public review until October 31, 2021.

- TOWN OF NEW BALTIMORE Draft 9/22/2021
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Motion by Supervisor Ruso seconded by Councilmember Downes

AYES: Ruso, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Boehlke

Motion Carried

General \$17,187.89, Highway \$5,940.19, Sewer 1 \$1,856.72, Sewer 2 \$190.51, Water 1 \$312.00, Lighting 1 \$1,929.07, Lighting 2 \$188.96, Ambulance 2 \$27,076.92, Total \$54,682.26

Upcoming Meetings

- September 18, 2021 Townwide Yard Sale
- September 27, 2021 Town Board Work Meeting at 7 PM
- September 29, 2021 Zoning Board of Appeals Meeting at 7:30 PM (if Needed)
- October 6, 2021 Zoning Board of Appeals Meeting at 7:30 PM Rescheduled to September 29, 2021
- October 13, 2021 Town Board Regular Meeting at 7PM
- October 14, 2021 Planning Board Meeting at 7 PM
- October 25, 2021 Town Board Work Meeting at 7 PM

Public Comment Period/Community Events

Ellie Alfeld: I would like to make one statement and that is Barbara has had to put so many notices in the paper as far as all these openings and requirements, I don't know how she's keeping track of it. You better get her a Deputy soon.

Town Clerk Finke: I have right down here.

Supervisor Ruso: That's what we're doing, yeah.

Ellie Alfeld: That budget's out of whack.

Motion by Councilmember Downes seconded by Councilmember VanEtten to adjourn the meeting at 7:21 PM

AYES: Ruso, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Boehlke

Motion Carried

Respectfully Submitted,

Barbara M. Finke RMC
Town Clerk